



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 • (510) 797-1111

Nancy Farber, Chief Executive Officer

Board of Directors

Patricia Danielson, RHIT
Jacob Eapen, M.D.
William F. Nicholson, M.D.
Bernard Stewart, D.D.S.
Michael J. Wallace

BOARD OF DIRECTORS' MEETING

Wednesday, December 10, 2014 – 6:00 P.M.
Conrad E. Anderson, MD Auditorium

AGENDA

- | | PRESENTED BY: |
|--|--|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Bernard Stewart, DDS
Board Member |
| II. ROLL CALL | Christine Flores
Senior Executive Assistant |
| III. CONSIDERATION OF RESOLUTION NO. 1150, CERTIFICATE OF NOVEMBER 4, 2014 GENERAL ELECTION, BOARD OF DIRECTORS | <i>Motion Required</i> |
| IV. OATH OF OFFICE | |
| A. Bernard L. Stewart | The Honorable Ron Sabraw |
| B. Michael J. Wallace | |
| C. Jacob Eapen | |
| V. ELECTION OF OFFICERS | <i>Motion Required</i> |
| VI. EDUCATION SESSION:
 AB 1234 Ethics Training | Kristin Ferguson
Chief of Compliance |
| VII. CONSIDERATION OF MINUTES
 November 12, 17, and 24, 2014 | <i>Motion Required</i> |

VIII. COMMUNICATIONS

A. Oral

B. Written

From Peter Lunny, MD, Chief of Staff,
dated November 24, 2014 requesting approval
of Medical Staff Credentialing Action Items

Motion Required

IX. INFORMATION

A. Service League Report

B. Medical Staff Report

C. Hospital Calendar

D. Construction Report

E. Quality Report
Quality Dashboard Quarter Ending
September 2014

F. Finance Report

G. Hospital Operations Report

PRESENTED BY:

Gail Tomita
Service League President

Peter Lunny, MD
Chief of Staff

Nancy Farber
Chief Executive Officer

Ed Fayen, Senior Associate
Administrator

Mary Bowron, DNP, RN, CIC
Senior Director of Quality &
Resource Management

Chris Henry
Chief Financial Officer and
Associate Administrator

Nancy Farber
Chief Executive Officer

X. ACTION

A. Consideration of Resolution No. 1151,
Memorandum of Understanding between
Washington Hospital and the United
Healthcare Workers West, Local 250,
SEIU/UHW

Motion Required

B. Consideration of approval of Epic Perpetual
License Conversion Fee

Motion Required

C. Consideration of approval of Dragon Medical
360 Network Edition Speech Recognition
Implementation

Motion Required

D. Consideration of approval of Application
Upgrades

Motion Required

XI. ADJOURN TO CLOSED SESSION

In accordance with Section 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

- A. Report involving a trade secret pursuant to Health & Safety Code section 32106

New Program

Estimated date of public disclosure: December 2015

- B. Report and discussion regarding California Government Code section 54957: Personnel matters

- C. Conference with Legal Counsel-Anticipated Litigation pursuant to California Government Code section 54956.9(d)(4)

1 Case

XII. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Bernard Stewart, DDS
Board Member

XIII. ADJOURNMENT

Bernard Stewart, DDS
Board Member

<p>A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, November 12, 2014 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.</p>	<p><i>CALL TO ORDER</i></p>
<p>Roll call was taken. Directors present: Bernard Stewart, DDS, William Nicholson, MD, Patricia Danielson, RHIT, Jacob Eapen, MD; Michael Wallace</p>	<p><i>ROLL CALL</i></p>
<p>Also present: Nancy Farber, Chief Executive Officer, Peter Lunny, Chief of Medical Staff, Gail Tomita, Service League President, Christine Nguyen-Flores, Senior Executive Assistant</p>	
<p>Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Larry Bowen, Cindy Noonan, Angus Cochran, Bryant Welch, Mary Bowron, Albert Brooks, MD, Bill Emberley, Joe Tada, Kimberlee Alvari</p>	
<p>Ms. Farber introduced Kimberlee Alvari, Director of Food and Nutrition. Ms. Alvari presented the Overview of Food Supply Chain presentation and spoke about the food system as well as food safety and shared Our Mission of Excellence, Making Friends and Networks, The Making of the Story... and Telling, and spoke about our patients. The current CDC food safety challenges include: Changes in our food production and supply, changes in the environment leading to food contamination, the rising number of multistate outbreaks, and new and emerging germs, toxins, and antibiotic resistance. Ms. Alvari shared the Healthier Hospital Initiative 2012 which includes food that are: local, organic, cage-free, non-gmo, non-trans-fat, hormone-free, and antibiotic-free. Ms. Alvari noted the Hospital Leadership Goals which included: Leveraging collective buying power, sharing innovative strategies, putting food at the center of the healing mission, making sustainable food and beverages, support evaluation and tracking as well as educating the patients, families, employees, and the community.</p>	<p><i>EDUCATION SESSION: Overview of Food Supply Chain</i></p>
<p>Director Nicholson moved for approval of the minutes of October 8, 20, 22, and 27, 2014. Director Danielson seconded the motion.</p> <p>Roll call was taken:</p> <p style="padding-left: 40px;">Bernard Stewart, DDS - aye William Nicholson, MD - aye Patricia Danielson, RHIT - aye Jacob Eapen, MD - aye Michael Wallace - aye</p> <p>The motion unanimously carried.</p>	<p><i>APPROVAL OF MINUTES OF OCTOBER 8, 20, 22, AND 27, 2014</i></p>
<p>There were no oral communications.</p>	<p><i>COMMUNICATIONS ORAL</i></p>

