

Washington Township Hospital Development Corporation

January 30, 2023

Page 1

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on January 30, 2023, via Zoom. Director Sah called the meeting to order at 7:36 a.m.

CALL TO ORDER

Directors present: Benn Sah, M.D., Russ Blowers, Sue Querner, Pauline Weaver and Steven Chan, D.D.S (who joined the meeting a few minutes after the start of the meeting due to internet issue).

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Tina Nunez, Vice President, Ambulatory Care and Administrative Services; Chris Henry, Vice President and Chief Financial Officer; Walter Choto, Chief, Ambulatory Care Services; Paul Kozachenko, Attorney; and Diana Venegas, Recording Secretary

Guest: Kristin Ferguson, Chief of Compliance; Mike Rogers, Director, Offsite Services; Gisela Hernandez, Director, Community Relations

A motion was made by Director Blowers, seconded by Director Querner, to approve the minutes of the meeting of January 19, 2023

***CONSIDERATION
OF MINUTES OF
January 19, 2023***

Roll call was taken:

- Benn Sah, M.D. – aye
- Russ Blowers – aye
- Pauline Weaver – aye
- Sue Querner – aye
- Steven Chan, D.D.S. – absent.

The motion passed.

Director Blowers moved for the following slate of Board officers for calendar year 2023:

***ACTION ITEM:
Election of Officers***

- President: Benn Sah, M.D.
- First Vice President: Russ Blowers
- Second Vice President: Pauline Weaver
- Treasurer: Sue Querner
- Secretary: Steven Chan, D.D.S.

Director Chan seconded the motion.

Washington Township Hospital Development Corporation

January 30, 2023

Page 2

Roll call was taken:

- Benn Sah, M.D. – aye
- Russ Blowers – aye
- Pauline Weaver – aye
- Sue Querner – aye
- Steven Chan, D.D.S. – aye

The motion unanimously carried.

Ms. Hartz reminded the Board of the bi-yearly Ethics Training. Ms. Ferguson presented an overview to the Board members and a web link was provided by Ms. Ferguson to complete the online training. The next Ethics Training will occur in January 2025.

***EDUCATION
SESSION
Kristin Ferguson
Chief of Compliance***

Ms. Hartz noted that there was no written or oral communication.

COMMUNICATIONS

Ms. Hartz provided a COVID-19 update, commenting that COVID cases have decreased but there continues to be spikes in certain areas. Patients and employees will still continue to mask. Patients of the hospital are still limited to two visitors per day.

***CHIEF EXECUTIVE
OFFICER REPORT***

Ms. Hartz provided a Trauma update. We anticipate the first trauma patient to be received mid-2024. Committees have been established to lead the implementation work for trauma. A trauma steering committee, trauma medical staff committee and trauma operations committee were formed. Recruitment is underway for two lead positions: Trauma Medical Director and Trauma Program Director. We have been working with Bishop & Associates, the trauma consultant, on the implementation plan.

Ms. Hartz announced that the District has hired Thomas McDonagh to replace Chris Henry as the Chief Financial Officer. Mr. Henry will be retiring soon but, in the meantime, will be working with Mr. McDonagh to assure a smooth transition. Mr. McDonagh will begin his new duties in February. Ms. Hartz also announced the hiring of the new Chief of Patient Experience, Laura Anning. Ms. Anning will also begin her duties in February.

Mr. Henry reviewed the DEVCO Financial Report for October 2022.

FINANCIAL REPORT

Director Sah adjourned the meeting to closed session at 8:32am.

***ADJOURN TO
CLOSED SESSION***

Director Sah stated that the public has a right to know what, if any, reportable action takes place during closed session. The public was informed they could contact the

Washington Township Hospital Development Corporation

January 30, 2023

Page 3

Recording Secretary, later in the day, on January 30, 2023 to find out what reportable actions were taken. Director Sah indicated that the minutes of this meeting will reflect any reportable actions.

Director Sah reconvened to open session at 9:26 a.m. and reported that the Board approved the Closed Session Minutes of January 19, 2023 by a unanimous vote of all Directors present.

**RECONVENE TO
OPEN SESSION**

- Benn Sah, M.D. – aye
- Russ Blowers – aye
- Pauline Weaver. – aye
- Sue Querner. – aye
- Steven Chan, D.D.S. - aye

There being no further business, Director Sah adjourned the meeting at 9:28 a.m.

ADJOURNMENT

The next regularly scheduled meeting is April 28, 2023, at 7:30 a.m.

DocuSigned by:
Benn Sah, M.D.

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Benn Sah, M.D.
President

DocuSigned by:
Steven Chan, D.D.S.

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Steven Chan, D.D.S.
Secretary