

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, December 14, 2022 via Zoom. Director Yee called the meeting to order at 6:00 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Jeannie Yee; Bernard Stewart, DDS; Michael Wallace; Jacob Eapen, MD; William Nicholson, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Cheryl Renaud, Executive Assistant

Guests: Dr. Carmen Agcaoili, Mary Bowron, Angus Cochran, Dr. Eldan Eichbaum, Kristin Ferguson, Chris Henry, Gisela Hernandez, Dr. Shakir Hyder, Kel Kanady, Paul Kozachenko, Larry LaBossiere, John Lee, Nick Legge, Dan Nardoni, Judge Thomas Nixon, Maria Nunes, Donald Pipkin, Matthew Stauffer, Sheela Vijay, Marcus Watkins, and Sri Boddu.

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

OPENING REMARKS

Director Nicholson moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Stewart seconded the motion.

Roll call was taken:

- Jeannie Yee – aye
- Bernard Stewart, DDS – aye
- Michael Wallace – aye
- Jacob Eapen, MD – aye
- William Nicholson, MD – aye

The motion unanimously carried and the finding is affirmed.

Director Yee noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, is being recorded for broadcast at a later date.

Director Nicholson read Resolution No. 1248, Resolution and Order of the Board of Directors of Washington Township Health Care District acknowledging the

CONSIDERATION OF RESOLUTION No. 1248 ACKNOWLEDGING

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appointment of Jacob Eapen, Bernard L. Stewart, and Michael J. Wallace as Directors of the Board of Directors of Washington Township Health Care District.

THE APPOINTMENT OF JACOB EAPEN, BERNARD L. STEWART, and MICHAEL J. WALLACE AS DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT

Director Eapen seconded the motion.

Roll call was taken:

- Jeannie Yee - aye
- Bernard Stewart, DDS – aye
- Michael Wallace – aye
- Jacob Eapen, MD - aye
- William Nicholson, MD – aye

The motion unanimously carried.

The Oath of Office was administered to Directors Jacob Eapen, Bernard L. Stewart, and Michael Wallace by the Honorable Thomas Nixon.

OATH OF OFFICE

Director Nicholson moved for the following slate of Board officer for the calendar year 2023:

ELECTION OF OFFICERS

- President: Bernard Stewart
- First Vice President: Michael Wallace
- Second Vice President: William Nicholson
- Treasurer: Jacob Eapen
- Secretary: Jeannie Yee

Director Wallace seconded the motion.

Roll call was taken:

- Bernard Stewart, DDS – aye
- Michael Wallace – aye
- William Nicholson, MD – aye
- Jacob Eapen, MD – aye
- Jeannie Yee – aye

The motion unanimously carried. Director Stewart assumed the Chair as President of the Board for 2023.

There were no Oral communications.

COMMUNICATIONS: ORAL

There were no Written communications.

COMMUNICATIONS: WRITTEN

Director Stewart presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: November 9, 21, and 28, 2022
- B. Proposed Budget Amendment: California Hospital and Skilled Nursing Facility COVID-19 Worker Retention Payments

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C. Reappointment to the Washington Township Hospital Development Corporation Board of Directors for 2023

Director Nicholson moved that the Board of Directors approve the Consent Calendar, items A through C. Director Yee seconded the motion.

Roll call was taken:

- Bernard Stewart, DDS – aye
- Michael Wallace – aye
- William Nicholson, MD – aye
- Jacob Eapen, MD – aye
- Jeannie Yee – aye

The motion unanimously carried.

Kimberly Hartz, Chief Executive Officer, introduced Dr. Eldan Eichbaum, Co-Medical Director of the Washington Hospital Spine Program and Maria Nunes, MSN, FNP-BC, SCRNP, Clinical Manager of the Stroke Program and Nurse Practitioner. Dr. Eichbaum talked about the spine surgery program at WHHS, the purpose of which is the delivery of quality, comprehensive, and efficient spine care to WHHS patients. He discussed the various features of the program and the statistical outcomes for FY 2022. He noted that Advanced Certification in Spine Surgery is awarded by the Joint Commission in collaboration with the American Academy of Orthopedic Surgeons and American Spine Registry.