COMMUNICATIONS
WRITTEN

The following written communication was received from Peter Lunny, M.D., Chief of Staff, dated October 27, 2014 requesting approval of Medical Staff Credentialing Action Items as follows:

Appointments:

Barry, Aaron, MD; Glaubiger, Susan, PA; Goldberg, Roger, MD; Lien, Kenneth, MD; Shotkin, Alan, MD; Tang, Heng, MD

Temporary Privileges:

Glaubiger, Susan, PA-C

Reappointments:

Bastasch, Michael, MD; Bindal, Ashwani, MD; Chen, Kwan-Sian, MD; Dharan, Murali, MD; Dolgasheva, Assol, MD; Guzman, Katarina, MD; Hua, Nancy, MD; Jhaveri, Soham, DO; Lee, Christina, MD; Lee, Connie, MD; Lipson, Brian, MD; Martin, Dianne, MD; Morrissey, Kevin, MD; Paragas, Norma, MD; Reen, Gurcharan, MD; Shah, Shaista, MD; Veeragandham, Ramesh, MD; Wat, Stephen, MD; Wight, Richard, MD; Yu, Stanley, MD

Conditional Reappointments:

Reen, Gurcharan, MD

Non-Reappointments:

Hsu, Robert, PA-C

Transfer in Staff Category:

Dharan, Murali, MD; Veeragandham, Ramesh, MD

Completion of Proctoring & Advancement in Staff Category:

Adie, Elizabeth, MD; Deck, Joseph, MD; Kamboj, Vineet, DPM; Lee, Philip, MD; Wright, Richard, MD

Resignations:

Fogarty, Yee Yiem MD; Hsu, Robert, PA-C; Lee, Thomas, MD; McNay, Ana, MD; Paek, Sun, MD

Director Wallace moved for approval of the credentialing action items. Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD - aye
Michael Wallace - aye

The motion unanimously carried.

<p>Gail Tomita, Service League President presented the Service League Report. She noted that the gift shop held its annual Holiday Show on November 6th and 7th with Holiday music and treats as well as a drawing of holiday items. This showcased the gift shop's holiday items; the gift shop is decorated and is offering great items for sale. Ms. Tomita also noted the \$5.00 Jewelry and Accessories sale will be back in time for the holidays from Monday, December 1st to Wednesday December 3rd. The sale will take place in the Anderson Auditoriums in Washington West; proceeds benefit our annual hospital donation.</p>	<p><i>SERVICE LEAGUE REPORT</i></p>
<p>Dr. Lunny reported there are 553 Medical Staff members.</p>	<p><i>MEDICAL STAFF REPORT</i></p>
<p><u>The Hospital Calendar video highlighted the following events:</u></p> <p>Throughout October and November Lucy Hernandez, Community Outreach Coordinator, presented 36hand hygiene classes for students at Brier Elementary, Hirsch Elementary, Oliveira Elementary, Patterson Elementary schools in Fremont; Lincoln Elementary and Musick Elementary schools in Newark; and Guy Emanuele Elementary school in Union City; 954 students attended.</p> <p>On Friday, October 10th, Lincoln Elementary School in Newark held a walk-a-thon. Washington Township Medical Foundation staffed a booth and provided health information for students, teachers and parents; over 400 people attended.</p> <p>On Tuesday, October 14th, Washington Hospital hosted the 6th annual Think Pink Breast Health Awareness Event. The event featured a health fair and presentations by Dr. William Dugoni Jr., surgeon, Dr. Mimi Lin, radiologist, Dr. Vandana Sharma, oncologist and Kimberlee Alvani, Registered Dietitian; over 250 people attended.</p> <p>On Tuesday, October 21st, as part of the Washington Women's Center Evening Lecture Series, Lorie Roffelsen, Registered Dietitian, presented "The Enemy Within: Sodium"; 8 people attended.</p> <p>On Monday, October 27th, Michelle Hedding, R.N., Spiritual Care Coordinator, presented to participants of the Friendly Visitor program at LifeElder Care. The presentation was on Advanced Health Care Directives; 25 people attended.</p> <p>On Tuesday, November 4th, as part of the Stroke Education Series, Dr. Ash Jain, cardiologist and Luanne Saduete, Registered Nurse, presented "Stroke and Risk Factors for Stroke"; 20 people attended.</p> <p>On Thursday, November 6th, as part of the Diabetes Matters program, Anna Mazzei, Registered Dietician, presented "Sweet or Sour? The Scoop of Sugar Substitutes"; 21 people attended.</p> <p><u>Upcoming Health Promotions & Community Outreach Events</u></p> <p>On Friday, November 14th, from 2 to 4 pm Dr. Alexander Sah, orthopedic surgeon, will present "Treatments for Hip Pain."</p>	<p><i>HOSPITAL CALENDAR: Community Outreach</i></p>

