

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on May 18, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Chairman Sah called the meeting to order at 7:30a.m.

*CALL
TO
ORDER*

Present: Russ Blowers, Steven Chan, DDS, Gloria Villasana Fuerniss, Miro Garcia, Benn Sah, MD, and Kimberly Hartz, President and Chief Executive Officer

*ROLL
CALL*

Absent: None

Also present: Tina Nunez, Vice President of Ambulatory and Administrative Services; Chris Henry, Vice President and Chief Financial Officer; Walter Choto, Sr. Director, Ambulatory Care Services; Nicholas Kozachenko, Attorney and Holly Cedillo, Executive Assistant

Guest: Kristin Ferguson, Chief of Compliance; Mike Rogers, DEVCO Compliance Officer

A motion was made by Director Blowers, seconded by Director Fuerniss to approve the minutes of the meeting of January 29, 2020. The motion was carried by the following vote.

*APPROVAL OF
MINUTES OF
January 29, 2020*

Ayes: Directors Blowers, Chan, Fuerniss, Garcia and Sah

Noes: None

Absent: None

Abstain: None

Ms. Hartz noted that there was no written or oral communication.

COMMUNICATIONS

Ms. Hartz provided information regarding the current spread of the novel coronavirus. This is an evolving situation and the administration and physicians are working on initiatives to ensure the continued safety of the staff, doctors and the community. Due to the pandemic, a current shelter in place order has been put into effect by Alameda County. During the shelter in place order, elective and non-urgent surgeries have been on hold. A stable supply of Personal Protective Equipment (PPE) is being maintained and inventory is monitored on a daily basis. Maintaining the stable supply of PPE is a continued effort and challenge. COVID-19 testing is provided both through the hospital lab as well as through Stanford reference lab. The hospital is on limited allocation of reagents to perform all the testing in-house. To date, we have administered 2,341 COVID-19 tests and 350 antibody tests. Within the hospital, screening is taking place at all entrances for the continued safety of the patients, staff and visitors. This consists of a temperature check, standard questions and distribution of a mask that is required to be worn. No visitors are allowed in the hospital at this time except for limited situations.

*PRESIDENT & CHIEF
EXECUTIVE OFFICER
REPORT*

A phased approach will be followed when restarting elective cases and non-

urgent surgical procedures. Patients will be required to be tested for COVID-19 prior to surgical procedures. All suspect COVID-19 patients will be treated as if they are positive until test results conclude otherwise.

*PRESIDENT & CHIEF
EXECUTIVE OFFICER
REPORT (CONT'D)*

Volume has decreased during this time due to elective and non-urgent surgical cases being on hold and also because patients have chosen to delay their care during the pandemic due to the shelter in place order and personal safety concerns. Signage and posters have been distributed to encourage the community that it is safe to receive care at this time. Telemedicine appointments are also available. In an effort to provide continued COVID-19 education, the hospital also has a resource link located on the Washington Hospital Healthcare System internet site.

Chris Henry, Vice President and Chief Financial Officer, shared information regarding financial funding that is available as a result of COVID-19. The Coronavirus Aid, Relief, and Economic Security (CARES) Act is a federally funded program that provides financial support to healthcare providers that have been affected financially due to the COVID-19 pandemic. These relief payments are forgivable and must be used for healthcare-related expenses. DEVCO did not qualify for this funding. Also, the Centers for Medicare and Medicaid Services (CMS) have a program to provide accelerated payments when there is a disruption in claims submission, or processing, during the period of a public health emergency. The accelerated payments are required to be repaid.

Ms. Nunez noted that Washington Township Hospital Development Corporation (DEVCO) and Washington Township Medical Foundation (WTMF) are both developing safety initiatives for patients and staff to ensure social distancing as part of the reopening strategy for the sites.

Ms. Hartz announced that Dr. Stephen Catalya, MD, Infectious Disease, has been offered an employment agreement with Washington Township Medical Foundation. He is anticipated to start on August 31, 2020. Dr. Catalya received his Bachelor of Science in Combined Sciences from Santa Clara University. He received his Doctor of Medicine at Saint George's University School of Medicine and completed his residency at Hackensack Meridian Health in New Jersey. He is fluent in Spanish and is a member of the American Medical Student Association, the American College of Physicians, and the American Academy of Family Physicians. It was noted that Dr. Muni Barash will be transitioning to part time and providing primary care only to patients.

Ms. Hartz informed the group that the property for the Warm Springs project was purchased in March and is currently in the planning stages for future development, which will take the next fiscal year to complete after which construction will begin for the site. This property is owned jointly between the Washington Township Health Care District (WTHCD) and the University of California San Francisco (UCSF). 51% of ownership will be held by the District and the

remaining 49% will be held by UCSF.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chairman Sah adjourned the meeting to closed session at 8:20a.m.

ADJOURN TO CLOSED SESSION

Chairman Sah adjourned the meeting to open session at 9:12a.m. He reported that no action was taken in closed session.

ADJOURN TO OPEN SESSION

The replacement of the air handler, roof top condensing unit, and heat pump condenser at 2299 Mowry Avenue, Suite 2C that services the Washington Outpatient Surgery Center for a total amount not to exceed \$33,498.04 was presented for approval. This includes the base bid and the contingency budget. These units are currently over 30 years old and at end of life. The units have been serviced multiple times and due to the age of the equipment, parts are difficult to find. This item was included in the Capital budget for FY 2019/20.

ACTION ITEM – Consideration of replacement of the air handler, roof top condensing unit and heat pump condenser at 2299 Mowry Avenue, Suite 2C

A motion was made by Director Chan to authorize the President and Chief Executive Officer to enter into the necessary contracts to proceed with the replacement of the air handler, roof top condensing unit, and heat pump condenser located at 2299 Mowry Avenue, Suite 2C. On a second from Director Fuerniss, the motion was carried with the following vote:

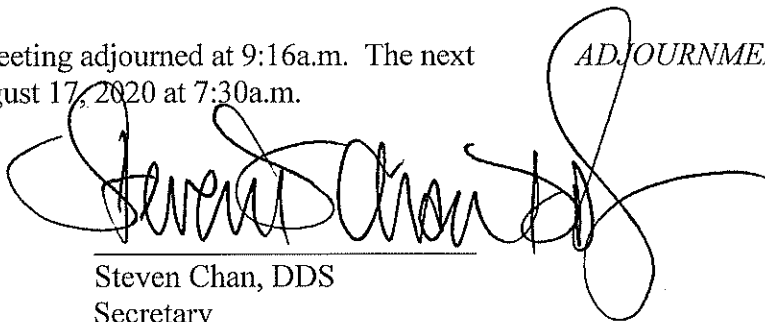
Ayes: Directors Blowers, Chan, Fuerniss, Garcia and Sah
Noes: None
Abstain: None
Absent: None

There being no further business, the meeting adjourned at 9:16a.m. The next meeting is currently scheduled for August 17, 2020 at 7:30a.m.

ADJOURNMENT



Benn Sah, MD
Chair



Steven Chan, DDS
Secretary