*PRESENTATION:
ADVANCED
CERTIFICATION IN
SPINE SURGERY*

The eligibility requirements were reviewed and it was noted that Advanced Certification in Spine Surgery requires standardized performance measures. WHHS's performance in these measures were presented. We will be scheduling a mock survey prior to the projected on-site two day survey by the Joint Commission to be scheduled later in 2023.

Dr. Shakir Hyder, Chief of Staff, reported there are 586 Medical Staff members including 337 active members.

*MEDICAL STAFF
REPORT*

Sheela Vijay, Service League First Vice President, reported that 153 Service League volunteers contributed 1,967 hours to the hospital in the month of November. The November orientation was attended by 1 adult, 10 college students, and 56 high school students. The Service League hosted the \$5 Jewelry and Gift Sale at the end of November; the commission earned totaled over \$9,400. Also in November, a beautiful collage created by local artist, Nancy Pratt, was unveiled and now hangs in the Volunteer Services suite in Washington West. The collage depicts the civic contributions made by the women of the Country Club of Washington Township Women's Club which was instrumental in the founding of the Service League in 1955.

*SERVICE LEAGUE
REPORT*

Kimberly Hartz introduced Matthew Stauffer, Manager of the Washington Outpatient Rehabilitation Center, who talked about improving community access to

*LEAN REPORT:
PROCESS*

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the clinic from an average of 54 visits per day to 100 visits per day. In January 2022, there was a 7-week wait time for new patients. That was reduced to 2 weeks by December 2022. Mr. Stauffer reviewed the areas they focused on to improve performance.

*IMPROVEMENT
INITIATIVES*

Kimberly Hartz introduced Dr. Carmen Agcaoili, Interim Medical Director of Palliative Care who gave an overview of the Palliative Care program at Washington Hospital. She reviewed the evolution of the Palliative Care program which began in 2015 and reviewed the increase in consult orders from FY21 to FY22. She discussed the performance outcomes for FY 2022 and talked about Advance Health Care Directives and Physician Order for Life Sustaining Treatment (POLST). A Palliative Care Multidisciplinary Team will be established in the future.

*QUALITY REPORT:
PALLIATIVE CARE
QUALITY BOARD
REPORT*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for October 2022. The average daily inpatient census was 150.1 with admissions of 912 resulting in 4,654 patient days. Outpatient observation equivalent days were 260. The average length of stay was 5.20 days. The case mix index was 1.530. Deliveries were 122. Surgical cases were 371. The Outpatient visits were 9,140. Emergency visits were 4,970. Cath Lab cases were 177. Joint Replacement cases were 151. Neurosurgical cases were 20. Cardiac Surgical cases were 15. Total FTEs were 1,586.3. FTEs per adjusted occupied bed were 6.41.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for November 2022. Preliminary information for the month indicated total gross revenue at approximately \$198,364,000 against a budget of \$189,123,000. We had 57 COVID-19 discharges which represented 6% of total discharges. There were 17 flu and 23 RSV discharges representing 4.5% of total discharges.

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 5.02. The Average Daily Inpatient Census was 163.7. There were 11 discharges with lengths of stay greater than 30 days, ranging from 34 to 94. Still in house at the end of November were five patients with length of stays of over 30 days and counting (highest at 65).

There were 4,910 patient days. There were 385 Surgical Cases and 181 Cath Lab cases at the Hospital. It was noted that we received our Medicare certification number in September and started billing Medicare on October 3rd. We are still negotiating with Blue Cross, Blue Shield, Cigna and HealthNet.

Deliveries were 145. Non-Emergency Outpatient visits were 8,560. Emergency Room visits were 5,126. Total Government Sponsored Preliminary Payor Mix was 70.2%, against the budget of 71.4%. Total FTEs per Adjusted Occupied Bed were 5.96. The Washington Outpatient Surgery Center had 461 cases and the clinics had approximately 17,861 visits.

There were \$439K in charity care adjustments in October.