<p>On Saturday, November 15th, Washington Hospital will host the 6th annual Diabetes Awareness Health Fair. The event will feature a health fair and presentations by Dr. Prasad Katta, endocrinologist, Dr. Archana Bindra, endocrinologist, and Anna Mazzei, Registered Dietitian.</p> <p>On Tuesday, November 18th, from 1 to 3pm, Dr. Gabriel Herscu, vascular surgeon, will present "Varicose Veins."</p>	
<p><u>Washington Hospital Healthcare Foundation Report</u></p> <p>Washington Hospital Healthcare Foundation held the 28th annual Top Hat dinner dance on October 11th. The event raised over \$224,000 for the Washington Special Care Nursery, which is affiliated with UCSF Benioff Children's Hospital San Francisco. 705 guests attended the evening, which began with a cocktail party, followed by dinner, auction and dancing until midnight. Co-chair Rod Silveira commented, "Everyone loved the Gatsby Theme of the evening. The venue looked beautiful, and donors and sponsors were incredibly generous in supporting the babies served by the doctors and nurses in Washington Special Care Nursery. Thank you to everyone in our community for doing so much for the Foundation."</p> <p>In December, the Washington Hospital Healthcare Foundation will host the annual Tree of Angels for Hospice 2014 Tree Lighting Ceremonies and Holiday Events. Tree Lighting Ceremonies will be held on: Monday, December 1 at 6:30 p.m. at Newark City Hall, on Tuesday, December 2nd at 5:30 p.m. at the McDonald's on Mission Boulevard, and on Wednesday, December 3rd at 5:30 p.m. at the Nakamura Clinic in Union City.</p> <p>On Saturday, December 6th at 8:00 a.m. the Foundation will host the Children's Holiday Breakfast Featuring Ronald McDonald and Santa at Washington Hospital in the Conrad E. Anderson M.D. Auditorium. This event is \$10 per person – pre registration is recommended. The last tree lighting ceremony will take place on Thursday, December 11th at 5:30 p.m. This event will feature both the tree lighting and a High School Choral Competition. This event will be held in the Conrad E. Anderson, M.D. Auditorium.</p> <p><u>Washington Hospital Healthcare Board of Directors' Report</u></p> <p>Washington Township Healthcare District Board Members attended the 15th Annual Senior Resource Faire, hosted by the City of Newark Senior Center on October 7th, the Senior Night Out, hosted by the Tri-City Elder Coalition on October 17th and State of the State Address, hosted by the Fremont Chamber of Commerce, October 31st.</p>	<p><i>HOSPITAL CALENDAR: Washington Hospital Foundation Report</i></p> <p><i>HOSPITAL CALENDAR: Board of Directors' Report</i></p>
<p><u>Washington Hospital Employee Association, W.H.E.A.</u></p> <p>WHEA was busy with many activities during the month of October including organizing a pumpkin carving contest for employees and launching the annual See's Candy fundraiser, allowing WHEA members to purchase discounted See's Candy gift certificates now through November 19th. WHEA is also in the process of conducting a "Drive for Warmth", collecting blankets, sweaters, coats, mittens,</p>	<p><i>HOSPITAL CALENDAR: Washington Hospital Employee Association, W.H.E.A.</i></p>

hats, scarves to be donated to Tri-City Volunteers, which provides emergency food, clothing and furniture to those in need. Donations are being collected in the lobby of the Washington West Building and in the cafeteria on the ground floor of the main hospital through November 14th.

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of October, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, the Fremont Senior Center, the Silliman Activity Center in Newark, the New Haven Adult School and the Ruggeri Senior Center both located in Union City. They also visited Brier Elementary School in Fremont.

W.O.W. also provided occupational health services, including influenza vaccines to Columbus Foods, a producer of fine foods, Materion an advanced materials solutions company, Lee's Imperial Welding producer of structural metals, Mizuho OSI which manufactures specialized surgical tables, Mattson Technology, a semiconductor manufacturer and AER Worldwide, which provides E-Recycling, IT Asset Management, Data Security & Value Recovery. These companies are located in Fremont, Union City, and Hayward.

The total number of community members receiving healthcare at the Washington On Wheels Clinic during the month of October was 358 with 306 receiving occupational health services.

Internet Marketing

There were over 46,905 visits to the hospital website in the month of October. The hospital's Physician Finder section was the most viewed webpage with 15,331 page views, followed by the About WHHS section with 8,154 page views and the Employment section with 7,617 page views. The Volunteers section had 6,131 views and the Women's Health and Pregnancy with 2,582.

InHealth - Channel 78

During the month of October, Washington Hospital's cable channel 78, InHealth, taped new programming including a Diabetes Matters program "When You Care Too Much: Giving the Right Kind of Support to a Loved One who has Diabetes" and a Health and Wellness seminar "The Enemy Within: Sodium." InHealth aired new programming including three updated West Nile Virus public service announcements and the October Board of Director's Meeting.

