

Board of Directors' Meeting

April 10, 2024

Page 1 of 5

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 10, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Eapen called the meeting to order at 6:00 p.m. and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: Jacob Eapen, MD; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Michael Wallace (arrived 6:05 pm)

*ROLL CALL*

Also present: Kimberly Hartz; Larry LaBossiere; Tina Nunez; Thomas McDonagh; Terri Hunter; Paul Kozachenko; Tammi Tyson; Dan Nardoni; Laura Anning; Dianne Martin, MD; Angus Cochran; Brian Smith, MD; Donald Pipkin; Gisela Hernandez; Jason Krupp, MD; Jerri Randrup; Lina Huang; Mark Saleh, MD; Melissa Garcia; Sheela Vijay; Kristin Ferguson; Sri Boddu; Shirley Ehrlich

Director Eapen welcomed any members of the general public to the meeting.

*OPENING REMARKS*

Director Eapen noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting was recorded for broadcast at a later date.

There were no Oral Communications.

*COMMUNICATIONS:  
ORAL*

There were no Written Communications.

*COMMUNICATIONS:  
WRITTEN*

Director Eapen presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

A. Consideration of Minutes of the Regular Meetings of the District Board:  
March 13, 18, 25 & 27, 2024

Director Nicolson moved that the Board of Directors approve the Consent Calendar, Item A. Director Yee seconded the motion.

Roll call was taken:

Jacob Eapen, MD – aye  
William Nicholson, MD – aye  
Michael Wallace – absent  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye

Motion Approved.

Kimberly Hartz, Chief Executive Officer, introduced Laura Anning, Chief of Patient Experience who presented the Patient Experience Bi-Annual Report. Laura detailed

*PRESENTATION:  
PATIENT*

Board of Directors' Meeting

April 10, 2024

Page 2 of 5

the importance of gathering data and feedback, either by directly interacting with patients, or with the results of a paper or e-survey. The survey questions include the likelihood that a patient would recommend the quality of care from our nurses and doctors, to the environment, their experiences and understanding their care and overall rating. Some new features to the surveys include being available in the patient's preferred language and including specialized surveys from oncology, SCN and PEDS in addition to decreasing the number of non-deliverable surveys. Every comment is acknowledged and with the varying responses, it may indicate some challenges and areas that are impacted, and provides the opportunity for improvement.

*EXPERIENCE –  
BIANNUAL REPORT*

Patient Rounding is the practice of healthcare professionals proactively visiting and engaging with patients and family members. Studies have shown that nurse rounding is an effective means to increase patient satisfaction and quality of care and gather information by not solely relying on survey responses. Another means of gathering real time data is through Qualtrics during rounding and this gives us a way to communicate with the patient by listening, understanding and following through. With communication and teamwork, we can effectively increase patient satisfaction.

Dr. Mark Saleh, Chief of Staff, reported that there are 629 Medical Staff members, including 343 active members. Dr. Saleh commented on establishing the committee for the Emergency Medicine Department and working on the Department Manual.

*MEDICAL STAFF  
REPORT*

Sheela Vijay, the Service League President, reported for the month of March 2024, that 193 Service League volunteers contributed a total of 1,705 hours. The Service League held a High School Informational Session on March 15, in which 42 high school students attended.

*SERVICE LEAGUE  
REPORT*

The Service League also hosted an Open House on Tuesday April 9, 2024 which was well attended by volunteers and employees.

Sheela highlighted a special volunteer, Suzanne Corbett who is 89 years young. Suzanne has been a dedicated knitter and had connected with knitters at the Fremont Senior Center where she learned how to knit baby hats. During the pandemic, she began knitting hats and produced 80 hats by summer of 2020. She is a remote volunteer who knits beautiful hats for the newborn babies, here at Washington Hospital and has donated an estimated 700 hats to date. Suzanne's story illustrates how one person can make a profound impact without being physically present.

The Masquerade Sale will be held on April 29, 30 and May 1 in the Anderson Auditorium.

Kimberly Hartz, Chief Executive Officer, introduced Dr. Dianne Martin who presented the Annual Antimicrobial Stewardship Report. Dr. Martin began by discussing the Antimicrobial Stewardship Goals, which include promoting the appropriate use of antimicrobial agents, decreasing the development of microbial

*QUALITY REPORT:  
ANNUAL  
ANTIMICROBIAL  
STEWARDSHIP  
REPORT*

Board of Directors' Meeting

April 10, 2024

Page 3 of 5

resistance and preventing the spread of infections caused by resistant organisms, in collaboration with the infection prevention team.

Dr. Martin spoke on the importance of Antimicrobial Stewardship and how it is a critical part of modern medicine. The Interdisciplinary Team includes the Physician Leader, Medical Staff, Pharmacist Leader, Infection Prevention, Compliance, Information Services, Laboratory, Pharmacy and Nursing. Dr. Martin emphasized the updates to the treatment guidelines from the Joint Commission, CDC, NSHN, NIH and IDSA and Order Sets and ID Physician Consultation for use of specific antimicrobials.

