



# Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716

June 6, 2016

## MEETING NOTICE

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation will be held on Monday, June 13, 2016. The meeting will be held in the Board Room of Washington Hospital, and will commence at 7:30 a.m.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

This notice is posted pursuant to Section 54956 of the Government Code.

By direction of the President & Chief Executive Officer  
Washington Township Hospital Development Corporation

VANESSA TERRASAS  
Recording Secretary



# Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716

## AGENDA

### BOARD OF DIRECTORS' MEETING WASHINGTON TOWNSHIP HOSPITAL DEVELOPMENT CORPORATION

**Monday, June 13, 2016 – 7:30 A.M.**  
**2000 Mowry Avenue, Fremont, CA 94538**  
**Board Room – First Floor**

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call Vanessa Terrasas, Recording Secretary, at (510) 791-3438 for assistance so the necessary arrangements can be made.

- |             |  | <b>PRESENTED BY:</b>                                      |
|-------------|--|---|
| <b>I.</b>   | <b>CALL TO ORDER</b>                                     | Chair   |
| <b>II.</b>  | <b>ROLL CALL</b>   | Vanessa Terrasas,<br>Clerk                                |
| <b>III.</b> | <b>CONSIDERATION OF MINUTES OF<br/>February 29, 2016</b> | <i>Motion Required</i>                                    |
| <b>IV.</b>  | <b>EDUCATION SESSION</b><br>A. Lean Presentation         | Donald Pipkin,<br>Chief, Strategic Management             |
| <b>V.</b>   | <b>COMMUNICATIONS</b><br>A. Oral<br>B. Written           |   |
| <b>VI.</b>  | <b>PRESIDENT AND CHIEF EXECUTIVE<br/>OFFICER REPORT</b>  | Nancy Farber,<br>President and Chief Executive<br>Officer |

*In accordance with Section 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.*

- |              |   |       |
|--------------|---|-------|
| <b>VII.</b>  | <b>CLOSED SESSION</b>   | Chair |
| <b>VIII.</b> | <b>ADJOURN TO OPEN SESSION &amp; REPORT ON<br/>CLOSED SESSION</b>   | Chair |
| <b>IX.</b>   | <b>OPEN SESSION</b><br>A. Report to Open Session<br><br>B. Action Item<br><br>1. Acceptance of the purchase of the Washington<br>Radiation Oncology Center new QA Planning<br>software.<br><br>2. Acceptance of the purchases of equipment for<br>the Vascular Lab. | Chair |
| <b>X.</b>    | <b>ADJOURNMENT</b>  | Chair |

**NEXT MEETING: TBD**



---

# Memorandum

**DATE:** April 27, 2016

**CONFIDENTIAL**

**TO:** Board of Directors  
Washington Township Hospital Development Corporation

**FROM:** Nancy Farber  
Chief Executive Officer

**SUBJECT:** Sun Nuclear

The existing Radiation Oncology QA Planning software originally purchased in 2006, is no longer supported by Sun Nuclear. The software is vital for patients as it ensures the planning to target a tumor with the appropriate dosage of radiation. Without the support, necessary updates cannot be completed.

I am recommending the purchase of the new QA Planning software to replace the current software at \$39,201.59. Please note this amount includes a \$6,000 trade-in credit and purchase was approved with the FY 2015/2016 Capital Budget.



# Washington Township Medical Foundation

Part of Washington Hospital Healthcare System  
39141 Civic Center Drive, Suite 220  
Fremont, California 94538  
Phone: 510-248-1000  
Fax: 510-608-6055

## Memorandum

**DATE:** June 10, 2016

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Kimberly Hartz, Sr. Associate Administrator, Ambulatory Care Services

**SUBJECT:** Upgrade of the WTMF Vascular Lab

Washington Township Medical Foundation is requesting funds to upgrade their Vascular Lab. The image quality of the current ultrasound machine has deteriorated significantly. Additionally, the current system for peripheral testing requires our tech to manually print out the waveforms and scan them into the system. Lastly, the current equipment requires staff to transfer data manually to EPIC which creates a propensity for errors.

The purchase of an ultrasound machine and software for \$138,139.00 was included in the FY 2015-16 budget. It is requested that \$127,589.58 be approved for expenditure in order to upgrade the WTMF Vascular Lab. This includes:

- |   |             |
|---|-------------|
| • Parks Model 2100-SX2 Flo-Lab            | \$37,071.23 |
| • GE NextGen LOGIQ eR7 Ultrasound Machine | \$53,918.35 |
| • Consensus Vascupro Software             | \$36,600.00 |

In accordance with Law, Policies and Procedures, it is requested that the Board of Directors of the Washington Township Development Corporation authorize the Chief Executive Officer to proceed with the purchases of the equipment for the Vascular Lab for a total amount not to exceed \$127,589.58.

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on February 29, 2016 in the Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Buschke was acting Chair as Benn Sah, M.D. was absent. The meeting was called to order at 7:37 am. *CALL TO ORDER*

Present: Russ Blowers, Shirley Buschke, Gloria Villasana Fuerniss, Miro Garcia, Nancy Farber, Chief Executive Officer *ROLL CALL*

Absent: Benn Sah, M.D.