Employee of the Month

Karin came to WHHS as a graduate student intern in 1990 and has been employed at Washington Hospital since March 1999. Karin is a valuable member of the Speech Pathology department. Karin is extremely conscientious, willingly takes on extra duties as assigned, ensures that the needs of the department are being met, communicates well with her peers and manager and consistently goes the extra mile for her patients. She always keeps her patients involved in their therapy as well as providing education to the patients and their family members.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

*HOSPITAL CALENDAR:
Internet Report*

*HOSPITAL CALENDAR:
InHealth*

*HOSPITAL CALENDAR:
Employee of the Month –
Karin Manning*

<p>Ms. Farber introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented a construction update regarding the Civic Center Improvements, the CJR & Central Plant's final project costs as well as the Parking Garage Time table. The Morris Hyman Critical Care Pavilion bid package 2A and 2B Results were also presented.</p>	<p><i>CONSTRUCTION REPORT</i> <i>Construction Update</i></p>
<p>Mary Bowron, Senior Director of Quality and Resource Management presented the Influenza Season 2014-2015 report. Influenza is a serious infectious respiratory disease caused by the influenza virus that can lead to potentially serious complications. Influenza is easily spread from person to person through: air, touch or droplets (when an infected person coughs/sneezes). The Centers for Disease Control (CDC) recommends an annual flu vaccination for everyone 6 months and older by October of each year. Vaccination is especially important for high risk individuals: children between 6 months and 8 years, pregnant women, and adults 65 years or older. The CDC recommends that the vaccination should be received by October, but vaccines are effective whenever they are taken through the year. The vaccination is designed to protect against the main viruses and takes about two weeks to be completely protected post-vaccination. Most vaccinations protect against three main viruses of this season (Influenza A H1N1, Influenza A H3N2 and an Influenza B virus), similar to the 2013-2014 influenza season. Ms. Bowron notes The Joint Commission (TJC) and Centers for Medicare and Medicaid Services (CMS) have collaborated to develop a core measure to monitor inpatient immunization for influenza. As of January 1, 2012, hospitals are required to submit data to CMS and TJC for eligible inpatient discharges. The Alameda County, California Department of Public Health and National Healthcare Safety Network requires hospitals to submit health care worker influenza vaccination rates. Unless (at least) 95% of personnel are vaccinated, personnel working directly in patient care are required to wear a mask (Alameda County Mandate).</p>	<p><i>QUALITY REPORT</i> <i>Influenza Season 2014-2015</i></p>
<p>Chris Henry, Chief Financial Officer, presented the Finance Report for September 2014. The average daily census was 147.7 with admissions of 1,026 resulting in 4,432 patient days. Outpatient observation equivalent days were 258. The average length of stay was 4.39 days. The case mix index was 1.449. Deliveries were 163. Surgical cases were 362. Joint Replacement cases were 117. Neurosurgical cases were 30. Cardiac Surgical cases were 9. The Outpatient visits were 7,137 and Emergency visits were 4,586. Total productive FTEs were 1,158.7. FTEs per adjusted occupied bed were 6.50.</p>	<p><i>FINANCE REPORT</i></p>
<p>Ms. Farber presented the Hospital Operations Report for October. There were 997 patient admissions with an average daily census of 152. This was lower than the budget of 1,010 admissions and 4.2% below the budgeted average daily census of 158. Preliminary information indicated inpatient revenue for the month of September at approximately \$123,400,000; 56.5% was Medicare and 16% was Medi-Cal, for a total of 72.5% in government program revenue. There were 170 deliveries in the Hospital resulting in 356 baby days. There were 368 surgical cases at the Hospital and 715 cases at the Outpatient Surgery Center. The Emergency Room saw 4,416 patients. The clinics saw approximately 4,699 patients. FTEs per Adjusted Occupied Bed were 6.32.</p>	<p><i>HOSPITAL OPERATIONS REPORT</i></p>

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Stewart adjourned the meeting to closed section at 7:16p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.	<i>ADJOURN TO CLOSED SESSION</i>
Director Stewart reconvened the meeting to open session at 7:58p.m. and reported no action was taken in closed session.	<i>RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION</i>
There being no further business, Director Stewart adjourned the meeting at 7:59p.m.	<i>ADJOURNMENT</i>
_____ Bernard Stewart, DDS President	_____ William Nicholson, MD Secretary

DRAFT

<p>A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, November 17, 2014 in the Conrad E. Anderson, MD Auditorium 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:02 p.m. and led those present in the Pledge of Allegiance.</p>	<p><i>CALL TO ORDER</i></p>
<p>Directors present: Bernard Stewart, DDS; William Nicholson, MD; Patricia Danielson, RHIT; Jacob Eapen, MD; Michael Wallace</p>	<p><i>ROLL CALL</i></p>
<p>Also present: Nancy Farber, Chief Executive Officer</p>	
<p>There were no oral or written communications.</p>	<p><i>COMMUNICATIONS</i></p>
<p>In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Code Section 54954.5(h) Director Stewart adjourned the meeting to closed session at 6:03 p.m., as the discussion pertained to Hospital trade secrets, Human Resources matters and Risk Management.</p>	<p><i>ADJOURN TO CLOSED SESSION</i></p>
<p>Director Stewart reconvened the meeting to open session at 8:59 p.m. and reported no action was taken in closed session.</p>	<p><i>RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION</i></p>
<p>There being no further business, Director Stewart adjourned the meeting at 9:00 p.m.</p>	<p><i>ADJOURNMENT</i></p>
<p>_____ Bernard Stewart, DDS President</p>	<p>_____ William F. Nicholson, MD Secretary</p>

