

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 13, 2022 via Zoom. Director Yee called the meeting to order at 6:00 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: Jeannie Yee; Bernard Stewart, DDS; Michael Wallace; Jacob Eapen, MD; William Nicholson, MD;  
Absent:

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Chris Henry, Tina Nunez, Larry LaBossiere, Paul Kozachenko, Kimberlee Alvani, Mary Bowron, Walter Choto, Angus Cochran, Debbie Feary, Kristin Ferguson, Lina Huang, Kel Kanady, Dr. Prasad Katti, Nick Legge, Dr. Dianne Martin, Dan Nardoni, Donald Pipkin, Dr. Rajiv Saigal, Dr. Mark Saleh, Dr. Brian Smith, Felipe Villaneuva, Marcus Watkins, John Zubiena, and Sri Boddu.

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at [www.covid-19.acgov.org](http://www.covid-19.acgov.org).

*OPENING REMARKS*

In accordance with District law, policies, and procedures, Director Stewart moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Nicholson seconded the motion.

Roll call was taken:

Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Michael Wallace – aye  
Jacob Eapen, MD – aye  
William Nicholson, MD – aye

The motion carried and the finding is affirmed.

Director Yee noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, will be recorded for broadcast at a later date.

There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

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There were no Written communications.

*COMMUNICATIONS:  
WRITTEN  
CONSENT CALENDAR*

Director Yee presented the Consent Calendar for consideration:

- A. Minutes of the Regular Meetings of the District Board: March 9, March 21, March 23, and March 28, 2022
- B. Medical Staff: Emergency Medicine Section Manual – Department of Medicine
- C. CredentialStream Implementation
- D. Copier Replacement
- E. Patient Financial Assistance and Charity Care Policy

In accordance with District law, policies, and procedures, Director Stewart moved that the Board of Directors approve the Consent Calendar, items A through E.

Director Nicholson seconded the motion.

Roll call was taken:

Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Michael Wallace – aye  
Jacob Eapen, MD – aye  
William Nicholson, MD – aye

The motion carried.

Kimberly Hartz, CEO, introduced Dr. Rajiv Saigal, a neurosurgeon from Washington Township Medical Foundation and the Bell Neuroscience Institute as well as an associate professor and neurosurgeon-scientist at the University of California, San Francisco. Dr. Saigal presented several cases from his medical practice to demonstrate the different methods of treatment: non-medical therapies such as ergonomics, acupuncture and physical therapy as well as medical therapies such as oral anti-inflammatory medications, gels/creams.

*PRESENTATION: LOW  
BACK PAIN – WHEN IS  
IT SURGICAL AND  
WHEN S IT NOT?*

Dr. Saigal talked about the reasons for surgical interventions being caused by nerve or spinal cord compression, trauma, tumors, or spinal deformity. He reviewed cases of disc herniation, trauma, spondylolisthesis, and scoliosis requiring minimally invasive surgery or surgery. All had positive outcomes.

Dr. Mark Saleh, Chief of Staff-Elect, reported there are 573 Medical Staff members including 347 active members. He expressed appreciation for the Doctors Day luncheon. He spoke about the improved lower census with very few COVID-19 patients. The 2<sup>nd</sup> vaccine booster is now recommended for people over age 50 and noted the time frame between boosters is recommended to be four months.

*MEDICAL STAFF  
REPORT*

Debbie Feary, Service League President, reported that the Service League contributed 1,301 hours over the past month. The number of COVID-19 test kits requested by the Lab continues to drop, requiring only 200 test kits during March. On April 9<sup>th</sup>, there was an orientation for prospective volunteers.

*SERVICE LEAGUE  
REPORT*

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Due to a more stable financial outlook. The Service League will be able to offer scholarships again this year to graduating high school seniors and college students. The Masquerade \$5 jewelry sale is scheduled for April 25-27 in the Anderson Auditorium.

Kimberly Hartz introduced Dr. Prasad Katta, Medical Director of Washington Hospital's Diabetes Program. Dr. Katta began with a statistical review of the incidence and prevalence of Diabetes in the U.S. and specifically in the Washington Township Health Care District. The 2020 Community Health Needs Assessment identified diabetes as one of the most pressing health needs for our community. He reviewed the comprehensive diabetes program for inpatient, outpatient, and transition of care.

*LEAN REPORT:  
DIABETES PROGRAM  
REPORT*

Lean principles of standard work have been applied within the program resulting in better management of hypoglycemia and therapeutic glucose percentages. A centralized EPIC patient list is created for each patient's interdisciplinary diabetes care and involves a case manager, dietician, pharmacy, and nurse inpatient diabetes education.

