

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on February 3, 2021 via Zoom in order to comply with Governor Gavin Newsom’s and Alameda County’s mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Chairman Sah called the meeting to order at 7:32 a.m. *CALL TO ORDER*

Present: Russ Blowers, Steven Chan, DDS, Miro Garcia, Benn Sah, MD, Sue Querner and Kimberly Hartz, President and Chief Executive Officer *ROLL CALL*

Absent: None

Also present: Tina Nunez, Vice President of Ambulatory and Administrative Services; Chris Henry, Vice President and Chief Financial Officer; Walter Choto, Sr. Director, Ambulatory Care Services; Paul Kozachenko, Attorney and Holly Cedillo, Executive Assistant

Guests: Kristin Ferguson, Chief of Compliance; Sri Boddu, Audio Visual Manager

A motion was made by Director Chan, seconded by Director Blowers to approve the minutes of the meeting of November 5, 2020. The motion was carried by the following vote: *APPROVAL OF MINUTES OF November 5, 2020 And November 16, 2020*

Ayes: Directors Blowers, Chan, Garcia and Sah  
Noes: None  
Absent: None  
Abstain: Director Querner

A motion was made by Director Chan, seconded by Director Blowers to approve the minutes of the meeting of November 16, 2020. The motion was carried by the following vote:

Ayes: Directors Blowers, Chan, Garcia and Sah  
Noes: None  
Absent: None  
Abstain: Director Querner

At its January 13, 2021 meeting, the District Board of Directors voted to appoint and reappoint the Washington Township Hospital Development Corporation Board members. The District Board of Directors approved the appointment of Sue Querner to the DEVCO Board of Directors to fulfill its five member capacity. Dr. Sah informed the DEVCO Board of Directors on his personal health information prior to a motion being made on the election of officers. There was a discussion regarding the bylaws and what would happen in the event a chair could not serve in his/her role. It was discussed that legal counsel would review the bylaws and will provide an update at the next board meeting. A motion was made by Director Blowers, seconded by Director Chan, to elect the following slate of board officers for 2021 as follows: *ELECTION OF OFFICERS 2021*

*Washington Township Hospital Development Corporation  
February 3, 2021  
Page 2*

Benn Sah, MD, as Chair, Kimberly Hartz as President and Chief Executive Officer, Steven Chan, DDS as Secretary, and Russ Blowers as Treasurer. The motion was carried by the following votes:

*ELECTION OF  
OFFICERS 2021  
(CONT'D)*

Ayes: Directors Blowers, Chan, Garcia, Querner and Sah  
Noes: None  
Absent: None  
Abstain: None

Ms. Hartz noted that there was no written or oral communication.

*COMMUNICATIONS*

Kristin Ferguson, Chief of Compliance at Washington Hospital, provided ethics training to the Board. The Board was advised that they are also required to complete a minimum of two hours of ethics training online every two years. Once completed, members should print the certificate, keep a copy and provide the original to Holly Cedillo. Original certificates will be provided to Ms. Hartz's office.

*AB 1234 ETHICS  
TRAINING*

Ethics training is required of local public officials including members of the legislative body of a local public agency. Ms. Ferguson shared the public service ethical principles including laws related to personal gain, personal advantages, government transparency laws and laws related to fair processes. The importance of public service and strengthening the relationship with the community was emphasized. Ms. Ferguson also notified the Board that she is available to answer any questions or concerns regarding compliance issues.

Ms. Hartz welcomed Sue Querner as the newest member appointed to the Washington Township Hospital Development Corporation Board of Directors. Ms. Querner has served the local community as a small business owner in Fremont for several years. She is an accomplished entrepreneur with over 25 years of experience and has been actively involved with the Healthcare System through the Washington Hospital Healthcare Foundation.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT*

Ms. Hartz shared an update regarding COVID-19. A 90-day supply of Personal Protective Equipment (PPE) is being successfully maintained and the number of negative air pressure rooms have been increased to help contain the spread of the virus. The number of high acuity patients has increased which may be caused by the delay in care due to the pandemic. Also, up to date information regarding the COVID-19 vaccine and vaccination criteria is provided on our Washington Hospital Healthcare System website.

