

Washington Township Hospital Development Corporation

January 19, 2023

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The “Special” meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on January 19, 2023, via Zoom. Director Sah called the meeting to order at 7:44 a.m.

CALL TO ORDER

Directors present: Russ Blowers, Steven Chan, D.D.S., Sue Querner, Benn Sah, M.D., and Pauline Weaver

ROLL CALL

Absent: None

Also present: Kimberly Hartz, Chief Executive Officer; Tina Nunez, Vice President, Ambulatory Care and Administrative Services; Chris Henry, Vice President and Chief Financial Officer; Walter Choto, Chief, Ambulatory Care Services; Nicholas Kozachenko, Attorney; and Diana Venegas, Recording Secretary

Guest: Donald Pipkin, Chief, Strategic Management

Director Sah welcomed members of the general public to the meeting. He noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person.

**BROWN ACT
FINDING**

Section 54953(e) (3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

Director Sah asked that the Board of Directors make the necessary finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Weaver made the motion. Director Chan seconded the motion.

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

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A motion was made by Director Chan, seconded by Director Blowers, to approve the minutes of the meeting of October 17, 2022.

**CONSIDERATION OF
MINUTES OF
October 17, 2022**

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

Ms. Hartz noted that there was no written or oral communication.

COMMUNICATIONS

Ms. Hartz provided an overview of the Radiation Oncology Joint Venture. Tina Nunez and Donald Pipkin provided updates and a presentation on the Consideration of Resolution No. 51, Assignment of Assets and Contracts. UCSF and WHHS shared the vision of combining their strengths to become the leading program in the region, providing world-class care to oncology patients closer to their homes. The transition of the Radiation Oncology Center to an outpatient department of the hospital will occur on February 1, 2023.

**ACTION ITEM:
Presentation on
Radiation Oncology
Joint Venture and
Consideration of
Resolution No. 51
Assignment of Assets
and Contracts**

Director Weaver made a motion to approve Resolution No. 51 relating to the Assignment of Assets and Contracts of Washington Radiation Oncology to be transferred to the District. Director Chan seconded the motion.

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver – aye

The motion unanimously carried.

The vault door at the Washington Radiation Oncology Center failed in early December. The door is required to operate the linear accelerator and therefore no patients could be treated. The cost of replacement, including parts, labor and taxes was \$187,703. The Chief Executive Officer authorized NELCO to proceed at that time to minimize the effects of the closure on patient care.

**ACTION ITEM:
Approval of emergency
expenditure to replace
the vault door at the
Washington Radiation
Oncology Center**

Director Querner made a motion to approve the emergency unbudgeted expenditure to replace the vault door at the Washington Radiation Oncology Center. Director Weaver seconded the motion.

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Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

Director Sah adjourned the meeting to closed session at 8:26 a.m.

**ADJOURN TO
CLOSED SESSION**

Director Sah stated that the public has a right to know what, if any, reportable action takes place during closed session. The public was informed they could contact the Recording Secretary on January 19, 2023 to find out what reportable actions were taken. Director Sah indicated that the minutes of this meeting will reflect any reportable actions.

**RECONVENE TO
OPEN SESSION**

Director Sah reconvened to open session at 8:28 a.m. and reported that the Board approved the Closed Session Minutes of October 17, 2022 by a unanimous vote of all Directors present.

- Benn Sah, M.D. - aye
- Steven Chan, D.D.S. - aye
- Russ Blowers - aye
- Sue Querner- aye
- Pauline Weaver –aye

There being no further business, Director Sah adjourned the meeting at 8:30 a.m.

ADJOURNMENT

The next regularly scheduled meeting is January 30, 2023 at 7:30 a.m.

DocuSigned by:
Benn Sah, M.D.
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Benn Sah, M.D.
President

DocuSigned by:
Steven Chan, D.D.S.
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Steven Chan, D.D.S.
Secretary