<p>A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, November 24, 2014, in the Boardroom, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 7:30 a.m.</p>	<p><i>CALL TO ORDER</i></p>
<p>Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Patricia Danielson, RHIT, Jacob Eapen, MD Excused: Michael Wallace</p>	<p><i>ROLL CALL</i></p>
<p>Also present: Peter Lunny, MD; Nancy Farber, CEO; Albert Brooks, MD; John Romano, MD; Stephanie Williams</p>	
<p>There were no oral or written communications.</p>	<p><i>COMMUNICATIONS</i></p>
<p>Director Stewart adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.</p>	<p><i>ADJOURN TO CLOSED SESSION</i></p>
<p>Director Stewart reconvened the meeting to open session at 9:05 a.m. and reported no action was taken in closed session.</p>	<p><i>RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION</i></p>
<p>There being no further business, the meeting adjourned at 9:05 a.m.</p>	<p><i>ADJOURNMENT</i></p>
<p>_____ Bernard Stewart, DDS President</p>	<p>_____ William F. Nicholson, MD Secretary</p>

RESOLUTION NO. 1150

RESOLUTION AND ORDER OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT ACKNOWLEDGING THE APPOINTMENT OF BERNARD L. STEWART, JACOB EAPEN, AND MICHAEL J. WALLACE AS DIRECTORS OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT

WHEREAS, members of the Board of Directors of the Washington Township Health Care District ("District") are elected by eligible voters residing within the geographic boundary of the District for terms of four years, with elections to fill seats for two or three members every two years; and

WHEREAS, at the last General Election held on November 4, 2014, the number of candidates for the office of Director of Washington Township Health Care District did not exceed the minimum number required to be elected director and no petition was filed requesting an election; and

WHEREAS, the District is in receipt of a separate "Certificate of Appointment and Oath of Office" from the Registrar of Voters dated November 21, 2014 for each of the following persons: Bernard L. Stewart, Jacob Eapen, and Michael J. Wallace, (attached to this Resolution as Exhibit 1) certifying that at the General Election held in and for the County of Alameda on November 4, 2014, each of the aforementioned persons "was appointed to the office of Washington Township Healthcare District Director in which the number of candidates for said office did not exceed the number to be elected at the above entitled election."

NOW THEREFORE, THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

1. The Board of Directors hereby acknowledges receipt of a "Certificate of Appointment and Oath of Office" from the Registrar of Voters for each of the following persons: Bernard L. Stewart, Jacob Eapen, and Michael J. Wallace.

2. The Secretary of the Board of Directors of the District be and is hereby instructed to enter this Resolution into the District record acknowledging that Bernard L. Stewart, Jacob Eapen, and Michael J. Wallace have been appointed to the office of Director of the Board of Directors of the District.

Passed and adopted by the Board of Directors of the Washington Township Health Care District this 10th day of December, 2014 by the following vote:

AYES:

NOES:

ABSENT:

Bernard L. Stewart, DDS
President, Board of Directors
Washington Township
Health Care District

William F. Nicholson, MD
Secretary, Board of Directors
Washington Township
Health Care District

RESOLUTION 1151

The Board of Directors of Washington Township Health Care District, County of Alameda, State of California, do hereby resolve as follows:

Attached hereto and incorporated herein are the tentative agreements to be incorporated inside a **Memorandum of Understanding** by and between the designated representative of Washington Hospital, that being the Chief Executive Officer, and the **United Healthcare Workers West, Local 250, SEIU/UHW**, hereinafter called **SEIU**, a recognized majority representative under the terms of Board Resolution 331A.

The terms and conditions of the attached Memorandum are hereby implemented in their entirety effective on the various dates specified with the Memorandum.

Passed and adopted by the Board of Directors of Washington Township Health Care District this 10th day of **December, 2014**, by the following vote:

AYES:

NOES:

ABSENT:

Bernard L. Stewart, D.D.S.
President of the Washington Township
Health Care District Board of Directors

William F. Nicholson, M.D.
Secretary of the Washington Township
Health Care District Board of Directors

2014 Summary of Tentative Agreements Between Washington Hospital and SEIU/UHW

Negotiations began on 05/08/14 and further negotiation meetings were held 05/22/14, 06/20/14, 06/30/14, 07/21/14, 09/03/14, 09/29/14, and 10/22/14.

The SEIU/UHW contract was ratified on 10/28/14

Term of Memorandum

July 1, 2014 to June 30, 2017 (3 years) and the contract was negotiated with no re-openers.

