



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS MEETING

Wednesday, June 12, 2024 – 6:00 P.M.

Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont and via Zoom

<https://zoom.us/j/93375514873?pwd=8GGSLzebX1Fz1RiLeA6xObYPx4q4r3.1>

Passcode: 241324

Board Agenda and Packet can be found at:

[June 2024 | Washington Hospital Healthcare System \(whhs.com\)](https://www.whhs.com)

AGENDA

PRESENTED BY:

I. **CALL TO ORDER &
PLEDGE OF ALLEGIANCE**

Jacob Eapen, MD
President

II. **ROLL CALL**

Cheryl Renaud
District Clerk

III. **COMMUNICATIONS**

A. Oral

This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.

B. Written

IV. **CONSENT CALENDAR**

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.

Jacob Eapen, MD
President

A. Consideration of Minutes of the Regular Meetings of the District Board: May 8, 20, 22 & 28, 2024

Motion Required

- B. Consideration of Resolution No. 1262: Calling a District General Election to be Held in Washington Township Health Care District on November 5, 2024

- C. Consideration of Resolution No. 1263: Ordering the Consolidation of the Health Care District General Election to be Held in Washington Township Health Care District of Alameda County, State of California on November 5, 2024, with the Statewide General Election to be Held on November 5, 2024 and Requesting the Board of Supervisors of the County of Alameda to Consolidate Said Health Care District General Election with Said Statewide General Election, insofar as the Territory in Which Said Elections Are to be Held Is the Same

V. **REPORTS**

PRESENTED BY:

- | | |
|---|---|
| A. Medical Staff Report | Mark Saleh, MD
Chief of Medical Staff |
| B. Service League Report | Sheela Vijay
Service League President |
| C. Quality Report:
Annual Stroke Program | Jack Rose, MD
Stroke Program Co-Medical Director |
| D. Finance Report | Thomas McDonagh
Vice President & Chief Financial Officer |
| E. Hospital Operations Report | Kimberly Hartz
Chief Executive Officer |
| F. Healthcare System Calendar Report | Kimberly Hartz
Chief Executive Officer |

VI. **ACTION**

Motions Required

A. Consideration of Fulfillment of Critically Needed Position (Marianne Heltzel)

B. Urgent Care Project Budget

VII. **ANNOUNCEMENTS**

VIII. **ADJOURN TO CLOSED SESSION**

Jacob Eapen, MD
President

A. Conference Involving Trade Secrets pursuant to Health & Safety Code Section 32106

- Strategic Planning

IX. **RECONVENE TO OPEN SESSION & REPORT ON PERMISSABLE ACTIONS TAKEN DURING CLOSED SESSION**

Jacob Eapen, MD
President

X. **ADJOURNMENT**

Jacob Eapen, MD
President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, May 8, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Nicholson called the meeting to order at 6:00 p.m. and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS

ROLL CALL

Absent: Jacob Eapen, MD; Michael Wallace

Also present: Tina Nunez; Larry LaBossiere; Terri Hunter; Thomas McDonagh; Paul Kozachenko; Kel Kanady; Kristin Ferguson; Jerri Randrup; Laura Anning; Ginger Miramontes; Gisela Hernandez; Jen Kubisz; Donald Pipkin; John Zubierna; Michelle Hudson; Felipe Villanueva; Brian Smith, MD; Sheela Vijay; Marcus Watkins; Mary Bowron; Mark Saleh, MD; Jason Krupp, MD; Melissa Garcia; Sri Boddu; Shirley Ehrlich

Director Nicholson welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Nicholson noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting was recorded for broadcast at a later date.

There were no Oral Communications.

*COMMUNICATIONS:
ORAL*

There were no Written Communications.

*COMMUNICATIONS:
WRITTEN*

Director Nicholson presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Consideration of Minutes of the Regular Meetings of the District Board: April 10, 15, 22 & 24, 2024
- B. Consideration of Capital Budget Purchase – Omni Retractor Surgical Instrument Set
- C. Consideration of Capital Budget Purchase – Samsung Portable X-Ray Machine for Trauma
- D. Consideration of 3M Software Purchase
- E. Consideration of Medical Staff: Performance Improvement and Patient Safety Committee (PIPS)

Director Yee moved that the Board of Directors approve the Consent Calendar, Items A - E. Director Stewart seconded the motion.

Roll call was taken:

Jacob Eapen, MD – absent
Michael Wallace – absent
William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye

Motion Approved.

Tina Nunez, Vice President of Ambulatory Care and Administrative Services, introduced Dr. Chet Morrison, Trauma Program Medical Director, who provided an update on the Trauma Center Designation. Dr. Morrison stated the Alameda County Emergency Medical Services Agency designated Washington Hospital Healthcare System as the next county Level II Trauma Center in June of 2022. Washington Hospital held a Pre-Site Survey on April 30 and will host the Official Designation Site Survey on June 5, 2024. Washington Hospital is planning for a Ribbon Cutting Ceremony on June 24, 2024 and will be able to treat trauma patients starting July 1, 2024, if approved through the Designation Survey.