The Vaccination Task Force began coordinating the distribution of the COVID-19 vaccine throughout the Healthcare System beginning in December. Vaccine distribution is done according to the priority guidelines provided by the Alameda County Public Health Department. Approximately 75% of the staff and

*Washington Township Hospital Development Corporation  
February 3, 2021  
Page 3*

physicians have received the vaccine. A call center supported by Washington Township Medical Foundation (WTMF) has opened to receive community calls regarding vaccination appointments.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT (CONT'D)*

The community vaccination clinic coordinated by WTMF began on February 1st. Appointments are required and can be scheduled through the call center or online through MyChart. At this time, per county guidelines, appointments are for district residents greater than 65 years who have had a service with the healthcare system in the last two years. The goal is to vaccinate five hundred patients per day based on availability of the vaccine.

The financial impact due to COVID-19 continues to remain a challenge. Elective procedures have been limited and at times had to be placed on hold and additional expenses required to administer testing and distribution of the vaccine have made a direct financial impact. We have applied for the Health and Economic Recovery Omnibus Emergency Solutions Act (HEROES Act). This is intended to supplement the CARES Act.

Overall, we are very proud of the amazing team at Washington Hospital that have come together to ensure the highest quality of patient care during this time.

Ms. Hartz notified the group that the The Joint Commission survey continues to be on hold and may take place virtually due to the pandemic. This survey takes place every three years.

Ms. Hartz announced that the Washington Radiation Oncology Center staff officially returned to the Fremont location on December 14, 2020. Ms. Hartz thanked the Board for approving the new Linear Accelerator and shared that patients expressed excitement about having access to the latest technology. The staff was temporarily located at the Alameda Radiation Oncology located in Hayward.

Ms. Hartz reported that discussion regarding the development of a trauma center is being reinvigorated with Alameda County. Currently the two trauma centers located in the county are Eden Medical Center and Highland Hospital. The need for a third trauma center within the county is important and will help support the increased volumes and continued community growth. WHHS hired a consulting firm to assess our readiness and potential volume. The report showed there is enough volume to support WHHS to be considered a trauma center. Alameda County is conducting their own study to determine the need of an additional trauma center in the county. Valley Care has also expressed an interest to become a trauma site. The Board of Supervisors would be the ones to ultimately vote on this.

Washington Township Hospital Development Corporation  
February 4, 2021  
Page 4

Ms. Hartz shared that the first Transcatheter aortic valve replacement (TAVR) case took place in January in conjunction with UCSF. This procedure is a minimally invasive heart valve surgery.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT (CONT'D)*

Chris Henry, Vice President and Chief Financial Officer, gave an update on the Peninsula Surgery Center. Construction is complete and the city provided final approval allowing the Medicare certification process to begin. The goal is to begin procedures at the end of April.

Ms. Nunez informed the group that the Washington Township Medical Foundation (WTMF) welcomed Dr. Stephen Catalya on August 31, 2020 to Internal Medicine/Infectious Disease. Dr. Thomas Collins-Pallett joined as of October 1, 2020 at the Warm Springs Clinic and Dr. Kevin Porciuncula will join the Nakamura Clinic on March 1, 2021. Active discussions are also taking place to recruit a neurosurgeon and an interventional cardiologist.

Ms. Hartz shared that the Washing Hospital Healthcare Foundation Annual Golf Tournament has been postponed.

Director Garcia dismissed himself from the meeting at 8:35 a.m.

Chairman Sah adjourned the meeting to closed session at 8:39 a.m.

*ADJOURN TO CLOSED  
SESSION*

Chairman Sah adjourned the meeting to open session at 8:51 a.m. He reported that no action was taken in closed session.

*ADJOURN TO OPEN  
SESSION*

There being no further business, the meeting adjourned at 8:55 a.m. The next meeting is currently scheduled for May 17, 2021 at 7:30 a.m.

*ADJOURNMENT*

DocuSigned by:  
*Benn Sah*  
1EF0FECB84594D8...

Benn Sah, MD  
Chair

DocuSigned by:  
*Steven Chan*  
31108E2E855344B...

Steven Chan, DDS  
Secretary