

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 8, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Director Wallace called the meeting to order at 6:01 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Kristin Ferguson, Paul Kozachenko

Director Wallace Welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing teleconference Dial-in information in order to provide the public the opportunity to attend the meeting and that Public Notice for this meeting, including dial-in information, was posted appropriately on our website. When asked if any members of the general public were in attendance and interested in speaking, there was no response.

OPENING REMARKS

Director Wallace presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: March 11, 16, and 23, 2020
- B. Medical Staff Credentialing Action Items
- C. Medical Executive Committee Approval: Anesthesia Department Manual, Anesthesia Privileges, and Cardiology Privileges
- D. Budget Amendment for Completion of Perimeter Fence between 2000 Mowry Avenue and 1900 Mowry Avenue (\$2,046.54)
- E. Unbudgeted Capital Request: (2) Zoll AutoPulse External Compression Device Systems (\$35,891.05)
- F. Emergency Purchase of Addition Beds (COVID-19) (\$28,712.50)

In accordance with District law, policies, and procedures, Director Yee moved that the Board of Directors approve the Consent Calendar, items A through F.

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion carried.

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There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN
FINANCE REPORT*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for February 2020. The average daily census was 163.1 with admissions of 911 resulting in 4,731 patient days. Outpatient observation equivalent days were 208. The average length of stay was 4.96 days. The case mix index was 1.490. Deliveries were 112. Surgical cases were 375. Joint Replacement cases were 167. Neurosurgical cases were 20. Cardiac Surgical cases were 13. The Outpatient visits were 7,729 and Emergency visits were 4,482. Total productive FTEs were 1,492.9. FTEs per adjusted occupied bed were 6.08.

Kimberly Hartz presented the Hospital Operations Report for March 2020. It was noted that stoppage in elective surgeries due to COVID-19 went into effect March 17. Focus within the Hospital was on preparation for surge in positive COVID admissions. Preliminary information for March indicated gross revenue for the month at approximately \$152,200,000. The Average Length of Stay was 5.65 and there were 4,301 patient days. There were 278 Surgical Cases and 213 Cath Lab procedures at the Hospital. Deliveries were 120. Non-Emergency Outpatient visits were 5,288. Total FTEs per Adjusted Occupied Bed were 7.66. The Washington Outpatient Surgery Center had 328 cases and the clinics saw approximately 2,812 patients. Total Government Sponsored Preliminary Payor Mix was 71.3%, against the budget of 72.1%. Homeless Patient Total Encounters were 161 with an estimated unreimbursed cost of homeless care of \$304,000 for the month of March.

*HOSPITAL
OPERATIONS REPORT*

Kimberly Hartz talked about the Hospital's COVID-19 preparations for surge and the communications/education to the community through social media and the hospital webpage.

ANNOUNCEMENTS

In accordance with Health & Safety Code Section 32106 and 32155, Director Wallace adjourned the meeting to closed session at 6:38 pm, as the discussion pertained to Medical Staff and Quality Assurance and Hospital trade secrets. Mr. Wallace stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning April 9, 2020. He indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 7:38 pm and reported that no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 7:38 pm.

ADJOURNMENT

DocuSigned by:
Michael Wallace
Michael J. Wallace
President

DocuSigned by:
Bernard Stewart
Bernard Stewart, DDS
Secretary