

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, December 13, 2017 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:02 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Michael Wallace. Directors absent: Patricia Danielson, RHIT; Jacob Eapen, MD

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Medical Staff; Debbie Jackson, Service League 1st President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, Albert Brooks MD, Larry Bowen, John Lee, Rob Lanci

Director Stewart moved for the following slate of Board officer for the calendar year 2017:

ELECTION OF OFFICERS

President: Michael Wallace
First Vice President: Bernard Stewart
Second Vice President: Jacob Eapen
Secretary: William Nicholson
Treasurer: Patricia Danielson

Director Wallace seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace - aye
Patricia Danielson, RHIT – absent
Jacob Eapen, MD – absent

The motion carried. Director Wallace assumed the Chair as President of the Board for 2018.

Nancy Farber, Chief Executive Officer introduced Jack Rose, MD, Co-Medical Director of the Stroke Program and Denise Lynch, RN, Stroke Program Coordinator. Ms. Farber noted that on November 28, 2017, The Joint Commission conducted a very successful one-day stroke program recertification survey. The presentation given tonight was given to the Joint Commission surveyors. Dr. Rose began the presentation with a snapshot of Washington Hospital and continues with a comparison of stroke patient demographics and risk factors comparing Washington Hospital to the nation using 2017 data. The Stroke Program reporting structure, team, and inpatient services were identified and reviewed as well as the Neuroradiology services.

*EDUCATION SESSION:
Stroke Program at
Washington Hospital*

Ms. Lynch reviewed the Performance Improvement targets for stroke patients: IV TPA for acute ischemic stroke within 60 minutes and within 45 minutes. There was discussion regarding the implementation of the Code Neuro in 2016 and its related

effect on performance improvement and compliance with Get With the Guidelines measures. Various patient outcomes were reviewed. It was noted that Washington Hospital had the sixth lowest 30-day readmission rate in Alameda County. Patient education tools were reviewed as well as staff education. The Washington Hospital Stroke Team collaborates with Emergency Medical Services (EMS) to send out stroke alerts, and participate in quarterly meetings, provide stroke education. The stroke team also provided stroke education to forty new EMS providers in 2017. Community education was also presented including the stroke support group and monthly stroke presentations.

Achievements and awards for 2016/2017 were reviewed as well as the ongoing performance improvement.

Director Nicholson moved for approval of the minutes of November 8, 20, and 27, 2017.

*APPROVAL OF
MINUTES OF November
8, 20, and 27, 2017*

Director Stewart seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – absent
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD., Chief of Staff, dated November 27, 2017 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Bennett, Janelle MD; Carnes, Stephanie PA-C; Chahal, Gurpreet MD; Kennedy, Daniel MD; Krishnamurthy, Pramod MD; Kumar, Tarun MD; Mistry, Meenal PA-C

Temporary Privileges

Bennett Janelle MD; Carnes, Stephanie PA-C; Mistry, Meenal PA-C; Wartman, Sarah MD

Reappointments – Two Year

Besh, Basil MD; Chawla, Mundeep MD; Dressier, Gail MD; Falkenburg, Joann MD; Ghayoumi, Afshin MD; Goldin, Michael MD; Hartford, James MD; Jolly Shashank MD; Joshi, Chelsea PA-C; Kelly, Thomas MD; Koransky, Mark MD; Lee, Richard MD; Levin, David MD; Mahal Surjit MD; McCarthy, Danny DO; Phan, Huey MD; Rostami, Nahid MD; Saleh, Mark MD; Wasieleski, Lindsay MD

Reappointments – One Year

Brooks, Albert MD; Dearborn, John MD

Transfer in Staff Category

Angroola, Amardeep MD; Arora, Rohit MD; Beg, Sumbul MD; Beissner, Irene MD; Doshi, Neeti MD; Goldman, Robin MD; Khoury, Basel MD; Mahal, Surjit MD; Mogal, AmyCecilia MD; Orenberg, David MD; Wasieleski, Lindsay MD; Zeidan, Frank MD

Completion of Proctoring & Advancement in Staff Category

Angroola, Amardeep MD; Arora, Rohit MD; Beg, Sumbul MD; Beissner, Irene MD; Doshi, Neeti MD; Goldman, Robin MD; Khoury, Basel MD; Mogal, AmyCecilia MD

Addition of Physician Supervisor

Chun, Anna PA-C; Joshi, Chelsea PA-C

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Luo, Cindy PA-C; Shah, Payal MD; Zee, Daniel MD

Extension of Proctorship and Provisional Category

Ahmad, Shahzad MD; Chickaballapur, Ajith MD; Moran-Gates, Taylor MD; Sane, Mona MD; Van der Hagen, Lois MD; Wedekind, Cristian CCP; Wong Helen MD

