

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 14, 2021 via Zoom in order to comply with California Governor Gavin Newsom's and Alameda County's mandatory orders as revised on January 25, 2021 to comply with social distancing measures and other restrictions necessary to control the spread of COVID-19. Director Nicholson called the meeting to order at 6:00 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD; Michael Wallace  
Absent:

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Paul Kozachenko, Prasad Kilaru MD, Carmen Acgaoili MD, Dianne Martin MD, Erin Brooks, Mary Bowron, John Lee, Angus Cochran, Jeff Stuart MD, Gisela Hernandez, Debbie Feary, Kel Kanady, and Sri Boddu.

Director Nicholson welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate connection information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including connection information, was posted appropriately on our website.

*OPENING REMARKS*

Director Nicholson announced that this meeting, conducted via Zoom, will be recorded for broadcast at a later date. When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

Director Nicholson presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

- A. Minutes of the Regular Meetings of the District Board: March 10, March 15, March 22, and March 24, 2021
- B. Cepheid Diagnostics c360 and GeneXpert Xpress (POC) PCR Instruments
- C. Institutional Review Board (IRB) Policies
- D. Medical Staff: Revisions to the Moderate Sedation Privileges Form
- E. Center for Joint Replacement Garden Level Clinic X-ray Machine

In accordance with District law, policies, and procedures, Director Yee moved that the Board of Directors approve the Consent Calendar, items A through E. Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye

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Michael Wallace – aye

The motion unanimously carried.  
There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

There were no Written communications.

*COMMUNICATIONS:  
WRITTEN*

Kimberly Hartz, CEO, introduced Dr. Jeff Stuart, Chief Medical Officer, who gave a brief update on the vaccination statistics in Alameda County and Washington Hospital's participation in vaccinating the community since February 1, 2021.

*PRESENTATION:  
COVID-19  
VACCINATION and  
VACCINE ROLLOUT  
AND CURRENT STATE  
OF THE PANDEMIC*

Ms. Hartz then introduced Dr. Stephen Catalya, an internal medicine specialist with a special focus on infectious disease. Dr. Catalya spoke on the three vaccines currently in circulation in the U.S. and their efficacy in preventing confirmed COVID-19 and their side effects. He talked about the differences between the Pfizer and Moderna vaccines which are mRNA based and require two shots as compared with the Johnson and Johnson and (the not yet approved in the U.S.) AstraZeneca which are both DNA based. He cited the recent "pause" of the Johnson and Johnson vaccine due to a serious side effect (blood clots) while noting this occurred in 6 individuals out of approximately 6.8M administered doses.

Dr. Catalya reviewed several FAQs about the vaccines including safety of the vaccines, whether a vaccinated person can still contract/spread COVID-19, definition of "fully vaccinated," and whether you should still wear a mask, socially distance and wash your hands once you've been vaccinated. He also discussed safe travel within the U.S. for those who are unvaccinated as well as those who are fully vaccinated.

Dr. Catalya talked about the different variants and their categories: Variant of Interest, Variant of Concern, and Variant of High Consequence. He reviewed the variants that are currently found in California. He ended his presentation with encouragement for everyone to get vaccinated .

Dr. Prasad Kilaru reported there are 584 Medical Staff members including 355 active members and 96 ambulatory members. Dr. Kilaru reported the Medical Staff is preparing for their elections. Mark Salah MD has been nominated as Chief of Staff-Elect and Tim Tsoi MD has been nominated as Medical Staff Liaison. Dr. Kilaru reported that the Medical Staff is ready for The Joint Commission survey and has been working closely with Nursing to get ready for the upcoming Magnet Survey. He stated that the Medical Staff is 99% vaccinated for COVID-19.

*MEDICAL STAFF  
REPORT*

Ms. Debbie Feary, Service League President reported that the Service League members are slowly and safely returning following the COVID-19 pandemic. They are helping in the COVID-19 vaccine clinic, helping in the Pharmacy, making COVID-19 test kits for pre-op, and helping in Human Resources.

*SERVICE LEAGUE  
REPORT*

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Ruth McGautha is the new Gift Shop manager. The Gift Shop is expanding its hours.