Also present: Kimberly Hartz, Sr. Associate Administrator, Ambulatory Care Services; Tina Nunez, Associate Administrator, Ambulatory Care Services; Chris Henry, Associate Administrator/CFO; Michael Engle, Sr. Director Ambulatory Care Services; Vanessa Terrasas, Recording Secretary

In the absence of Chair Sah, it was agreed by the Board to designate Director Buschke to preside over the meeting. *CONDUCT OF MEETING*

Chair Buschke introduced the new Board member, Gloria Villasana Fuerniss. Director Fuerniss retired from Fremont Bank in 2014 after working there for 44 years. She was on the Ohlone Board of Trustees and is currently on the Ohlone Foundation Board. *WELCOME*

A motion was made by Director Blowers, seconded by Director Garcia to elect Benn Sah, M.D. as Chair and carried with the following votes: *ELECTION OF OFFICERS 2016*

Ayes: Directors Blowers, Buschke, Fuerniss, and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Chair Buschke, seconded by Director Garcia, to elect Russ Blowers as Secretary and carried with the following votes:

Ayes: Directors Blowers, Buschke, Fuerniss and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Director Blowers, seconded by Director Garcia, to elect Shirley Buschke as Treasurer and carried with the following votes:

Ayes: Directors Blowers, Buschke, Fuerniss and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Director Blowers, seconded by Director Garcia to approve the minutes of the meeting of November 30, 2015. The motion was carried by the following vote:

*APPROVAL OF  
MINUTES OF  
November 30, 2015*

Ayes: Directors Blowers, Buschke and Garcia  
Noes: None  
Abstain: Director Fuerniss  
Absent: Benn Sah, M.D.

Ms. Farber announced that the last steel beam for the Morris Hyman Critical Care Pavilion will be installed on March 3, 2016. To commemorate this important stage of construction, all Hospital employees, physicians and volunteers are invited to stop by the construction site at 10 a.m. to sign the last steel beam. The beam will be available for anyone who wants to have their name/signature be a permanent part of the new building structure. The topping off of the steel structure will mark the completion of the steel frame of the new building and is expected to be set in place shortly after 10 a.m. that day. The Morris Hyman Critical Care Pavilion is on schedule and is expected to be completed in 2018.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT*

Ms. Farber explained that Washington Hospital is currently in the process of redesignation of Magnet Status. Magnet Status is an award given by the American Nurses' Credentialing Center (ANCC), an affiliate of the American Nurses Association, to hospitals that satisfy a set of criteria designed to measure the strength and quality of their nursing staff. As of January 28, 2016, the Magnet Steering Committee completed the response for additional requested writing and evidence to supplement Washington Hospital's original Magnet redesignation document. It will take 60 business days for the document to be received and when deemed satisfactory, there will be another 8 weeks for the scheduled site visit.

Ms. Nunez provided an update on the recent Beaker implementation. The Beaker Lab software was successfully implemented on December 5, 2015. The transition was smooth and the new software replaced the previous outdated McKesson Horizon Lab software. The new Beaker Lab software will allow the ability for patient results to auto populate and post to a patient's electronic health record. This new system is a product of EPIC and therefore results in better integration between the lab and our electronic medical record (EMR).

Ms. Farber gave an overview of the Institutional Agenda for the 2016-2017 fiscal year. She noted the process for the Institutional Agenda happens before a budget is approved for the Hospital. Ms. Farber noted key items as follows:

Patient Safety and Quality

- There is an internal safety campaign in place to eliminate employee needle sticks in the laundry.

- A site visit is scheduled for the Institute for Safe Medication Practices (ISMP).
- There is a focus on raising the hand hygiene compliance rate from 97% to 100%. There is also a focus on reducing patient falls.
- Continuing focus on improving the patient experience.
- PCCI is a company that specializes in real-time predictive and surveillance analytics for healthcare. It is a form of artificial intelligence that audits patient charts and extracts information to help deliver patient care in a timely, safe and effective manner.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT CONT'D*

#### Strategic Plan/Facility Master Plan

- The parking structure and heliport located atop the structure is scheduled to open in April 2016. There will be a B.A.R.T. police station on the same property as agreed upon between Washington Hospital and B.A.R.T.
- The Morris Hyman Critical Care Pavilion is on schedule to be completed June 2018. Once completed, Washington Hospital will have the ability to apply for trauma designation. The 2<sup>nd</sup> floor ICU/CCU will have 48 beds. The 3<sup>rd</sup> floor will have 68 private beds.

#### Lean

- Washington Hospital will continue on its Lean journey with additional Kaizen events. In addition, education modules are scheduled for staff and physicians.

#### Information Technology

- Physician offices will have the capability to access Epic through a new portal called WeLink.

#### Surveys

- The unannounced Hospital and Lab Joint Commission survey will occur in 2017. Preparations are ongoing for the Hospital and Lab.

#### Labor Negotiations

- Negotiations for Local 6 and CNA are ongoing, and Local 39 will begin.