Membership Covered

This agreement covers 469 employees (as of October 30, 2014)

Highlights of Key Financial Items

Across the Boards

July 1, 2014	1% Across the Board Payment
January 1, 2015	1% Lump Sum Payment
July 1, 2015	1% Across the Board Payment
January 1, 2016	1% Lump sum Payment
July 1, 2016	1% Across the Board Payment

Key Contract Additions

- This agreement clarifies per diem employee scheduling.
- The agreement allows for consistency in on-call payments.
- This agreement allow for greater flexibility of benefit choices.
- This agreement places the Hospital closer to market in terms of wages and benefits.



Washington Hospital
Healthcare System

S I N C E 1 9 4 8

Memorandum

DATE: November 11, 2014
TO: Nancy Farber, Chief Executive Officer
FROM: Ed Fayen, Senior Associate Administrator of Operations and Support
SUBJECT: Epic Perpetual License Conversion Fee

The Hospital executed an agreement with Epic Systems Corporation in December 2010 which granted the use of a license for Epic software for a four year term. This license term is now coming to an end and the agreement allows for a conversion of the license to a perpetual license. The perpetual license will enable the Hospital to continue using Epic software under the terms of the license agreement.

By converting to a perpetual license, we continue our investment in utilizing Epic software within the healthcare system and enable future upgrades and software module implementations that will enhance patient experience and improve efficiency of operations.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the software licenses, for a total amount not to exceed **\$1,238,050**.



Memorandum

DATE: November 11, 2014
TO: Nancy Farber, Chief Executive Officer
FROM: Ed Fayen, Senior Associate Administrator of Operations and Support
SUBJECT: Dragon Medical 360 Network Edition Speech Recognition Implementation

Washington Township Medical Foundation implemented Dragon Medical Practice voice recognition software beginning in December 2012 for all physicians using external transcription services at that time and physicians using older versions of Dragon. This eliminated the costs associated with those transcription services and helped with physician adoption during the Epic EHR implementation. Dragon has since been implemented for additional providers in both the hospital and ambulatory clinics, bringing the total number of current users to thirty-five (35).

The current software is installed on individual computers and offers limited integration with Epic. The vendor has recommended we upgrade to Dragon Medical 360 Network Edition to provide greater integration with Epic and become compliant with their licensing model for hospitals. This should also encourage higher quality of documentation – which will become increasingly important once the switch to ICD-10 is made. The key benefits of Dragon Medical 360 include:

- Ability to dictate directly into Epic with full text box control using vSync
- Over 1,000 voice commands for navigation within Epic
- Improved medical vocabulary over Dragon Professional
- Roaming profiles that can be accessed by any computer on the WHHS network

Implementation of the software will be performed by the vendor and internal staff will be responsible for physician training. The entire project will take approximately three months to fully complete.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the software and implementation services, for a total amount not to exceed **\$97,162**.



Memorandum

DATE: August 11, 2014

TO: Nancy Farber, Chief Executive Officer

FROM: Ed Faye, Senior Associate Administrator of Operations and Support
Mark Moran, Senior Director of Information Services

SUBJECT: Application Upgrades

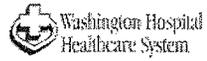
During the Epic EHR implementation project, upgrades to several systems were delayed to ensure a stable environment for the Epic build and to maximize utilization of limited resources. Many of these applications now need to be upgraded to avoid loss of vendor support, meet compliance requirements and remain compatible with other organizational projects like the Windows 7 upgrade, workstation browser upgrades required for EPIC, and current server operating systems and server redundancy management software.

The following application upgrades are being proposed:

Upgrades to maintain compatibility and compliance:	
Application	Budget
Epiphany Electro Cardiography Management System	\$39,336
FormFast On-Demand Forms Printing	\$33,936
Stix Employee Health Management	\$42,680
PACS Cubes Imaging Distribution System	\$56,760
Upgrades to support patient care:	
Application and Benefits	Budget
CBORD Patient Nutrition Services System. Upgrade allows improved management of glucose protocols, substitution automation, and enhanced reporting.	\$37,259
Xcelera Cardiovascular Image Management System. Upgrade will support 3D trans- esophageal echocardiography equipment purchased in 2013.	\$113,253
TOTAL	\$323,224

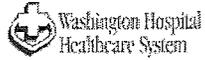
These projects will be performed in parallel with vendor support and take approximately three months to fully complete.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the hardware, software and implementation services, for a total amount not to exceed **\$323,224**.



**WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT**

October 2014



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
October 2014**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: December 5, 2014
TO: Board of Directors
FROM: Nancy Farber
SUBJECT: Washington Hospital – October 2014
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

<u>ACUTE INPATIENT:</u>	<u>October Actual</u>	<u>Budget</u>	<u>Current 12 Month Avg.</u>
Average Daily Census	151.5	158.2	154.9
# of Admissions	997	1,010	964
Patient Days	4,697	4,904	4,708
Discharge ALOS	4.82	4.86	4.86

<u>OUTPATIENT:</u>	<u>October Actual</u>	<u>Budget</u>	<u>Current 12 Month Avg.</u>
OP Visits	7,910	8,140	7,445
ER Visits	4,416	4,193	4,344
Observation Equivalent Days – OP	289	188	253

Comparison of October acute inpatient statistics to those of the budget showed a lower level of admissions and a lower level of patient days. The average length of stay (ALOS) based on discharged days was below budget. Outpatient visits were lower than budget. Emergency Room visits were above budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 54.4 above budget. Total productive FTEs for October were 1,179.5, 20.6 above the budgeted level of 1,158.9. Nonproductive FTEs were 33.8 above budget. Productive FTEs per adjusted occupied bed were 5.61, 0.07 above the budgeted level of 5.54. Total FTEs per adjusted occupied bed were 6.32, 0.23 above the budgeted level of 6.09.

3. Income - Schedule Board 1

For the month of October the Hospital realized a gain of \$2,482,000 from operations.

Total Gross Patient Service Revenue of \$171,354,000 for October was 0.4% below budget.

Deductions from Revenue of \$131,059,000 represented 76.48% of Total Gross Patient Service Revenue. This percentage is above the budgeted amount of 76.34%.

Total Operating Revenue of \$40,484,000 was \$386,000 below the budget.

Total Operating Expense in October was \$1,483,000 (3.8%) below the budgeted amount.

The Total Non-Operating Gain of \$1,283,000 for the month of October includes an unrealized gain on investments of \$246,000 and property tax revenue of \$784,000. This property tax revenue will be used to pay the debt service for the general obligation bonds.

The Total Net Gain for October was \$3,765,000, which was \$1,289,000 more than the budgeted gain of \$2,476,000.

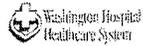
The Total Net Gain for October using FASB accounting principles, in which the unrealized gain on investments and property tax revenues are removed from the non-operating income and expense, was \$2,735,000 compared to budgeted gain of \$1,692,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to the September 2014 amounts.

NANCY FARBER
Chief Executive Officer

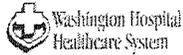
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WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
October 2014
GASB FORMAT
(In thousands)

OCTOBER				YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
\$ 123,444	\$ 130,200	\$ (6,756)	-5.2%	1				
47,910	41,886	6,024	14.4%	2	\$ 466,507	\$ 484,074	\$ (17,567)	-3.6%
				3	190,888	166,259	24,629	14.8%
171,354	172,086	(732)	-0.4%	4	657,395	650,333	7,062	1.1%
(131,059)	(131,366)	307	0.2%	5	(503,678)	(495,666)	(8,012)	-1.6%
76.48%	76.34%			6	76.62%	76.22%		
40,295	40,720	(425)	-1.0%	7	153,717	154,667	(950)	-0.6%
189	150	39	26.0%	8	710	700	10	1.4%
40,484	40,870	(386)	-0.9%	9	154,427	155,367	(940)	-0.6%
				10				
14,180	13,438	(742)	-5.5%	11	55,058	53,721	(1,337)	-2.5%
4,953	6,121	1,168	19.1%	12	21,488	23,475	1,987	8.5%
4,324	4,366	42	1.0%	13	16,558	16,639	81	0.5%
5,443	4,930	(513)	-10.4%	14	20,101	19,543	(558)	-2.9%
1,383	1,394	11	0.8%	15	5,378	5,480	102	1.9%
4,043	5,576	1,533	27.5%	16	15,515	21,097	5,582	26.5%
2,774	2,774	0	0.0%	17	11,023	10,972	(51)	-0.5%
902	886	(16)	-1.8%	18	3,650	3,618	(32)	-0.9%
38,002	39,485	1,483	3.8%	19	148,771	154,545	5,774	3.7%
2,482	1,385	1,097	79.2%	20	5,656	822	4,834	588.1%
6.13%	3.39%			21	3.66%	0.53%		
				22				
232	223	9	4.0%	23	904	885	19	2.1%
2	0	2	0.0%	23	(14)	0	(14)	0.0%
19	84	(65)	-77.4%	24	253	312	(59)	-18.9%
784	784	0	0.0%	25	3,659	3,657	2	0.1%
246	0	246	0.0%	26	(426)	0	(426)	0.0%
1,283	1,091	192	17.6%	27	4,376	4,854	(478)	-9.8%
\$ 3,765	\$ 2,476	\$ 1,289	52.1%	28	\$ 10,032	\$ 5,676	\$ 4,356	76.7%
9.30%	6.06%			29	6.50%	3.65%		
				30				
\$ 2,735	\$ 1,692	\$ 1,043	61.6%	30	\$ 6,799	\$ 2,019	\$ 4,780	236.8%
6.76%	4.14%				4.40%	1.30%		