*PRESENTATION:
TRAUMA UPDATE*

Dr. Morrison spoke about the addition of the Medical Staff's strengths and capabilities with the expectation of a second trauma surgeon to start prior to opening and establishing a Trauma Coverage relationship with UCSF for trauma orthopedics. Additionally, Washington Hospital will be increasing our hospitalist service, establishing a geriatric and an internal medicine liaison and expanding anesthesia coverage. There is a plan for new hybrid operating rooms in the Morris Hyman Critical Care Pavilion's Infill Project with substantial construction to be completed around December 2025.

Dr. Morrison also talked about the launch of the new geriatric fracture protocol, which standardizes practice across several departments with the goal of expediting time to surgery for older patients with orthopedic fractures.

Dr. Mark Saleh, Chief of Staff, reported that there are 624 Medical Staff members, including 344 active members. Dr. Saleh commented about the ongoing preparation for Trauma. Dr. Saleh also discussed establishing the proper privileges in time for the arrival of the new robot with the goal being to increase surgical volume.

*MEDICAL STAFF
REPORT*

Sheela Vijay, the Service League President, reported for the month of April 2024, that 585 Service League volunteers contributed a total of 1,595 hours.

*SERVICE LEAGUE
REPORT*

On April 19, the Service League hosted a High School Informational Session in which 40 high school students attended. This provided valuable insights into the various roles and responsibilities of volunteers within our hospital. Sheela mentioned that a New Volunteer Orientation was held on May 4, 2024, in which 33 individuals attended. The orientation provided comprehensive information about the hospital's mission, values and various volunteer programs, ensuring our new recruits are well-equipped to make a meaningful impact.

Sheela highlighted a special volunteer, Fran Stone, whose steadfast dedication to Washington Hospital has been truly remarkable. Fran was recently honored by Assembly member Alex Lee at the "Unsung Heroes" event for her outstanding 45 years of service to the hospital. This award celebrates the contributions and positive impact of individuals in our community. Fran's impact extends far beyond her impressive tenure. Her tireless efforts in founding the hospital gift shop and spearheading the Top Hat Gala have significantly enriched our hospital.

The Masquerade Sale has been postponed to July 29, 30 and 31st, and will be located in the Anderson Auditorium.

Tina Nunez, Vice President of Ambulatory Care and Administrative Services, introduced Mary Bowron, Chief of Quality and Resource Management, who presented the Quality Dashboard for quarter ending March 31, 2024 comparing WHHS statistics to State and National benchmarks. Mary reported that there were two MRSA Bloodstream Infections this past quarter and there were zero Catheter Associated Urinary Tract Infections, which was below the predicted number of infections (1.309). There were zero Central Line Associated Bloodstream Infection (CLABSI), which was lower than predicted, and zero infections following colon surgery and zero infections following abdominal hysterectomy. C-Difficile: There were zero hospital-wide C. diff infections. Hand Hygiene was at 94%.

*QUALITY REPORT:
ANNUAL QUALITY
DASHBOARD FOR Q/E
MARCH 31, 2024*

Our moderate fall with injury rate of 0.06 was lower than the national rate for the quarter at 0.58. Hospital Acquired Pressure Ulcer rate of 0.98% was lower than the national benchmark this past quarter.

The 30-day readmission rate for AMI discharges was higher than the CMS benchmark (16.7% versus 14%). There was a lower percent of 30-day Medicare pneumonia readmissions compared to the CMS national benchmark (11% versus 16.9%). 30-day Medicare Heart Failure readmissions was higher (24% versus 20.2%) than the CMS benchmark. 30-day Medicare Chronic Obstructive Pulmonary Disease (COPD) readmission rate was lower than the CMS benchmark (15% versus 19.3%). 30-day Medicare CABG readmission rate was lower (10.0% versus 11%) than the CMS benchmark. 30-day Medicare Total Hip Arthroplasty (THA) and/or Total Knee Arthroplasty (TKA) was lower than the CMS benchmark (0.0% versus 4.1%).

Tom McDonagh, Vice President & Chief Financial Officer, presented the Finance Report for March 2024. The average daily inpatient census was 169.1 with discharges of 908 resulting in 5,241 patient days. Outpatient observation equivalent days were 287. The average length of stay was 5.14 days. The case mix index was 1.567. Deliveries were 134. Surgical cases were 476. The Outpatient visits were 8,756. Emergency visits were 5,162. Cath Lab cases were 186. Joint Replacement cases were 177. Neurosurgical cases were 22. Cardiac Surgical cases were 7. Total FTEs were 1,438.0. FTEs per adjusted occupied bed were 5.75.

FINANCE REPORT

Thomas McDonagh, Vice President & Chief Financial Officer, presented the Hospital Operations Report for April 2024. Patient gross revenue of \$194.5 million for April was favorable to budget of \$192.1 million by \$2.3 million (1.2%), and it was higher than April 2023 by \$11.2 million (6.1%).

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 6.22. The Average Daily Inpatient Census was 151.7. There were 825 discharges that was unfavorable to budget of 869 (5.1%).

There were 4,551 patient days that was unfavorable to budget of 4,900 (7.1%). There were 465 Surgical Cases and 196 Cath Lab cases at the Hospital.