#### New Programs and Services

- A new program for pain management will provide attending physicians with pain management plans specific to each patient.
- An outpatient pharmacy is being planned for Washington West.
- The Interventional Radiology program will be reviewed and potential expansion identified.



- Father Jeff Finley, Palliative Care Coordinator, has returned to Washington Hospital and is leading the implementation of a Palliative Care Program.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT CONT'D*

Washington Hospital Foundation

- The Washington Hospital Foundation is leading the Capital Campaign for the Morris Hyman Critical Care Pavilion. Bond funds for the pavilion can only be used for the construction of the pavilion therefore additional funds are needed for such items as furniture, fixtures and equipment.

Legislation

- Washington Hospital is sponsoring AB1857 that would require disclosure of individuals with violent tendencies when they are in the care of Washington Hospital.

Community Needs Assessment

- Once every 3 years a Community Needs Assessment is conducted which provides helpful information for the planning of community health programs. Currently we are undergoing the 2016 assessment.

Ms. Farber discussed the malware virus that affected computer files within the Hospital's network. Malware is designed to disrupt and cause damage to a stand alone computer or a network. The intention of the virus is to encrypt information so it cannot be accessed and to demand payment in exchange for getting the "key" to the encryption. Ms. Farber further discussed that EPIC was not affected and the I.T. staff moved quickly to sequester the affected files and drives and were able to determine the likely entry point for the malware. I.T. staff determined that no data files were taken and the majority of the data was retrieved from our backup files.

Ms. Nunez provided an update on construction of the parking structure and the Morris Hyman Critical Care Pavilion. The lighting is operational on the ground level for the parking garage. The fire pump and electrical equipment room are installed. The paving and striping is complete and stairs on the first level installed. Opening date is on schedule for April 2016. Formation of the tunnel walls and attaching of steel columns is currently underway for the Morris Hyman Critical Care Pavilion. Studs are in place for the slab on the ground level and the last steel beam will be installed on March 3, 2016. Completion is on schedule for June 2018.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chair Buschke adjourned the meeting to closed session at 8:35 a.m.

*ADJOURN TO  
CLOSED SESSION*

Chair Buschke adjourned the meeting to open session at 8:46 a.m. She reported that *ADJOURN TO OPEN SESSION* no action was taken in closed session.

There being no further business, the meeting adjourned at 8:48 a.m. The next *ADJOURNMENT* meeting is scheduled for June 13, 2016.

---

Bern Sah, M.D.  
Chair

---

Russ Blowers  
Secretary

Washington Township Hospital  
Development Corporation  
Summary Income Statement  
March 2016

	Current Month			Year - To - Date			
	Actual	Budget	Favorable/(Unfavorable) % Variance	Actual	Budget	Favorable/(Unfavorable) % Variance	
3,358	3,842	(484)	(12.6%)	28,400	31,920	(3,520)	(11.0%)
356	298	58	19.5%	3,510	3,757	(247)	(6.6%)
3,714	4,140	(426)	(10.3%)	31,910	35,677	(3,767)	(10.6%)
3,820,765	3,561,319	259,446	7.3%	29,639,023	32,346,566	(2,707,543)	(8.4%)
823,691	768,526	55,165	7.2%	6,945,221	6,910,537	34,684	0.5%
4,644,456	4,329,845	314,611	7.3%	36,584,244	\$39,257,103	(2,672,859)	(6.8%)
2,007,454	1,942,850	(64,604)	(3.3%)	15,780,963	17,745,441	1,964,478	11.1%
52.5%	54.6%	2.0%		53.2%	54.9%	1.6%	
2,637,002	2,386,995	250,007	10.5%	20,803,281	21,511,662	(708,381)	(3.3%)
802,107	757,502	(44,605)	(5.9%)	7,213,257	6,725,351	(487,906)	(7.3%)
241,733	254,979	13,246	5.2%	2,307,288	2,281,834	(25,454)	(1.1%)
250,386	253,092	2,706	1.1%	2,212,754	2,301,993	89,239	3.9%
362,492	275,601	(86,891)	(31.5%)	2,548,333	2,570,151	21,818	0.8%
280,328	185,949	(94,379)	(50.8%)	1,808,707	1,741,009	(67,698)	(3.9%)
79,719	79,817	98	0.1%	717,758	717,080	(678)	(0.1%)
17,774	17,682	(92)	(0.5%)	170,973	176,491	5,518	3.1%
439,010	439,512	502	0.1%	3,899,007	3,956,304	57,297	1.4%
124,859	67,737	(57,122)	(84.3%)	1,143,815	621,918	(521,897)	(83.9%)
2,598,408	2,331,871	(266,537)	(11.4%)	22,021,892	21,092,131	(929,761)	(4.4%)
38,594	55,124	(16,530)	(30.0%)	(1,218,611)	419,531	(1,638,142)	(390.5%)
69,034	91,196	22,162	24.3%	3,751	818,813	815,062	99.5%
(30,440)	(36,072)	5,632	15.6%	(1,222,362)	(399,282)	(823,080)	(206.1%)