**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME AND UNREALIZED GAIN(LOSS) ON INVESTMENTS

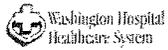


**WASHINGTON HOSPITAL
BALANCE SHEET**

October 2014
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOW			LIABILITIES, NET POSITION AND DEFERRED INFLOWS				
	OCTOBER 2014	AUDITED JUNE 2014		OCTOBER 2014	AUDITED JUNE 2014		
CURRENT ASSETS			CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 22,621	\$ 13,995	1	CURRENT MATURITIES OF L/T OBLIG	\$ 5,993	\$ 10,010
2	ACCOUNTS REC NET OF ALLOWANCES	55,053	50,447	2	ACCOUNTS PAYABLE	14,653	20,804
3	OTHER CURRENT ASSETS	9,498	8,189	3	OTHER ACCRUED LIABILITIES	42,738	40,982
4	TOTAL CURRENT ASSETS	87,172	72,631	4	INTEREST	6,308	10,119
				5	TOTAL CURRENT LIABILITIES	69,692	81,915
ASSETS LIMITED AS TO USE			LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	172,610	165,678	6	REVENUE BONDS AND OTHER	208,589	213,386
7	GENERAL OBLIGATION BOND FUNDS	134,434	136,916	7	GENERAL OBLIGATION BONDS	197,524	198,703
8	REVENUE BOND FUNDS	10,389	10,388				
9	BOND DEBT SERVICE FUNDS	7,027	26,248	OTHER LIABILITIES			
10	OTHER ASSETS LIMITED AS TO USE	15,052	15,030	10	NET PENSION LIABILITY	56,467	71,400
11	TOTAL ASSETS LIMITED AS TO USE	339,512	354,260	11	WORKERS' COMP	8,778	8,418
13	OTHER ASSETS	118,434	113,193	12	SUPPLEMENTAL MEDICAL RETIREMENT	35,367	34,466
14	NET PROPERTY, PLANT & EQUIPMENT	392,845	401,352	14	NET POSITION	350,605	340,573
15	TOTAL ASSETS	\$ 937,963	\$ 941,436	15	TOTAL LIABILITIES AND NET POSITION	\$ 927,022	\$ 948,861
16	DEFERRED OUTFLOWS	4,402	23,403	16	DEFERRED INFLOWS	15,343	15,978
17	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 942,365	\$ 964,839	17	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 942,365	\$ 964,839



**WASHINGTON HOSPITAL
OPERATING INDICATORS**

October 2014

12 MONTH AVERAGE	OCTOBER						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
154.9	151.5	158.2	(6.7)	-4%	1	<u>PATIENTS IN HOSPITAL</u>				
8.3	9.3	6.1	3.2	52%	2	ADULT & PEDS AVERAGE DAILY CENSUS	143.2	150.7	(7.5)	-5%
10.5	11.5	10.4	1.1	11%	3	OUTPT OBSERVATION AVERAGE DAILY CENSUS	8.8	7.5	1.3	17%
173.7	172.3	174.7	(2.4)	-1%	4	NURSERY AVERAGE DAILY CENSUS	11.3	10.2	1.1	11%
						TOTAL	163.3	168.4	(5.1)	-3%
4,708	4,697	4,904	(207)	-4%	5	ADULT & PEDS PATIENT DAYS	17,615	18,536	(921)	-5%
964	997	1,010	(13)	-1%	6	ADMISSIONS-ADULTS & PEDS	3,883	3,815	68	2%
4.86	4.82	4.86	(0.04)	-1%	7	AVERAGE LENGTH OF STAY-ADULTS & PEDS	4.57	4.86	(0.29)	-6%
						<u>OTHER KEY UTILIZATION STATISTICS</u>				
1.494	1.404	1.505	(0.101)	-7%	8	OVERALL CASE MIX INDEX (CMI)	1.434	1.510	(0.076)	-5%
						<u>SURGICAL CASES</u>				
111	117	118	(1)	-1%	9	JOINT REPLACEMENT CASES	436	440	(4)	-1%
26	34	29	5	17%	10	NEURO SURGICAL CASES	115	104	11	11%
9	16	9	7	78%	11	CARDIAC SURGICAL CASES	39	35	4	11%
59	39	70	(31)	-44%	12	MINIMALLY INVASIVE CASES	174	238	(64)	-27%
345	368	375	(7)	-2%	13	TOTAL CASES	1,407	1,394	13	1%
591	687	660	27	4%	14	TOTAL CATH LAB PROCEDURES	2,581	2,362	219	9%
150	170	153	17	11%	15	DELIVERIES	652	606	46	8%
7,445	7,910	8,140	(230)	-3%	16	OUTPATIENT VISITS	29,615	30,560	(945)	-3%
4,344	4,416	4,193	223	5%	17	EMERGENCY VISITS	17,824	16,787	1,037	6%
						<u>LABOR INDICATORS</u>				
1,208.8	1,179.5	1,158.9	(20.6)	-2%	18	PRODUCTIVE FTE'S	1,153.2	1,155.9	2.7	0%
185.8	149.2	115.4	(33.8)	-29%	19	NON PRODUCTIVE FTE'S	184.2	171.9	(12.3)	-7%
1,394.6	1,328.7	1,274.3	(54.4)	-4%	20	TOTAL FTE'S	1,337.4	1,327.8	(9.6)	-1%
5.74	5.61	5.54	(0.07)	-1%	21	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.71	5.71	-	0%
6.62	6.32	6.09	(0.23)	-4%	22	TOTAL FTE/ADJ. OCCUPIED BED	6.63	6.56	(0.07)	-1%