New Privilege Requests

Saleh, Mark MD; Wartman, Sarah MD

Delete Privilege Requests

Dressler, Gail MD

Resignations

Ahmadi, Ebrahim MD; Anwar, Temoor MD; Araujo, John PA-C; Bederov, Igor NP; Harmon, Michael MD; Hopson, Christina DO; Jain Bhawna MD; Kapila, Rishi MD; Khok, Nee PA-C; Kim, Kyong-Mee MD; Li, Wendie MD; Molitorisz, Szilvia MD; Ngo, Lily MD; Paranay, Gregory MD; Mishra, Vikash MD; Saxena, Gunjan MD; Siddiqui, Pervez MD; Syed, Ghufraan MD; Tom, Peter MD; Tran, Michael MD; Wilson, Fredrick MD; Yun, Romy MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – absent
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

Debbie Jackson, Service League, reported on the Service League activities. The Gift Shop's Annual Holiday Gift Shop Show took place November 13th and 14th. An Information Session was held November 15th and an orientation session on November 21st. The total volunteer staffing hours for the month of November 2017: 2,479.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 585 Medical Staff members which includes 336 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

During the month of November, Lucy Hernandez, Community Outreach Project Manager, presented 6 hand hygiene classes for students at Hirsh and Ardenwood elementary schools in Fremont, Information was provided on proper hand washing and hygiene to prevent infection and the spread of germs. 145 students attended

On Thursday, November 16th, Father Jeff Finley, Palliative Care Coordinator, presented "Getting Through the Holidays When You are Grieving." 26 people attended.

Also on Thursday, November 16th, as part of the Women Empowering Women series, Dr. Victoria Leiphart, gynecologist, presented "Mindful Eating for the Holidays." 15 people attended.

On Saturday, November 18th, Washington Hospital hosted the annual Abdominal Aortic Aneurysm Screening. Dr. Ash Jain, cardiologist, Dr. Gabriel Herscu, vascular and endovascular surgeon, and Dr. Sarah Wartman, vascular surgeon, were on hand to interpret results from this Doppler screening. Of the 99 screened, 6 were found to have possible aortic aneurysms and 15 were found to have other serious health conditions.

On Saturday November 25th, Washington Hospital sponsored the 2nd Annual Guy Emanuele Tip-Off Showcase at James Logan High School. The showcase offered health information and featured a high school basketball tournament with 20 teams from the Bay Area. The Team Spirit Award went to Heritage Boys Basketball for the most crowd to support their team. Kent Ashby from Deer Valley High School and Malikhi Miller from El Cerrito High School won the sportsmanship awards. The awards were presented by the Washington Hospital's Sports Medicine program. More than 4,000 people attended.

On Wednesday, November 29th, as part of the Speaker's Bureau, Doug Van Houten, RN, presented, "Stroke Prevention" to the residents and staff of the Masonic Homes of California in Union City. 30 people attended

Upcoming Health Promotions & Community Outreach Events

On Thursday, January 18th from 7 to 8:30 pm, as part of the Women Empowering Women series, Dr. Victoria Leiphart, will present "New Year, New You – Goal Setting."

The Washington Township Medical Foundation will host two Community Open House events at the Newark and Nakamura Clinics on February 1st and 7th from 6 to 8 pm. Community members will have an opportunity to meet with the clinics' providers and staff. These free events will include a special presentation by Dr. Victoria Leiphart on "Difficult Conversations: Tips on How to Talk to Your Health Care Provider."

On Thursday February 1st from 6 to 8 pm, as part of the Diabetes Matters Series, Vida Reed, RN, will present "Diabetes 101."

On Thursday February 8th from 6:30 to 8 pm, Washington Hospital will launch the 2018 Mental Health Educational Series. Mental Health is an area that merits increased education and information regarding available resources. This eight-part comprehensive series will feature expert speakers on various area of mental health. Participants are not required to attend every class.

Topics include:

- Understanding Mood Disorders
- Understanding Anxiety Disorders
- Crisis Intervention
- Understanding Psychotic Disorders
- The Link between Substance Abuse and Mental Health Disorders
- When Depression Occurs with Other Medical Conditions
- Mental Wellness
- Family Support: Caring for those with Mental Health Disorders

Washington Hospital Healthcare Foundation

For the 22nd year, Washington Hospital Healthcare Foundation welcomed the holiday season with the Trees of Angels celebrations. These tree lightings raise funds for hospice and palliative care in the Washington Township Healthcare District. The Trees of Angels celebrations were founded twenty-two years ago by Al Bernardin, the owner of several McDonalds restaurants in the Tri-City area. After witnessing the care given to a loved one by hospice nurses, Al decided to work with Washington Hospital to raise funds for families that did not have the means to pay for hospice care themselves.

