



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William E. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS' MEETING

Wednesday, June 24, 2020 – 6:00 P.M.
Meeting Conducted by Teleconference
Dial In: 1-877-336-1829 Passcode: 2122606

AGENDA

PRESENTED BY:

- | | |
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| <p>I. CALL TO ORDER & PLEDGE OF ALLEGIANCE</p> <p>II. ROLL CALL</p> <p>III. COMMUNICATIONS</p> <p>A. Oral
<i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.</i></p> <p>B. Written</p> | <p>Michael Wallace
Board President</p> <p>Dee Antonio
District Clerk</p> |
| <p>IV. CONSENT CALENDAR</p> <p>A. Consideration of Appointment of Infection Prevention and Control Officer: Mary Bowron, DNP, RN, CIC, CPHQ</p> <p>B. Consideration of Appointment of Antimicrobial Stewardship Leader: Dianne Martin, MD</p> <p>C. Consideration of Budgeted Capital Request: OB/Maternal Child Health Remodel Project (\$650,000.00)</p> <p>D. Consideration of Resolution No. 1212: Continuing Expenditure Authority</p> | <p><i>Motion Required</i></p> |
| <p>V. ANNOUNCEMENTS</p> | <p>Kimberly Hartz
Chief Executive Officer</p> |
| <p>VI. CLOSED SESSION
<i>In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and</i></p> | <p>Kimberly Hartz
Chief Executive Officer</p> |

Board Meeting Agenda
June 24, 2020

54954.5 of the California Government Code, portions of this meeting may be held in closed session.

- A. Conference involving trade secrets pursuant to Health & Safety Code section 32106
Continuing Program discussion – to be disclosed January 2021
- B. Report of Medical Staff and Quality Assurance Committee, Health & Safety Code section 32155

VII. OPEN SESSION

Report on Closed Session

Michael Wallace
Board President

VIII. ADJOURNMENT

Michael Wallace
Board President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

June 22, 2020

Appointment of Infection Prevention and Control Officer
In accordance with 42 CFR 482.42 (a)(1) and IC.01.01.01 EP6

On the advice and recommendation of the Washington Hospital Healthcare System Medical Staff and Nursing leadership, the Governing Body of Washington Hospital Healthcare System, does hereby appoint Mary Bowron, *DNP, RN, CIC, CPHQ*, to be the Infection Prevention and Control Officer responsible for the Infection Prevention and Control program for the hospital and its affiliated ambulatory care sites. Ms. Bowron is qualified through education, training, experience and certification in Infection Prevention and Control.

This appointment is in place until revoked by the Governing Body.

Michael J. Wallace, President
Board of Directors
Washington Township Health Care District

June 22, 2020

Appointment of Antimicrobial Stewardship Leader
In accordance with 42 CFR 482.42 (b)(1) and MM.09.01.01 EP9

On the advice and recommendation of the Washington Hospital Healthcare System Medical Staff, Pharmacy, and Nursing leadership, the Governing Body of Washington Hospital Healthcare System, does hereby appoint Dianne Martin, M.D., to be the Leader of the Antibiotic Stewardship program for the hospital and its affiliated ambulatory care sites. Dr. Martin received a Fellowship in Infectious Diseases at the U.C. Davis School of Medicine and has served in many leadership roles at Washington Hospital, including Chair of the Clinical Evaluation Committee, which includes Pharmacy and Therapeutics and Infection Control. She is very experienced in Infectious Diseases and/or Antibiotic Stewardship.

This appointment is in place until revoked by the Governing Body.

Michael J. Wallace, President
Board of Directors
Washington Township Health Care District



Memorandum

DATE: June 16, 2020
TO: Kimberly Hartz, Chief Executive Officer
FROM: Ed Fayen, Executive Vice President & Chief Operations Officer
SUBJECT: OB/Maternal Child Health Remodel Project

From our satisfaction surveys of obstetric patients, we have learned we are in need of updating the appearance of our Maternal Child Health department on the second floor of the main tower.

To that end, we have hired the firm HGA to complete an interior design project. Patient room painting, cabinetry and art work will be upgraded on 2 West. Sleeping couches for spouses will also be added to the rooms. On 2 South, headwalls, curtains, art work and furniture (including sleeper chairs) will be updated. We anticipate these changes will make the units more inviting and modern.

There is \$650,000.00 in the FY 20 Capital Project Budget to complete this project.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the necessary contracts to complete the OB/Maternal Child Health Remodel Project for an amount not to exceed \$650,000.00.

**RESOLUTION NO. 1212
CONTINUING EXPENDITURE AUTHORITY**

WHEREAS, the current expenditure authority of the Chief Executive Officer of the WASHINGTON TOWNSHIP HEALTH CARE DISTRICT expires as of midnight June 30, 2020, and

WHEREAS, it is necessary to maintain appropriate levels of District operations and related expenditures in support of said operations, and

WHEREAS, the Budget Estimate and expenditure authority for Fiscal Year 2020-21 will not be adopted by the Board of Directors as of June 30, 2020.