Deliveries were 114. Non-Emergency Outpatient visits were 9,068. Emergency Room visits were 4,991. Total Government Sponsored Preliminary Payor Mix was 76.1%, against the budget of 72.2%. Total FTEs per Adjusted Occupied Bed was 6.22.

There were \$328K in charity care adjustments in April 2024.

May Employee of the Month is Catherine Keese, Wellness Center Concierge.

*EMPLOYEE OF THE
MONTH*

Past Health Promotions & Community Outreach Events:

*HEALTHCARE
SYSTEM CALENDAR
REPORT*

- April 13: Tattoo Removal Clinic - Washington West
- April 17: Grief and Grieving – Carlton Senior Living Community
- April 20: Go Green with Us in 2024! Earth Day Celebration - Fremont Downtown Event Center
- April 24: Robotic Knee Surgery and Muscle-sparing Anterior Hip Surgery – Anderson Auditorium and Facebook Live
- April 26: Volunteer Appreciation Luncheon – Washington West
- April 27: New Haven Day – James Logan High School
- April 30: Heart Valve Disorders in Adults – Acacia Creek and Masonic Homes Senior Living Communities
- May 6-15: Healthcare System Week – Washington Hospital
- May 7: Stroke Prevention Awareness – Facebook Live & YouTube

Upcoming Health Promotion & Community Outreach Events

- May 11: SPOTMe Free Skin Cancer Screening – Nakamura Clinic
- May 14: Choking First Aid – Anderson Auditorium and Facebook Live
- May 14: Let's Move: Staying Active as You Age – Acacia Creek and Masonic Homes Senior Living Communities
- May 16: Bike to Work Day Energizer Station – Outside Washington West
- May 16: Celebration of Life – Anderson Auditorium
- June 6: Updated Treatment for Hip Pain and Arthritis
- June 10: Fremont Debate Academy – Anderson Auditorium

The Foundation hosted the 37th Annual Golf & Bocce Tournament on May 2, 2024 at the Club at Castlewood in Pleasanton. 120 golfers and 28 bocce players joined in for a beautiful day of friendly competition. The event raised funds for equipment in the Hospital's operating rooms and trauma center.

At the Quarterly Trustee Meeting, on April 23, 2024, the Foundation presented a check for over \$4.7 million in support of a wide range of clinical services at the Hospital, including \$4.5 million for the UCSF-Washington Cancer Center. We would like to thank all the generous donors who made this record-breaking contribution possible.

The Foundation has begun planning for the 38th Annual Top Hat Gala, which will be held on Saturday, October 12, 2024. A visioning session was held on Wednesday, May 8, to solicit input from the community members. The Top Hat Committee will be meeting monthly, starting May 21, 2024.

Director Jeannie Yee moved that the Board of Directors approve the Action Item as listed:

ACTION ITEM:

- A. Consideration of Resolution No. 1261:
Approval of California Nurses Association (CNA) Agreement.

Director Stewart seconded the motion.

Roll call was taken:

Jacob Eapen, MD – absent
Michael Wallace – absent
William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye

Motion Approved

There were no announcements.

ANNOUNCEMENTS

There being no further business, Director Nicholson adjourned the meeting at 7:42 p.m.

ADJOURNMENT

William Nicholson, MD
Second Vice President

Bernard Stewart, DDS
Secretary

DRAFT

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, May 20, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Eapen called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Jacob Eapen, MD; Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS

ROLL CALL

Also present: Kimberly Hartz; Tina Nunez; Tom McDonagh; Larry LaBossiere; Paul Kozachenko; Hayden Gallary; Shirley Ehrlich

Director Eapen welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Eapen noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting is being conducted in the Board Room and by Zoom.

There were no Oral Communications.

*COMMUNICATIONS
ORAL*

There were no Written Communications.

*COMMUNICATIONS
WRITTEN*

Director Eapen presented the Consent Calendar items for consideration:

CONSENT CALENDAR

- A. Consideration of Two Thromboelastagraphy (TEG) 6s Analyzers.
- B. Consideration of Construction of Pad, Ramp, Workstation and Mobile MRI.

Director Yee moved that the Board of Directors approve the Consent Calendar, Item A & B. Director Nicholson seconded the motion.

Roll call was taken:

Jacob Eapen, MD – aye
Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS - aye

Motion approved.

There were no Announcements.

ANNOUNCEMENTS

Director Eapen adjourned the meeting to closed session at 6:05 p.m., as the discussion pertained to reports regarding, Conference with Labor Negotiators pursuant to Government Code Section 54957.6., Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) (Number of Cases: Two Cases), Conference involving Trade Secrets pursuant to Health & Safety Code Section 32106 (Strategic Planning), and Conference involving Personnel Matters: Chief Executive Officer. Director Eapen stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting was being conducted in the Board Room and via Zoom, there is no way of knowing when the closed session will end. The public was informed they could contact the District Clerk for the Board's report beginning May 21, 2024. The minutes of this meeting will reflect any reportable actions.

ADJOURN TO CLOSED SESSION

Director Eapen reconvened the meeting to open session at 8:30 p.m. The District Clerk reported that during closed session, there was no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Eapen adjourned the meeting at 8:31 p.m.