Al's son, Mark Bernardin, has continued the tradition, and each year the Hospital and the Bernardin family light the Angel Tree together at McDonald's Restaurant at the corner of I-680 and Mission Boulevard. In recent years, the Bernardin family and Trees of Angels have provided funds to help establish a palliative care program at Washington Hospital that focuses on relieving suffering for patients being treated for a serious illness.

The festivities began on Monday, November 27, when Fremont Mayor Lily Mei lit the Angel Tree at the Bernardin Family McDonald's. Approximately 75 District residents joined the Foundation for the occasion and were treated to seasonal music

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

sung by the Dickens Caroling Group.

On Thursday, November 30, the Foundation hosted a tree lighting at Washington West, where Past President of the Foundation, Rod Silveira, emceed and the Prince of Peace Christian School Handbell Choir entertained the crowd.

The Foundation partnered with the City of Newark on December 4 to light the municipal holiday tree at Newark City Hall. Helen Kennedy, President of the Foundation, made remarks and the Cougar Choraliers from Newark Memorial High School sang for the crowd.

Four nights later, on December 8, the Foundation joined with Union City and the Union City Chamber of Commerce to light a holiday tree at City Hall. Helen Kennedy emceed the event and the James Logan High School Jazz Singers set a festive mood for the event. 250 Union City residents watched as Mayor Carol Dutra-Vernaci threw the switch to light the tree at City Hall.

The Washington Township Healthcare District Board of Directors Report

Washington Township Healthcare District Board Members attended the Niles Festival of Lights Parade on November 24th, the Masonic Homes of California holiday tree lighting on December 7th, and the Newark Chamber of Commerce Holiday Luncheon, also on December 7th.

Washington Hospital Employee Association, W.H.E.A.

The fires in the North Bay caused historic damage and the forced evacuation of thousands of residents. In response WHEA raised funds to assist families impacted in Napa, Sonoma and Mendocino counties and other areas of Northern California. To date WHEA raised \$1,670.

Washington On Wheels Mobile Health Clinic, W.O.W.

Washington on Wheels (WOW) mobile health clinic is temporarily in Santa Rosa, California, helping support our North Bay neighbors who were devastated by October's wild fires. Santa Rosa Community Health serves 50,000 patients annually. The wild fires caused extensive fire, smoke and water damage to its largest clinic, Vista Campus, and resulted in the loss of 56 patient exam rooms. The urgent need for temporary clinic space is the reason that WOW is now in Santa Rosa. Our mobile health clinic provides two temporary exam rooms.

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed pages include: Employment, About WHHS, Programs and Services, and Physician Finder.

InHealth - Channel 78

During the month of November, Washington Hospital's cable channel 78, InHealth, captured new programming including three Health and Wellness programs titled "Nutrition Myths", "Understanding HPV: What You Need to Know" and "Getting Through the Holidays When You are Grieving" and special presentations called

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT:*

*Washington Hospital
Employee Association,
W.H.E.A.*

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

*HOSPITAL
CALENDAR:
Internet and Social
Media Marketing*

*HOSPITAL
CALENDAR:
InHealth*

“Heart Health and Diabetes: What is the Connection?” and “Quick Meals on a Budget.” In addition, InHealth aired a Diabetes Matters program titled “Exercise IS Medicine” a public service announcement on the importance of flu vaccination while you are pregnant, and the Facilities Master Plan Update: Phase 2. InHealth also aired the November Board of Directors' Meeting.

Mr. Farber noted the Centers for Medicare and Medicaid Services (CMS) conducted a 4-day validation survey.

Employee of the Month

Our December Employee of the Month is Sharron Pullium, Legal Analyst. Sharron has played a critical role in our compliance department since 2012. She assists with contract management (both vendors and physicians), claims management, subpoena requests, and Hospital numbered memorandums on policies and procedures. Because of her commitment to compliance with strict privacy and confidentiality laws at the federal, state, and local levels, and her ever-present enthusiasm to take on new challenges, she is a valued member of the Compliance team.