Now therefore, **BE IT RESOLVED** that the Chief Executive Officer of the WASHINGTON TOWNSHIP HEALTH CARE DISTRICT is hereby authorized to make any and all appropriate expenditures necessary for continued operation of the WASHINGTON TOWNSHIP HEALTH CARE DISTRICT subsequent to June 30, 2020, at existing expenditure levels and subject to the ongoing review of the Board of Directors.

AND BE IT FURTHER RESOLVED that WASHINGTON TOWNSHIP HEALTH CARE DISTRICT shall, for the benefit of the communities served by the District, continue to financially support WASHINGTON TOWNSHIP HOSPITAL DEVELOPMENT CORPORATION in its operations to promote the charitable and community service mission of the Corporation.

PASSED AND ADOPTED by the Board of Directors of WASHINGTON
TOWNSHIP HEALTH CARE DISTRICT this 24th day of June, 2020.

AYES:

NOES:

ABSENT:

MICHAEL WALLACE.
President of the Washington Township
Health Care District Board of Directors

BERNARD STEWART
Secretary of the Washington Township
Health Care District Board of Directors

DRAFT

**DEVCO
FINANCIAL STATEMENTS**

Reporting Period 10

Month of April 2020

**Washington Township Hospital
Development Corporation
Summary Income Statement
April 2020**

Current Month				Year-To-Date				
Actual	Budget	Favorable/(Unfavorable)			Actual	Budget	Favorable/(Unfavorable)	
		Variance	%				Variance	%
815	3,987	(3,172)	(79.6%)	(1) Visits	31,263	35,635	(4,372)	(12.3%)
161	226	(65)	(28.8%)	(2) Treatments & Procedures	3,164	2,832	332	11.7%
976	4,213	(3,237)	(76.8%)	(3) Total	34,427	38,467	(4,040)	(10.5%)
				Gross Revenue				
1,758,815	4,468,786	(2,709,971)	(60.6%)	(4) Patient Revenue	37,911,089	43,607,056	(5,695,967)	(13.1%)
926,079	866,989	59,090	6.8%	(5) Other Revenue	9,700,500	8,644,475	1,056,025	12.2%
2,684,894	5,335,775	(2,650,881)	(49.7%)	(6) Total Gross Revenue	47,611,589	52,251,531	(4,639,942)	(8.9%)
				Deductions				
1,010,302	2,343,620	1,333,318	56.9%	(7) Total Deductions	19,471,811	22,901,757	3,429,946	15.0%
57.4%	52.4%	(5.0%)		Contractual Percentage	51.4%	52.5%	1.1%	
1,674,592	2,992,155	(1,317,563)	(44.0%)	(8) Net Revenue	28,139,778	29,349,774	(1,209,996)	(4.1%)
				Expenses				
715,309	893,111	177,802	19.9%	(9) Purchased Labor	8,720,275	8,977,267	256,992	2.9%
245,910	293,559	47,649	16.2%	(10) Purchased Benefits	2,903,565	2,947,733	44,168	1.5%
123,598	371,060	247,462	66.7%	(11) Supplies	3,467,390	3,599,975	132,585	3.7%
322,626	302,058	(20,568)	(6.8%)	(12) Professional Fees	3,542,988	3,017,496	(525,492)	(17.4%)
246,325	216,544	(29,781)	(13.8%)	(13) Purchased Services	2,562,393	2,235,177	(327,216)	(14.6%)
94,812	91,904	(2,908)	(3.2%)	(14) Depreciation and Amort	945,091	924,926	(20,165)	(2.2%)
20,872	22,323	1,451	6.5%	(15) Utilities	239,997	237,412	(2,585)	(1.1%)
548,119	419,257	(128,862)	(30.7%)	(16) Building Lease	5,103,503	4,160,324	(943,179)	(22.7%)
116,855	123,003	6,148	5.0%	(17) Other Expenses	1,272,410	1,272,228	(182)	(0.0%)
2,434,426	2,732,819	298,393	10.9%	(18) Total Expenses	28,757,612	27,372,538	(1,385,074)	(5.1%)
(759,834)	259,336	(1,019,170)	(393.0%)	(19) Net Operating Income/Loss	(617,834)	1,977,236	(2,595,070)	(131.2%)
(254,698)	154,857	409,555	264.5%	(20) Minority Interest	166,211	1,407,166	1,240,955	88.2%
(505,136)	104,479	(609,615)	(583.5%)	(21) Net Income/Loss	(784,045)	570,070	(1,354,115)	(237.5%)