There are continuous quality improvements by analyzing medication usage, identifying areas of improvement, implementing guidelines, order sets, protocols and optimizing Epic workflows for usage of antimicrobials and evaluating challenges.

There have been accomplishments in quality improvement which includes a developed laboratory screening criteria for sending cultures to reference lab for testing for a resistant gene, designing a treatment algorithm for ED regarding best practice for antibiotics, and implementing an ordering process for novel antibiotics. Also, a modified C.Diff testing algorithm to prevent unnecessary treatment and staff education on laboratory tests that can help determine when to discontinue antibiotics, have been provided

Tom McDonagh, Vice President & Chief Financial Officer, presented the Finance Report for February 2024. The average daily inpatient census was 166.4 with discharges of 933 resulting in 4,827 patient days. Outpatient observation equivalent days were 293. The average length of stay was 5.53 days. The case mix index was 1.673. Deliveries were 123. Surgical cases were 484. The Outpatient visits were 8,380. Emergency visits were 4,950. Cath Lab cases were 191. Joint Replacement cases were 175. Neurosurgical cases were 23. Cardiac Surgical cases were 14. Total FTEs were 1,646.1. FTEs per adjusted occupied bed were 5.89.

*FINANCE REPORT*

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for March 2024. Patient gross revenue of \$213.2 million for March was favorable to budget of \$211.8 million by \$1.4 million (0.7%), and it was lower than March 2023 by \$3.1 million (1.4%).

*HOSPITAL  
OPERATIONS REPORT*

The Average Length of Stay was 5.14. The Average Daily Inpatient Census was 169.1. There were 908 discharges that was unfavorable to budget of 1,097 (17.2%).

There were 5,241 patient days that was unfavorable to budget of 5,345 (1.9%). There were 476 Surgical Cases and 186 Cath Lab cases at the Hospital.

Deliveries were 134. Non-Emergency Outpatient visits were 8,756. Emergency Room visits were 5,162. Total Government Sponsored Preliminary Payor Mix was

Board of Directors' Meeting

April 10, 2024

Page 4 of 5

75.1%, against the budget of 72.2%. Total FTEs per Adjusted Occupied Bed was 5.75.

There were \$154K in charity care adjustments in March 2024.

April Employee of the Month is Soledad Fernandez, Environmental Services Aide.

*EMPLOYEE OF THE MONTH*

Past Health Promotions & Community Outreach Events:

*HEALTHCARE SYSTEM CALENDAR REPORT*

- March 20: Managing Diabetes with Exercise – Facebook Live & YouTube
- March 21: District Board Members represented WHHS at the Alameda County Special Districts Association Annual Dinner
- March 23: Newark Annual Family Day at the Park – Newark Community Park
- March 27: Dysphagia and Reflux Disease – Acacia Creek and Masonic Homes Senior Living Communities
- March 28: National Choking Awareness Day Event – Federicos Restaurant
- April 5: Sun: Beauty or Beast – Facebook Live & YouTube

Upcoming Health Promotion & Community Outreach Events

- April 13: Tattoo Removal Clinic - Washington West
- April 17: Grief and Grieving – Carlton Senior Living Community
- April 20: Go Green with Us in 2024! Earth Day Celebration - Fremont Downtown Event Center
- April 24: Robotic Knee Surgery and Muscle-sparing Anterior Hip Surgery – Anderson Auditorium and Facebook Live
- April 25: Choking First Aid Training – La Cabana Restaurant, Newark
- April 27: New Haven Day – James Logan High School
- April 30: Choking First Aid Training – Birdhaus Beer Garden, Union City
- April 30: Heart Valve Disorders in Adults – Acacia Creek and Masonic Homes Senior Living Communities
- May 6-15: Healthcare System Week – Washington Hospital
- May 7: Stroke Prevention Awareness – Facebook Live & YouTube

Kimberly Hartz, Chief Executive Officer, reported that Washington Hospital Healthcare System kicked off a community education campaign about Choking/First Aid in conjunction with National Choking Awareness Day. This event took place at Federicos Grill in Niles on March 28, 2024 at 3:00 pm.

The 37<sup>th</sup> Annual Golf & Bocce Tournament in support of Washington Hospital's Operating Rooms will be held on Thursday, May 2 at the Club at Castlewood in Pleasanton.

*ANNOUNCEMENTS*

There were no announcements.

There being no further business, Director Eapen adjourned the meeting at 7:42 p.m.

*ADJOURNMENT*

Board of Directors' Meeting

April 10, 2024

Page 5 of 5

DocuSigned by:

*Jacob Eapen, MD*

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Jacob Eapen, MD  
President

DocuSigned by:

*Bernard Stewart, DDS*

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Bernard Stewart, DDS  
Secretary