ADJOURNMENT

Jacob Eapen, MD
President

Bernard Stewart, DDS
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, May 22, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Eapen called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Jacob Eapen, MD; Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS

ROLL CALL

Also present: Kimberly Hartz; Tina Nunez; Tom McDonagh; Terri Hunter; Larry LaBossiere; Paul Kozachenko; Shirley Ehrlich

Director Eapen welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Eapen noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting is being conducted in the Board Room and by Zoom.

There were no Oral Communications.

*COMMUNICATIONS
ORAL*

There were no Written Communications.

*COMMUNICATIONS
WRITTEN*

Director Wallace presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Consideration of Purchase: Picture Archiving and Communication System (PACS) in Medical Imaging
- B. Consideration of Purchase: Operating Room and Emergency Trauma Capital Equipment

Director Yee moved that the Board of Directors approve the Consent Calendar, Items A and B. Director Stewart seconded the motion.

Roll call was taken:

Jacob Eapen, MD – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Bernard Stewart, DDS - aye

Motion Approved.

There were no Action Items.

ACTION ITEMS

There were no Announcements.

ANNOUNCEMENTS

Director Eapen adjourned the meeting to closed session at 6:04 p.m., as the discussion pertained to reports regarding Medical Audit & Quality Assurance Matters pursuant to Health & Safety Code Section 32155 and Conference involving Trade Secrets pursuant to Health & Safety Code Section 32106 (Strategic Planning). Director Eapen stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting was being conducted in the Board Room and via Zoom, there is no way of knowing when the closed session will end. The public was informed they could contact the District Clerk for the Board's report beginning May 23, 2024. The minutes of this meeting will reflect any reportable actions.

ADJOURN TO CLOSED SESSION

Director Eapen reconvened the meeting to open session at 9:15 p.m. The District Clerk reported that during closed session, the Board approved the closed session minutes of April 15 & 24, 2024 and the Medical Staff Credentials Committee Report by unanimous vote of all directors present.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Eapen adjourned the meeting at 9:15 p.m.

ADJOURNMENT

Jacob Eapen, MD
President

Bernard Stewart, DDS
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Tuesday May 28, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and by Teleconference. Director Nicholson called the meeting to order at 7:30 a.m.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS

ROLL CALL

Absent: Jacob Eapen, MD; Michael Wallace

Also present: Kimberly Hartz; Mark Saleh, MD; Ranjana Sharma, MD; Aaron Barry, MD; John Romano, MD; Kranthi Achanta, MD; Brian Smith, MD; Larry LaBossiere; Terri Hunter; Kristin Ferguson; Jaspreet Kaur

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS
WRITTEN*

Director Nicholson adjourned the meeting to closed session at 7:35 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Section 32155.

*ADJOURN TO CLOSED
SESSION*

Director Nicholson reconvened the meeting to open session at 8:45 a.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, the meeting adjourned at 8:45 a.m.

ADJOURNMENT

William Nicholson, MD
Second Vice President

Bernard Stewart, DDS
Secretary

RESOLUTION NO. 1262

**RESOLUTION AND ORDER OF THE BOARD OF DIRECTORS OF
WASHINGTON TOWNSHIP HEALTH CARE DISTRICT OF ALAMEDA
COUNTY, STATE OF CALIFORNIA, CALLING A DISTRICT GENERAL
ELECTION TO BE HELD IN WASHINGTON TOWNSHIP HEALTH CARE
DISTRICT ON NOVEMBER 5, 2024**

WHEREAS, Section 32100 of the Health and Safety Code of the State of California provides that the elective officers of a local health care district shall be a board of directors consisting of five (5) members, each of whom shall be a registered voter residing in the District and whose term shall be four (4) years;

WHEREAS, the term of two Directors, out of the existing Directors, shall expire at noon on the first Friday of December of 2024;

WHEREAS, Section 32100.5 of the Health and Safety Code provides that an election, which shall be known as the Health Care District General Election, shall be held in each local health care district on the first Tuesday after the first Monday in November of each even-numbered year, at which a successor shall be chosen for each officer whose term shall expire;

WHEREAS, the Washington Township Health Care District General Election shall be consolidated with the statewide General Election pursuant to Part 3 of Division 10 (commencing with Section 10400) of the Elections Code, and the person receiving the highest number of votes for each office to be filled at such election shall be elected hereto; and

WHEREAS, the term of office of each of the two (2) persons elected to fill those terms expiring at noon on the first Friday of December 2024 shall be four (4) years or until his or her successor is elected and has qualified.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. That in accordance with the provision of Section 32100 and 32100.5 of the Health and Safety Code of the State of California, a Health Care District General Election be and the same hereby is called and the same shall be held in said Washington Township Health Care District of Alameda County, State of California, on Tuesday, November 5, 2024, from the hour of 7:00 o'clock a.m., of said day until the hour of 8:00 o'clock p.m., of said day during which period of time electors of the said Washington Township Health Care District may vote for the successor of each of the two (2) members of the Board of Directors of Washington Township Health Care District of Alameda County, State of California, whose terms are about to expire, to serve for terms of four (4) years;

2. That all registered voters residing within Washington Township Health Care District of Alameda County, State of California, are qualified electors at said election, and the manner of voting, the form of ballot to be used, and in all other particulars said Health Care District General Election shall be held in accordance with the General Election laws of the State of California; and

3. Not less than thirty (30) days prior to the date of said Health Care District General Election, the Board of Directors of said District, shall by resolution entered on its minutes, designate the precincts into which said District shall be divided for the conduct of said Health Care District General Election, and the polling place for each precinct and shall appoint for each precinct an election board consisting of at least one inspector, one Judge, and two (2) clerks, selected from the electors of said District, and shall provide for the giving of notice of said election pursuant to law.