*HOSPITAL
CALENDAR:
Employee of the Month –
Sharron Pullium*

It's fitting that Sharron is the December employee of the month as the holiday season played a role in her decision to become a legal analyst. Working in retail management for 22 years, Sharron could not enjoy Christmas day (and certainly not Thanksgiving!) the way others did—the 4 a.m. alarm loomed ahead. Seeking a career with meaning and a better work-life balance, Sharron went back to school to become a paralegal. Working for several law firms, Sharron learned the many facets of civil law and honed her skills. In 2012, she accepted a contract role at Washington Hospital and was immediately impressed with the atmosphere. The Patient First Ethic and dedication of her co-workers to work hard to fairly represent both the Hospital and our patients, makes coming to work a pleasure. Sharron raised two daughters and now enjoys the company of her three grandchildren—and she looks forward to spending lots of quality time with them this holiday season.

Nancy Farber introduced Bettina Kurkjian MD, Director of the Kaizen Promotion Office, Cheryl Bernal RN, Director of Kaizen, and Chris Brown, Director of Kaizen who presented the Role of Lean in Transition to MHCCP. Dr. Kurkjian talked about the 3-P Design process reviewing the methodology and information flow3P looks at the physical flow of staff and patients. Ms. Bernal reviewed the processed in the ED, specifically the Signaling, Patient Handoff, and Standard Work. Mr. Brown reviewed the 5S process in workplace organization and the four transition workshops planned from February through August involving the ICU and the ED.

*LEAN/KAIZAN
UPDATE
Role of Lean in
Transition to MHCCP*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the civil and underground for the new loading dock and passageway; the start of site work at the south ED entrance; the ground floor elevator lobby, first floor ED waiting room; main lobby; closing oup the leave out bay for the material hoist on the second floor; second floor respiratory therapy; pavers and the landscape garden area on the second floor; buildout of the second

*CONSTRUCTION
REPORT
Construction Update*

floor ICU/CCU nurse station; third floor corridor; third floor atrium framing; installation of the remaining metal panels on the west side; ending with the Site View. The construction timeline was reviewed and Mr. Fayen noted that the construction is proceeding on time.

Mary Bowron, Senior Director of Quality and Resource Management gave a presentation on the various national hospital ratings systems reviewing their diverse approaches to the evaluation of quality of care. She noted that Washington Hospital believes in transparency of quality data through public reporting of current, valid, reliable and evidence-based quality and patient safety data. It was noted that many ratings organizations may profit from their reports by requiring hospitals to "pay to play" and charging consumers fees to view report cards. Ms. Bowron reviewed several recent Washington Hospital ratings and awards including the Healthgrades and US News and World Report ratings. The Leapfrog Group was also discussed.

*QUALITY REPORT:
National Hospital Rating
Systems for Quality and
Patient Safety*

Chris Henry, Chief Financial Officer, presented the Finance Report for October 2017. The average daily census was 154.1 with admissions of 1,035 resulting in 4,777 patient days. Outpatient observation equivalent days were 141. The average length of stay was 4.68 days. The case mix index was 1.451. Deliveries were 140. Surgical cases were 337. Joint Replacement cases were 132. Neurosurgical cases were 27. Cardiac Surgical cases were 9. The Outpatient visits were 7,741 and Emergency visits were 4,362. Total productive FTEs were 1,250.9. FTEs per adjusted occupied bed were 6.76.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for November 2017. Preliminary information indicated gross revenue for the month of November at approximately \$166,294,000. The Average Length of Stay of 4.37 and there were 4,735 patient days. There were 362 Surgical Cases and 285 Cath Lab procedures at the Hospital. Deliveries for October were 148. Non-Emergency Outpatient visits were 7,228. FTEs per Adjusted Occupied Bed were 6.27. The Washington Outpatient Surgery Center had 510 cases and the clinics saw approximately 3,550 patients.

*HOSPITAL
OPERATIONS REPORT*

Director Nicholson moved that the Board of Directors accept the Audit Report for Fiscal Year ending June 30, 2017 as presented at the October 11, 2017 Board of Directors' meeting and that the Secretary be directed to publish the report in accordance with applicable law and Hospital Policies and Procedures.

*CONSIDERATION OF
AUDIT REPORT FOR
FISCAL YEAR 2017*

Director Stewart seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – absent
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software, and implementation services in an amount not to exceed \$1,174,393.00.

*CONSIDERATION OF
HOSPITAL PHONE
SYSTEM UPGRADE*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – absent
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 8:15 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

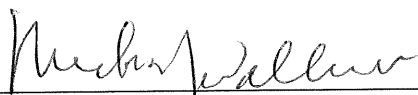
*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 8:40 pm and reported no action was taken in closed session.

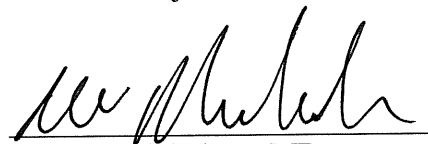
*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:40 pm.

ADJOURNMENT



Michael Wallace
President



William Nicholson, MD
Secretary