

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 9, 2020 via Zoom in order to comply with California Governor Gavin Newsom’s and Alameda County’s mandatory orders to Shelter at Home and continue social distancing to reduce the risk of spread and the rate of transmission of COVID-19. Director Wallace called the meeting to order at 6:03 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Jacob Eapen, MD; Bernard Stewart, DDS
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Chris Henry, Tina Nunez, Stephanie Williams, Paul Kozachenko, Mary Bowron, Dianne Martin MD, John Lee, Minh-Thu Dennen, Sandy Bemiss, Donald Pipkin, Kimberlee Alvari, Angus Cochran, Gisela Hernandez, Kel Kanady, Sri Boddu

Director Wallace welcomed any members of the general public to the meeting. He stated that Governor’s Newsom’s Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate Dial-in information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including dial-in information, was posted appropriately on our website.

OPENING REMARKS

Mr. Wallace announced that this meeting, conducted via Zoom, will be recorded.

When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

Director Wallace presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: August 12, 17, 24, and 26, 2020
- B. Medical Staff Credentialing Action Items
- C. Medical Staff Request for Final Approval: General Surgery Section Privileges; Endocrine Privileges; Nephrology Privileges; Neurosurgery Section Privileges; TAVR Privileges; TCAR Privileges; Urology Privileges
- D. Organizational Performance Plan for Fiscal Year 2021
- E. Budgeted Capital Request: LeaseAccelerator Accounting Application (\$158,400.00)

In accordance with District law, policies, and procedures, Director Stewart moved that the Board of Directors approve the Consent Calendar, items A through E.

Director Eapen seconded the motion.

Roll call was taken:

Michael Wallace – aye

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William Nicholson, MD – aye
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion unanimously carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN*

Kimberly Hartz introduced Dr. Dianne Martin, Infectious Disease Specialist. A video was shown which informed the community about the onset of COVID-19 in our community and the measures taken by Washington Hospital to treat patients while protecting, staff, physicians, and family members. This video will be linked on the District's website as well as on social media. Following the video presentation, Dr. Martin talked about COVID-19, the Influenza season, and the Flu shot and the location, dates, and times for "drive-by clinics."

*PRESENTATION:
COVID-19 UPDATE TO
THE COMMUNITY (A
Video)*

Kimberly Hartz introduced Donald Pipkin, Chief of Strategic Management who congratulated Sandra Bemiss and Minh-Thu Dennen upon completion of their Lean Certification Training. This is a 12-18 month process that requires proficiency in Lean concepts and tools. To date, we have certified forty-three Managers and four Physicians.

*LEAN REPORT:
PRESENTATION OF
LEAN CERTIFICATES*

Kimberly Hartz introduced Dr. Dianne Martin who presented the annual Influenza Prevention overview for 2020-2021. Dr. Martin began with a discussion about the uncertainty of a COVID-19 impact on the influenza season and what WHHS is doing to prepare. She discussed the similar and differing signs and symptoms of both COVID-19 and the flu and how they spread. Dr. Martin noted that this year's flu vaccine covers four strains of influenza virus.

*QUALITY REPORT:
INFLUENZA
PREVENTION
PROGRAM 2020*

Dr. Martin reviewed WHHS' control measures designed to minimize transmission of COVID-19 and WHHS' Influenza Response Plan. The Walk-In and Drive-Through locations for the flu vaccine were reviewed.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for July 2020. The average daily census was 158.0 with admissions of 883 resulting in 4,898 patient days. Outpatient observation equivalent days were 184. The average length of stay was 5.65 days. The case mix index was 1.615. Deliveries were 132. Surgical cases were 357. Joint Replacement cases were 148. Neurosurgical cases were 23. Cardiac Surgical cases were 6. The Outpatient visits were 7,268 and Emergency visits were 6,064. Total productive FTEs were 1,359.8. FTEs per adjusted occupied bed were 6.39.

FINANCE REPORT

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Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for August 2020. Preliminary information for the month indicated gross revenue at approximately \$172,131,000. The Average Length of Stay was 5.75 and there were 5,120 patient days. The Average Daily Census was 165.2. There were 348 Surgical Cases and 309 Cath Lab procedures at the Hospital. Deliveries were 122. Non-Emergency Outpatient visits were 6,773. Total Government Sponsored Preliminary Payor Mix was 71.5%, against the budget of 71.0%. Total FTEs per Adjusted Occupied Bed were 6.39. The Washington Outpatient Surgery Center had 372 cases and the clinics saw approximately 2,599 patients. Homeless Patient Total Encounters were 201 with an estimated unreimbursed cost of homeless care of \$713,624 for the month of August. The estimated total unreimbursed cost of homeless care for FY21 Year-to-Date was \$713,624.

*HOSPITAL
OPERATIONS REPORT*

In accordance with Health & Safety Code Section 32106 and 32155, Director Wallace adjourned the meeting to closed session at 7:15 pm, as the discussion pertained to Medical Staff and Quality Assurance and Hospital trade secrets. Mr. Wallace stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning September 10, 2020. He indicated that the minutes of this meeting will reflect any reportable actions.

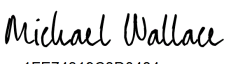
*ADJOURN TO CLOSED
SESSION*

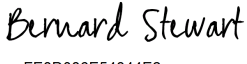
Director Wallace reconvened the meeting to open session at 8:10 pm and reported that no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:10 pm.

ADJOURNMENT

DocuSigned by:

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Michael J. Wallace
President

DocuSigned by:

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Bernard Stewart, DDS
Secretary