

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, February 9, 2022 via Zoom. Director Yee called the meeting to order at 6:00 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Jeannie Yee; Bernard Stewart, DDS; Michael Wallace; Jacob Eapen, MD; William Nicholson, MD;
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Chris Henry, Tina Nunez, Larry LaBossiere, Paul Kozachenko, Nicholas Kozachenko, Dr. Jeanie Ahn, Mary Bowron, Walter Choto, Angus Cochran, Minh-Thu Dennen, Debbie Feary, Kristin Ferguson, Gisela Hernandez, Dr. Shakir Hyder, Evangeline Imana-Iyemura, Kel Kenady, Nick Legge, Dan Nardoni, Donald Pipkin, Sheela Veejay, Dr. Sarah Wartman, Marcus Watkins, and Noah Bell.

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

OPENING REMARKS

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Jacob Eapen, MD – aye
Michael Wallace – aye
William Nicholson, MD – aye

The motion carried and the finding is affirmed.

Director Yee noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, will be recorded for broadcast at a later date.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

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There were no Written communications.

*COMMUNICATIONS:
WRITTEN
CONSENT CALENDAR*

Director Yee presented the Consent Calendar for consideration:

- A. Minutes of the Regular Meetings of the District Board: January 12, January 24, and January 26, 2022
- B. Supply Chain and Financial Management Systems Upgrade
- C. Infant Security System Replacement

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors approve the Consent Calendar, items A through C.

Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – aye
William Nicholson, MD – aye

The motion unanimously carried.

Kimberly Hartz, CEO, introduced Dr. Sarah Wartman, Vascular Surgeon, who presented a holistic approach to nutrition and food's relationship to the prevention of chronic disease. She discussed Real Foods versus Fad Diets. She reviewed the benefits of Real Food: vegetables and fruits, grains (versus refined grains), fats, meat and dairy, eggs, fish, and beverages. She talked about fructose and sugar and foods for heart health.

*PRESENTATION:
NUTRITION FOR
HEALTH – A REAL
FOOD DIET*

Dr. Shakir Hyder, Chief of Staff, reported there are 571 Medical Staff members including 347 active members and 90 ambulatory members. He expressed appreciation for the remodeled Physicians' Lounge. He commented on the current high census in the hospital and the vaccination status of the medical staff member.

*MEDICAL STAFF
REPORT*

Ms. Debbie Feary, Service League President, reported that 102 members of the Service League contributed 1,398 hours over the past month. Volunteers continue to be busy assembling syringe kits for COVID-19 vaccinations. Our volunteers have assembled over 39,000 syringe kits since early 2021. The Service League held an orientation in January with ten new volunteers. The annual meeting for the Service League will be held February 18, 2022 and new board members will be voted into office at that time.

*SERVICE LEAGUE
REPORT*

Kimberly Hartz introduced Minh Thu Dennen, Director of Pharmacy who presented the Lean Report Out on Medication Inventory Management, beginning with the background of the Pharmacy stocking practices and procedures and utilization of the Pyxis Medstations. Ms. Dennen reviewed the Pharmacy's key goals to (1) improve patient safety, and (2) achieve financial improvement. To achieve this, the goals have been set to reduce the Pyxis Stock-out incidents to less than 300 per month as

*LEAN REPORT:
MEDICATION
INVENTORY
MANAGEMENT*

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well as to increase the accuracy of the monthly medication cycle counts by the end of FY22. Ms. Dennen reviewed the Pharmacy's progress thus far, noting the steadily increasing compliance.

Kimberly Hartz introduced Dr. Jeanie Ahn, Community Nephrologist and Medical Director of Renal Dialysis Services. Dr. Ahn began with a brief history of the Acute Dialysis Unit which began service in 2018 and provides Hemodialysis, Peritoneal Dialysis, and Plasmapheresis. She reviewed the Quality Measures for FY 2021 as well as the patient and staff safety measures and Hand Hygiene. Dr. Ahn reviewed the performance improvement plan for reducing incidences of CLABSI in Dialysis patients.