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November Employee of the Month: Kris Birco, Unit Clerk

*EMPLOYEE OF THE
MONTH*

Past Health Promotions & Community Outreach Events:

HOSPITAL CALENDAR

- November 9th: Breathe Easy – Managing Asthma
- November 12th: The Athena Project (WHHS hosted)
- November 15th: Fall Presentation and Recovery
- November 18th: Special Olympics Junior High and High School Soccer – First Aid and Medical Coverage
- November 21st: WHEA Food Drive
- November 22nd: Heart Attack Prevention
- December 1st: Happy Heart – Treatment options for Aortic Stenosis
- December 3rd: Tattoo Removal Clinic (WHHS hosted)
- December 5th: Common Foot and Ankle Problems
- December 8th: Diabetes – Understanding and Controlling Complications
- December 9th: Facility Tour for the Future Health Professionals Club of American High School (WHHS hosted)
- December 12th: WHEA Drive for Warmth

Vaccination Clinic – as of December 8th:

- A total of 97,480 COVID vaccine doses have been administered to community members at our vaccination clinic.
- A total of 39 people have received MPX vaccination
- 375 Community Flu vaccinations (November 14 and 19)

Upcoming Health Promotions & Community Outreach Events:

- December 15th: Self-Care and Self-Compassion – Keys to Well-being
- December 19th: Stroke Awareness
- December 20th: Lower Extremity Edema
- January 10th: Stroke Awareness

Washington Hospital Healthcare Foundation Report

- A Community tree lighting event took place December 7th.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54956.9(d)(2), Director Stewart adjourned the meeting to closed session at 8:01 p.m., as the discussion pertained to a Conference involving Trade Secrets pursuant to Health & Safety Code 32106 and Conference with Legal Counsel regarding Anticipated Litigation pursuant to Government Code section 54956.9(d)(2). Director Stewart stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting is being conducted via Zoom and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning December 15, 2022. She indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

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Director Stewart reconvened the meeting to open session at 8:44 pm. There was no reportable action taken in Closed Session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:44 p.m.

ADJOURNMENT

DocuSigned by:

Bernard Stewart

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Bernard Stewart
President

DocuSigned by:

Jeannie Yee

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Jeannie Yee
Secretary

RESOLUTION NO. 1248

RESOLUTION AND ORDER OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT ACKNOWLEDGING THE APPOINTMENT OF JACOB EAPEN, BERNARD L. STEWART, AND MICHAEL J. WALLACE AS DIRECTORS OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT

WHEREAS, members of the Board of Directors of the Washington Township Health Care District (“District”) are elected by eligible voters residing within the geographic boundary of the District for terms of four years, with elections to fill seats for two or three members every two years; and

WHEREAS, at the last General Election held on November 8, 2022, the number of candidates for the office of Director of Washington Township Health Care District did not exceed the minimum number required to be elected director and no petition was filed requesting an election; and

WHEREAS, the District is in receipt of a separate “Certificate of Appointment and Oath of Office” from the Registrar of Voters dated December 8, 2022 for each of the following persons: Jacob Eapen, Bernard L. Stewart and Michael J. Wallace, (attached to this Resolution as Exhibit 1) certifying that at the General Election held in and for the County of Alameda on November 8, 2022, each of the aforementioned persons “was appointed to the office of Washington Township Healthcare District Director in which the number of candidates for said office did not exceed the number to be elected at the above entitled election.”

NOW THEREFORE, THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

1. The Board of Directors hereby acknowledges receipt of a “Certificate of Appointment and Oath of Office” from the Registrar of Voters for each of the following persons: Jacob Eapen, Bernard L. Stewart and Michael J. Wallace.
2. The Secretary of the Board of Directors of the District be and is hereby instructed to enter this Resolution into the District record acknowledging that Jacob Eapen, Bernard L. Stewart, and Michael J. Wallace have been appointed to the office of Director of the Board of Directors of the District.

Passed and adopted by the Board of Directors of the Washington Township Health Care District this 14th day of December, 2022 by the following vote:

AYES: Directors Yee, Stewart, Wallace, Eapen, Nicholson

NOES:

ABSENT:

DocuSigned by:
Bernard Stewart
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President, Board of Directors
Washington Township
Health Care District

DocuSigned by:
Jeanne Yee
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Secretary, Board of Directors
Washington Township
Health Care District