Passed and adopted by the Board of Directors of the Washington Township Health Care District this 12th day of June 2024 by the following vote:

AYES:

NOES:

ABSENT:

JACOB EAPEN, MD
President, Board of Directors
Washington Township Health Care District

BERNARD STEWART, DDS
Secretary, Board of Directors
Washington Township Health Care District

RESOLUTION NO. 1263

RESOLUTION ORDERING THE CONSOLIDATION OF THE HEALTH CARE DISTRICT GENERAL ELECTION TO BE HELD IN WASHINGTON TOWNSHIP HEALTH CARE DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA ON NOVEMBER 5, 2024, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ALAMEDA TO CONSOLIDATE SAID HEALTH CARE DISTRICT GENERAL ELECTION WITH SAID STATEWIDE GENERAL ELECTION, INsofar AS THE TERRITORY IN WHICH SAID ELECTIONS ARE TO BE HELD IS THE SAME

WHEREAS, the Board of Directors of Washington Township Health Care District is the governing body of the Washington Township Health Care District of Alameda County, State of California, and has called a Health Care District General Election to be held in said District on November 5, 2024, for the purpose of choosing a successor of each of the two (2) members of the Board of Directors whose terms are about to expire;

WHEREAS, Washington Township Health Care District of Alameda County is situated entirely within the boundaries of Washington Township, Alameda County, State of California; and

WHEREAS, it is desirable that said Health Care District General Election be consolidated with the statewide General Election to be held on November 5, 2024, insofar as the same shall be held in the same territory.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Washington Township Health Care District of Alameda County, State of California, as follows:

1. That the Health Care District General Election called and to be held on November 5, 2024, in said Washington Township Health Care District of Alameda County, shall be and the same is hereby consolidated with the statewide General Election to be held on said date throughout the State of California, insofar as the territory in which said elections are to be held is the same, to wit: within the boundaries of Washington Township Health Care District, Alameda County, California;

2. That the Board of Supervisors of the County of Alameda is requested to consolidate said Health Care District General Election to be held on November 5, 2024 in said Washington Township Health Care District of Alameda County for the purpose of choosing a successor for each of the two (2) members of the Board of Health Care Directors whose terms are about to expire

on the first Friday of December 2024 with the statewide General Election to be held on November 5, 2024 insofar as the territory with the County of Alameda is the same as the territory within the boundaries of said Washington Township Health Care District of Alameda County, to wit: within the boundaries of Washington Township, Alameda County, State of California, and that the territory affected by this order of consolidation, the election precincts, polling places, and voting booths, shall in every case be the same as those established and provided for said statewide General Election and that the election officers in each precinct shall in every case be the same, to wit: the election officers to be appointed by said Board of Supervisors and that there shall be only one set of election officers in each polling place and that all proceedings held in the premises shall be recorded in one set of election papers and that the election shall be held in all respects as though there were only one election within said territory affected by such order of consolidation, and that the names of the persons proposed by petition as candidates for each of said offices of members of the Board of Directors of said Health Care District be set forth on the ballots for said statewide General Election in substantially the following form:

(WASHINGTON TOWNSHIP HEALTH CARE DISTRICT)
(BOARD OF DIRECTORS: FOUR-YEAR TERM, VOTE FOR TWO)

3. That said Board of Supervisors of the County of Alameda is authorized and requested to cause the canvass of the returns of said Washington Township Health Care District General Election and to direct the Registrar of Voters to certify said results of said General Election of this Board of Directors of Washington Township Health Care District of Alameda County when such results have been ascertained;

4. That any candidate filing a candidate's statement of qualifications pursuant to Section 13307 of the California Elections Code shall pay the actual prorated costs of printing and handling said candidate's statement as provided therein. Said candidate's statement shall contain no more than 400 words. Candidates will not be permitted to submit other materials to be sent with the sample ballot and voter's pamphlet; and

5. That the Secretary of this Board of Directors is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Alameda.

Passed and adopted by the Board of Directors of Washington Township Health Care District this 12th day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

JACOB EAPEN, MD
President, Board of Directors
Washington Township Health Care District

BERNARD STEWART, DDS
Secretary, Board of Directors
Washington Township Health Care District



WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
April 2024

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: May 31, 2024
TO: Board of Directors
FROM: Kimberly Hartz, Chief Executive Officer
SUBJECT: Washington Hospital – April 2024
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	April <u>Actual</u>	April <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
IP Average Daily Census	151.7	163.3	156.2
Combined Average Daily Census	161	171.8	166.9
No. of Discharges	825	869	883
Patient Days	4,551	4,900	4,762
Discharge ALOS	6.22	5.18	5.42
<u>OUTPATIENT:</u>			
OP Visits	9,068	7,820	8,607
ER Visits	4,991	4,501	5,012
Observation Equivalent Days	279	256	327

Comparison of April’s actual Acute inpatient statistics versus the budget showed a lower level of discharges, and a lower level of patient days. The average length of stay (ALOS), which is based on discharged days was above Budget, placing a drag on the Hospital’s overall performance. Outpatient visits exceeded Budget. Emergency Room visits also exceeded Budget for the month. Outpatients observation equivalent days were over Budget for April.