*QUALITY REPORT:
DIALYSIS ANNUAL
UPDATE*

Dr. Ahn reviewed the Quality Blueprint for FY 2022 with process indicators for patient education, procedure time out, compliance with bacterial/endotoxin testing, compliance with chlorine/chloramine water testing, STAT treatment completion, and hand hygiene. In addition, the 2022 Blueprint includes patient outcome indicators: adverse event rate, complication, infections, patient experience, and infection prevention.

Dr. Ahn expressed appreciation to the team for all their efforts.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for December 2021. The average daily inpatient census was 150.1 with admissions of 856 resulting in 4,654 patient days. Outpatient observation equivalent days were 337. The average length of stay was 5.40 days. The case mix index was 1.490. Deliveries were 137. Surgical cases were 397. The Outpatient visits were 7,303. Emergency visits were 4,817. Cath Lab cases were 203. Joint Replacement cases were 180. Neurosurgical cases were 22. Cardiac Surgical cases were 10. Total FTEs were 1,549.7. FTEs per adjusted occupied bed were 5.81.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for January 2022. Preliminary information for the month indicated total gross revenue at approximately \$209,142,000 against a budget of \$179,595,000. We had 191 COVID-19 discharges which represented 22% of total discharges.

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 5.51. The Average Daily Inpatient Census was 178.7. There were 4 discharges with lengths of stay greater than 30 days, ranging from 38 to 86. Still in house at the end of January were eleven patients with length of stays of over 30 days and counting.

There were 5,539 patient days. There were 406 Surgical Cases and 171 Cath Lab cases at the Hospital. Outpatient joint cases were budgeted to begin migrating to Peninsula Surgery Center in October 2021; pending accreditation, these are now expected to begin during the first quarter of CY2022.

Deliveries were 114. Non-Emergency Outpatient visits were 6,944. Emergency

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Room visits were 5,154. Total Government Sponsored Preliminary Payor Mix was 72%, against the budget of 73.1%. Total FTEs per Adjusted Occupied Bed were 5.42. The Washington Outpatient Surgery Center had 458 cases and the clinics had approximately 17,549 visits.

There were \$256,749 in charity care applications pending or approved in January.

- The Community vaccination clinic is scheduling people 5 years of age and older. As of Friday, February 4th, a total of 85,288 COVID vaccine doses have been administered to community members at our vaccination clinic, including 3,143 vaccinations of children ages 5-11 years old.
- Tuesday, February 8th: Heart Attack: Symptoms and Prevention on Facebook Live and YouTube.
- Scheduled for Thursday, February 17th: Advances in Joint Replacement Surgery
- Scheduled for Wednesday, February 23rd: COVID-19: What Families Need to Know.
- Scheduled for Wednesday, March 2nd: Improve Your Balance with Yoga.
- At the Annual Meeting of the Foundation on January 25, 2022, Trustees voted to disburse a total of \$758,537 to the Hospital to support various programs and equipment.
- February Employee of the Month: Seng Kang, Desktop Support Engineer

ANNOUNCEMENTS

In accordance with Health & Safety Code Sections 32106, 32155 and California Government Code 54956.9(d)(2), Director Yee adjourned the meeting to closed session at 8:15 p.m., as the discussion pertained to a Conference involving Trade Secrets pursuant to Health & Safety Code section 32106: Strategic Discussion, Report of Medical Staff and Quality Assurance Committee, Health & Safety Code section 32155, and Conference with Legal Counsel-Anticipated litigation pursuant to government code section 54956.9(d)(2). Director Yee stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a separate Zoom call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning February 10, 2022. She indicated that the minutes of this meeting will reflect any reportable actions.


ADJOURN TO CLOSED SESSION


Director Yee reconvened the meeting to open session at 9:25 pm. The District Clerk reported there was no reportable action taken in the closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Yee adjourned the meeting at 9:25 pm.

ADJOURNMENT

DocuSigned by:

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 Jeannie Yee
 President

DocuSigned by:

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 William Nicholson, M.D.
 Secretary