The program engages with the community by participating in the Diabetes Matters lecture series, Health and Wellness presentations, and articles in the Tri-City Voice.

Kimberly Hartz introduced Dianne Martin, Antimicrobial Stewardship Leader who delivered the annual report for this program. She began with an explanation of antimicrobial resistance and the program elements. She reviewed the Antimicrobial Administration Ratio and various statistics related to antibiotics, antifungal, C-difficile, and carbapenem-resistant organisms. She reviewed COVID-19 protocols and guidelines as well as the COVID Monoclonal Antibody and oral antivirals for mild to moderate COVID-19.

*QUALITY REPORT:  
ANTIMICROBIAL  
STEWARDSHIP / C.  
DIFFICILE*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for February 2022. The average daily inpatient census was 178.0 with admissions of 764 resulting in 4,985 patient days. Outpatient observation equivalent days were 288. The average length of stay was 6.38 days. The case mix index was 1.604. Deliveries were 88. Surgical cases were 392. The Outpatient visits were 7,047. Emergency visits were 3,855. Cath Lab cases were 216. Joint Replacement cases were 159. Neurosurgical cases were 31. Cardiac Surgical cases were 15. Total FTEs were 1,634.5. FTEs per adjusted occupied bed were 5.85.

*FINANCE REPORT*

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for March 2022. Preliminary information for the month indicated total gross revenue at approximately \$209,053,000 against a budget of \$199,074,000. We had 50 COVID-19 discharges which represented 6% of total discharges which represents a decrease from the prior two months which averaged 161 COVID-19 discharges.

*HOSPITAL  
OPERATIONS REPORT*

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The Average Length of Stay was 6.01. The Average Daily Inpatient Census was 164.5. There were 15 discharges with lengths of stay greater than 30 days, ranging from 31 to 81. Still in house at the end of March were twelve patients with length of stays of over 30 days and counting (highest at 313).

There were 5,100 patient days. There were 442 Surgical Cases and 233 Cath Lab cases at the Hospital. Outpatient joint cases were budgeted to begin migrating to Peninsula Surgery Center in October 2021; pending accreditation, these are now expected to begin in the second half of CY2022.

Deliveries were 110. Non-Emergency Outpatient visits were 8,606. Emergency Room visits were 4,202. Total Government Sponsored Preliminary Payor Mix was 72.8%, against the budget of 73.3%. Total FTEs per Adjusted Occupied Bed were 5.66. The Washington Outpatient Surgery Center had 609 cases and the clinics had approximately 18,002 visits.

It was noted that we had the highest collections in over two years at 46.3M, driving AR days down. There were \$212,000 in charity care applications pending or approved in March. Fiscal year to date, the estimated total unreimbursed cost for Homeless Patients is about \$4.1M.

- As of Monday, April 11<sup>th</sup>, a total of 86,922 COVID vaccine doses have been administered to community members at our vaccination clinic, including 3,553 vaccinations of children ages 5-11 years old.
- Tuesday, March 22<sup>nd</sup>: Overactive Bladder: Causes, Symptoms, and Treatment
- Scheduled for Tuesday, April 19<sup>th</sup>: Treatments and Procedures for Common Spine Conditions
- Scheduled for Wednesday, April 27<sup>th</sup>: Diabetes Self-Management: Lesser-known Factors Impacting Blood Glucose Levels
- Scheduled for Tuesday, May 3<sup>rd</sup>: Newborn Parent Boot Camp
- Scheduled for Thursday, May 5, 2022: 35<sup>th</sup> Annual Golf Tournament on the Hill Course at Castlewood Country Club in support of Surgical Services at WHHS. This event is SOLD OUT.
- April Employee of the Month: Falisa Fullard, Executive Assistant II, Executive Services

*ANNOUNCEMENTS*

Director Stewart moved that the Board approve the purchase of six Merge Workstations and Software. Director Wallace seconded the motion.

*CONSIDERATION OF  
PURCHASE OF 6  
MERGE  
WORKSTATIONS AND  
SOFTWARE*

Roll call was taken:

Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Michael Wallace – aye  
Jacob Eapen, MD – aye  
William Nicholson, MD – aye

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The motion carried.

There being no further business, Director Yee adjourned the meeting at 8:15 pm.

*ADJOURNMENT*

DocuSigned by:

*Jeannie Yee*

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Jeannie Yee  
President

DocuSigned by:

*William Nicholson*

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William Nicholson, M.D.  
Secretary