2. Staffing – Schedule Board 3

Total paid Full-Time Equivalents (FTEs) were above Budget. Total productive FTEs for April were 1,433, underperformed budget of 1,406. Non-Productive FTEs were 4.1 below Budget. Total FTEs per Adjusted Occupied Bed (AOB), at 6.22, was negative to a budgeted number of 6.10.

3. Income - Schedule Board 1

For the month of April, the Hospital realized a Net Operating Gain of \$1,351,000 from Operations, equaling a 3.0% Margin.

Total Gross Patient Revenue of \$194,460,000 for April was \$2,311,000 above Budget by 1.2%.

Deductions from Revenue of \$149,974,000 were 77.1% of Gross Patient Revenue, higher than the budgeted amount of 76.1%.

Total Operating Revenues of \$45,452,000 was (\$1,925,000) or (4.1%) below Budget.

Total Operating Expenses of \$44,101,000 were lower than Budget by \$3,357,000, 7.1%.

The Total Non-Operating Income was a gain of \$4,325,000 for the month, which included an unrealized loss on investments of (\$1,476,000).

The Net Income for April was \$5,676,000 which was \$5,668,000 above Budget of \$8,000.

The Total Net Gain for March using FASB accounting principles, in which the unrealized gain on investments, net interest expense on GO bonds and property tax revenues are removed from the non-operating income and expense, was \$6,859,000 compared to Budgeted Income of (\$203,000) for a favorable variance of \$7,062,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to March 2024.

KIMBERLY HARTZ
Chief Executive Officer

KH/TM



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
April 2024
GASB FORMAT
(In thousands)

April					FISCAL YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.	
\$ 112,388	\$ 118,805	\$ (6,417)	-5.4%	1	\$ 1,154,817	\$ 1,247,529	\$ (92,712)	-7.4%	
82,072	73,344	8,728	11.9%	2	855,708	768,031	87,677	11.4%	
194,460	192,149	2,311	1.2%	3	2,010,525	2,015,560	(5,035)	-0.2%	
(147,001)	(142,723)	(4,278)	-3.0%	4	(1,510,446)	(1,503,236)	(7,210)	-0.5%	
(2,973)	(3,506)	533	15.2%	5	(36,294)	(36,517)	223	0.6%	
(149,974)	(146,229)	(3,745)	-2.6%	6	(1,546,740)	(1,539,753)	(6,987)	-0.5%	
77.12%	76.10%			7	76.93%	76.39%			
44,486	45,920	(1,434)	-3.1%	8	463,785	475,807	(12,022)	-2.5%	
966	1,457	(491)	-33.7%	9	9,595	14,413	(4,818)	-33.4%	
45,452	47,377	(1,925)	-4.1%	10	473,380	490,220	(16,840)	-3.4%	
21,516	22,305	789	3.5%	11	225,668	228,200	2,532	1.1%	
5,591	7,012	1,421	20.3%	12	76,637	75,670	(967)	-1.3%	
6,075	6,536	461	7.1%	13	62,486	63,101	615	1.0%	
5,969	6,614	645	9.8%	14	62,263	63,501	1,238	1.9%	
1,670	1,983	313	15.8%	15	17,557	20,074	2,517	12.5%	
3,280	3,008	(272)	-9.0%	16	32,787	30,838	(1,949)	-6.3%	
44,101	47,458	3,357	7.1%	17	477,398	481,384	3,986	0.8%	
1,351	(81)	1,432	1767.9%	18	(4,018)	8,836	(12,854)	-145.5%	
2.97%	-0.17%			19	-0.85%	1.80%			
788	279	509	182.4%	20	6,784	2,817	3,967	140.8%	
(125)	-	(125)	0.0%	21	(1,442)	-	(1,442)	0.0%	
(1,676)	(1,684)	8	0.5%	22	(17,796)	(16,944)	(852)	-5.0%	
254	121	133	109.9%	23	781	406	375	92.4%	
4,708	-	4,708	0.0%	24	6,767	-	6,767	0.0%	
152	-	152	0.0%	25	(2,139)	(600)	(1,539)	-256.5%	
-	-	-	0.0%	26	2,250	3,535	(1,285)	-36.4%	
1,373	1,373	-	0.0%	27	13,880	13,880	-	0.0%	
327	-	327	0.0%	28	3,995	-	3,995	0.0%	
-	-	-	0.0%	29	204	-	204	0.0%	
(1,476)	-	(1,476)	0.0%	30	1,915	-	1,915	0.0%	
4,325	89	4,236	4759.6%	31	15,199	3,094	12,105	391.2%	
\$ 5,676	\$ 8	\$ 5,668	70850.0%	32	\$ 11,181	\$ 11,930	\$ (749)	-6.3%	
12.49%	0.02%			33	2.36%	2.43%			
\$ 6,859	\$ (203)	\$ 7,062	3478.8%	34	\$ 6,546	\$ 9,662	\$ (3,116)	-32.3%	
15.09%	-0.43%				1.38%	1.97%			