Kimberly Hartz introduced Erin Brooks, MSN, RN, CCRN, ICU & IMC Nurse Manager who presented the performance improvement results for the ICU's goal to reduce Hospital Acquired Pressure Injuries (HAPI) from 5.88 to zero by June 2021. This plan was initiated in August 2020 and involved developing a method to track skin breakdowns, creating a platform to discuss skin issues and fall outs, and educating staff on skin care. A staff skin care guide and tracking report were developed and staff was educated on wound formulary and products. Ms. Brooks discussed the contributing effect of COVID-19 on patients in the development of pressure injuries.

*LEAN REPORT:  
REDUCING HOSPITAL  
ACQUIRED PRESSURE  
INJURIES*

Kimberly Hartz introduced Dr. Dianne Martin, Antimicrobial Stewardship Leader, who presented the annual update. She began with an explanation of antimicrobial resistance and the program elements. She reviewed the Antimicrobial Administration Ratio and various statistics related to antibiotics, antifungal, and C-difficile. She talked about updated treatment guidelines for SSTI, UTI, PNA, and CRBSI. She reviewed treatments for COVID-19 including the COVID Monoclonal Antibody Formulary Review and Remdesivir usage.

*QUALITY REPORT:  
ANNUAL  
ANTIMOCROBIAL  
STEWARDSHIP  
UPDATE*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for February 2021. The average daily census was 154.1 with admissions of 683 resulting in 4,315 patient days. Outpatient observation equivalent days were 189. The average length of stay was 6.83 days. The case mix index was 1.547. Deliveries were 92. Surgical cases were 316. Joint Replacement cases were 133. Neurosurgical cases were 22. Cardiac Surgical cases were 14. The Outpatient visits were 6,556; Emergency visits were 3,077. Total productive FTEs were 1,346.6. FTEs per adjusted occupied bed were 6.59.

*FINANCE REPORT*

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for March 2021. Preliminary information for the month indicated total gross revenue at approximately \$183,717,000. The Average Length of Stay was 5.70. The Average Daily Census was 138.9. It was noted that COVID-19 patients have a significantly higher than average acuity and length of stay. Of the 36 COVID-19 discharges in the month, there were seven outliers with lengths of stays between 30 and 57 days. Still in house at the end of March were four patients with length of stays of 60, 63, 154, and 196 days. There were 4,305 patient days. There were 392 Surgical Cases and 528 Cath Lab procedures at the Hospital. Deliveries were 102. Non-Emergency Outpatient visits were 7,990. Emergency Room visits were 3,418. Total Government Sponsored Preliminary Payor Mix was 75.1%, against the budget of 71.6%. Total FTEs per Adjusted Occupied Bed were 6.47. The Washington Outpatient Surgery Center had 522 cases and the clinics had approximately 17,314 visits.

*HOSPITAL  
OPERATIONS REPORT*

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- Tuesday, March 16: Dr. Stephan Catalya presented *COVID-19: The Road Ahead*.
- Thursday, March 18: Dr. Victoria Leiphart presented *Making Sense of Current Nutrition Trends*.
- Tuesday, March 23: Luanne Sadueste RN presented *Managing Diabetes During Challenging Times*.
- Tuesday, March 30: Dr. Michael Goldin presented *Treating Neck and Back Pain from Home*.
- Tuesday, March 30: Dr. Jeff Stuart and Dr. Stephan Catalya presented *Staying Healthy in 2021*.
- Thursday, April 1: Lucy Hernandez provided a hand hygiene presentation during The Kids' Breakfast Club Spring Morning Story Time via Zoom.
- Thursday, April 1: Joyce Calixto RN presented *Continuous Glucose Monitors: Technology for Better Diabetes Management*.
- Tuesday, April 6: Bernie Roe NP and Dr. Vandana Sharma presented *Palliative Care, an Extra Layer of Support*.
- Raymond Espinosa, RN, Perioperative Services is the April Employee of the Month.

ANNOUNCEMENTS

There being no further business, Director Nicholson adjourned the meeting at 8:30 pm.

ADJOURNMENT

DocuSigned by:

William Nicholson

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William F. Nicholson, M.D.  
President

DocuSigned by:

Michael Wallace

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Michael J. Wallace  
Secretary