**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME, NET INTEREST EXPENSE ON GO BONDS AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



WASHINGTON HOSPITAL
BALANCE SHEET
 April 2024
(In thousands)

ASSETS AND DEFERRED OUTFLOWS		April 2024	Unaudited June 2023	LIABILITIES, NET POSITION AND DEFERRED INFLOWS		April 2024	Unaudited June 2023
CURRENT ASSETS				CURRENT LIABILITIES			
1	CASH & CASH EQUIVALENTS	\$ 44,156	\$ 13,792	1	CURRENT MATURITIES OF L/T OBLIG	\$ 9,425	\$ 10,460
2	ACCOUNTS REC NET OF ALLOWANCES	68,357	66,153	2	ACCOUNTS PAYABLE	35,310	28,901
3	OTHER CURRENT ASSETS	25,006	21,749	3	OTHER ACCRUED LIABILITIES	68,014	57,874
4	TOTAL CURRENT ASSETS	137,519	101,694	4	INTEREST	8,724	10,476
				5	TOTAL CURRENT LIABILITIES	121,473	107,711
ASSETS LIMITED AS TO USE				LONG-TERM DEBT OBLIGATIONS			
5	BOARD DESIGNATED FOR CAPITAL AND OTHER	178,664	178,095	6	REVENUE BONDS AND OTHER	224,989	193,400
6	BOARD DESIGNATED FOR PENSION	0	0	7	GENERAL OBLIGATION BONDS	468,404	342,150
7	GENERAL OBLIGATION BOND FUNDS	132,822	19,399				
8	REVENUE BOND FUNDS	48,254	6,726				
9	BOND DEBT SERVICE FUNDS	21,351	34,708				
10	OTHER ASSETS LIMITED AS TO USE	10,136	9,792				
11	TOTAL ASSETS LIMITED AS TO USE	391,227	248,720	OTHER LIABILITIES			
12	OTHER ASSETS	347,248	319,097	8	SUPPLEMENTAL MEDICAL RETIREMENT	44,711	42,548
13	PREPAID PENSION	0	0	9	WORKERS' COMP AND OTHER	9,875	9,732
14	OTHER INVESTMENTS	24,257	20,166	10	NET PENSION	76,047	69,065
15	NET PROPERTY, PLANT & EQUIPMENT	561,005	576,944	11	ROU ASSET LONG-TERM	2,682	1,903
16	TOTAL ASSETS	\$ 1,461,256	\$ 1,266,621	12	NET POSITION	547,972	536,790
17	DEFERRED OUTFLOWS	49,780	70,928	13	TOTAL LIABILITIES AND NET POSITION	\$ 1,496,153	\$ 1,303,299
18	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,511,036	\$ 1,337,549	14	DEFERRED INFLOWS	14,883	34,250
				15	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 1,511,036	\$ 1,337,549



**WASHINGTON HOSPITAL
OPERATING INDICATORS**

April 2024

12 MONTH AVERAGE	April						FISCAL YEAR TO DATE				
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.	
	<u>PATIENTS IN HOSPITAL</u>										
156.2	151.7	163.3	(11.6)	-7%	1	ADULT & PEDS AVERAGE DAILY CENSUS	157.3	163.1	(5.8)	-4%	
10.7	9.3	8.5	0.8	9%	2	OUTPT OBSERVATION AVERAGE DAILY CENSUS	10.9	9.0	1.9	21%	
166.9	161.0	171.8	(10.8)	-6%	3	COMBINED AVERAGE DAILY CENSUS	168.2	172.1	(3.9)	-2%	
8.2	7.7	8.3	(0.6)	-7%	4	NURSERY AVERAGE DAILY CENSUS	8.0	8.6	(0.6)	-7%	
175.1	168.7	180.1	(11.4)	-6%	5	TOTAL	176.2	180.7	(4.5)	-2%	
3.8	4.7	2.9	1.8	62%	6	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	3.7	3.5	0.2	6%	
4,762	4,551	4,900	(349)	-7%	7	ADULT & PEDS PATIENT DAYS	47,991	49,743	(1,752)	-4%	
327	279	256	23	9%	8	OBSERVATION EQUIVALENT DAYS - OP	3,328	2,741	587	21%	
883	825	869	(44)	-5%	9	DISCHARGES-ADULTS & PEDS	8,823	9,505	(682)	-7%	
5.42	6.22	5.18	1.04	20%	10	AVERAGE LENGTH OF STAY-ADULTS & PEDS	5.43	5.23	0.20	4%	
	<u>OTHER KEY UTILIZATION STATISTICS</u>										
1.566	1.623	1.563	0.060	4%	11	OVERALL CASE MIX INDEX (CMI)	1.583	1.549	0.034	2%	
	<u>SURGICAL CASES</u>										
196	172	196	(24)	-12%	12	ORTHOPEDIC CASES	1,909	1,941	(32)	-2%	
26	23	28	(5)	-18%	13	NEUROSURGICAL CASES	258	290	(32)	-11%	
11	12	9	3	33%	14	CARDIAC SURGICAL CASES	114	129	(15)	-12%	
32	36	40	(4)	-10%	15	VASCULAR CASES	325	382	(57)	-15%	
110	133	128	5	4%	16	ENDOSCOPY CASES	1,133	1,036	97	9%	
95	89	80	9	11%	17	OTHER SURGICAL CASES	954	913	41	4%	
471	465	481	(16)	-3%	18	TOTAL CASES	4,693	4,691	2	0%	
173	196	196	-	0%	19	TOTAL CATH LAB CASES	1,739	1,992	(253)	-13%	
127	114	120	(6)	-5%	20	DELIVERIES	1,252	1,270	(18)	-1%	
8,607	9,068	7,820	1,248	16%	21	OUTPATIENT VISITS	85,980	84,122	1,858	2%	
5,012	4,991	4,501	490	11%	22	EMERGENCY VISITS	50,313	50,540	(227)	0%	
	<u>LABOR INDICATORS</u>										
1,431.9	1,433.0	1,406.1	(26.9)	-2%	23	PRODUCTIVE FTE'S	1,432.7	1,462.5	29.8	2%	
208.9	200.3	204.4	4.1	2%	24	NON PRODUCTIVE FTE'S	212.2	190.2	(22.0)	-12%	
1,640.8	1,633.3	1,610.5	(22.8)	-1%	25	TOTAL FTE'S	1,644.9	1,652.7	7.8	0%	
5.28	5.46	5.32	(0.14)	-3%	26	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.23	5.55	0.32	6%	
6.05	6.22	6.10	(0.12)	-2%	27	TOTAL FTE/ADJ. OCCUPIED BED	6.01	6.27	0.26	4%	



Memorandum

DATE: June 6, 2024

TO: Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Fulfillment of Critically Needed Position (Marianne Heltzel)

As the Board is well aware, Washington Hospital Healthcare System, like many other healthcare systems, is facing significant challenges in recruiting qualified employees to fill critical positions.

The law allows the District to employ a retired employee before the 180 day waiting period provided that the Board of Directors, certifies “the nature of the employment and that the appointment is necessary to fill a critically needed position before the 180 days have passed” [Cal Gov Code § 7522.56]. The Board’s action may not be placed on the consent calendar.

Marianne Heltzel, Tumor Registrar, retired on May 24, 2024. Marianne is the only person in this role and has been doing this job for 34 years. This is an important position to the success of our cancer program and has many regulatory aspects that need to be followed timely. We have been recruiting for this position and have identified someone that hopefully we can successfully recruit. Marianne is needed during this period of time and to help with a successful transition of this position to the new person. At this point, Marianne Heltzel is the only person with the depth and breadth of knowledge of our tumor registry activities and responsibilities to ensure a smooth transition. Marianne is needed to be available to assist with the smooth transition and to train her replacement as needed.

We do not make this request lightly. However, these are extraordinary times, and her assistance is of critical importance to the smooth functioning and future growth of our Healthcare System.

I therefore recommend that the Board of Directors certify and approve the post-retirement employment of Marianne Heltzel to fill a critically needed position for no more than 90 days and to not exceed 160 hours.



Memorandum

DATE: June 12, 2024
TO: Board of Directors
FROM: Kimberly Hartz, Chief Executive Officer
SUBJECT: Approval for the Build Out of an Urgent Care Clinic

Urgent Care is a key and critical ambulatory entry and access point for our healthcare system. Our strategic vision is to be operating high-quality urgent care centers throughout our district. For the past four years, staff has been in discussions on and off with organizations specializing in urgent care regarding partnership opportunities to open and operate urgent care clinics in our local community. For various reasons these discussions have not worked out. Therefore, we have been exploring various scenarios regarding building out our Urgent Care strategy independently. We are ready to utilize our System infrastructure and operate the centers under Washington Township Medical Foundation, in order to move forward with opening an urgent care. The Clinic will be marketed as an Urgent Care Center of the Healthcare System.

The build-out of our initial Urgent Care Clinic would be close to the campus at Washington Properties, in a space of approximately 3,664 square feet. Construction would take approximately 10 months and would include clinic space, an x-ray room, and a technology component to facilitate easy and efficient rapid access for patients within the clinic and within the Healthcare System. This includes self-scheduling, as well as telehealth visit capabilities.

The overview of the expenses for the buildout are as follows:

Construction Costs	\$1,319,040
Architect fees	\$ 100,000
FFE (Including x-ray equipment)	\$ 323,600
IT expense (including DAX software update, interface and IT equipment)	<u>\$ 256,910</u>
Total Prior to Contingency	<u>\$1,999,550</u>
Contingency (10%)	<u>\$ 199,955</u>
TOTAL	<u>\$2,199,505</u>

Therefore, the Staff recommends, that the Board of Directors authorize the Chief Executive Officer to proceed with entering into the necessary agreements for the construction and related expenses of the Urgent Care Clinic in an amount not to exceed \$2,199,505. The total capital expense amount was partially included in the Fiscal Year 24 Capital Budget. Given the Urgent Care project will now start and be completed within FY25, the remaining funds will be proposed in the FY25 Capital Budget.