

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 13, 2021 via Zoom. Director Nicholson called the meeting to order at 6:02 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD; Michael Wallace  
Absent:

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Larry LaBossiere, Paul Kozachenko, Dr. Carmen Acgaoili, Tigist Awel, Mary Bowron, Brenda Brennan. Angus Cochran, Roy Coloma, Debbie Feary, Kristin Ferguson, Falisa Fullard, Gisela Hernandez, Dr. Shakir Hyder, Kel Kanady, John Lee, Nick Legge, Lauren Lucas, Dr. James McGuire, Dr. Jeff Stuart, Marcus Watkins, and Sri Boddu.

Director Nicholson welcomed any members of the general public to the meeting. He noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at [www.covid-19.acgov.org](http://www.covid-19.acgov.org).

*OPENING REMARKS*

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Eapen seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – aye

The motion unanimously carried and the finding is affirmed.

Director Nicholson noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, will be recorded for broadcast at a later date.

There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

Board of Directors' Meeting

October 13, 2021

Page 2

There were no Written communications.

*COMMUNICATIONS:  
WRITTEN*

Director Nicholson presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

- A. Minutes of the Regular Meetings of the District Board: September 8, September 20, September 22, September 27, and September 30, 2021
- B. MedRad Mark 7 Arterion Injection System
- C. OEC Elite Digital Mobile C-Arm
- D. AccuVein Fleet Upgrade
- E. Outpatient Imaging IJR 17 X 17 Plate Budget Addendum

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors approve the Consent Calendar, items A through E. Director Yee seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – aye

The motion unanimously carried.

Kimberly Hartz, CEO, introduced Dr. Carmen Agcaoili, Interim Medical Director of the Palliative Care Program, and Bernardita Roe, Clinical Manager and Nurse Practitioner of the Palliative Care Program, who gave an annual report. Highlights of the report included a description of what Palliative Care is and the focus of this type of care on providing relief from symptoms and stress of serious illness. Dr. Agcaoili talked about the increase in Palliative Care Service consults and the profile of a typical Palliative Care patient including top diagnoses and reasons for referral. The program goals for FY 2021 and Next Steps were reviewed and discussed by Ms. Roe.

*PRESENTATION:  
PALLIATIVE CARE  
PROGRAM ANNUAL  
REPORT*

Dr. Shakir Hyder, Chief of Staff, reported there are 574 Medical Staff members including 345 active members and 93 ambulatory members. Dr. Hyder noted that many physicians have received the Pfizer vaccine booster.

*MEDICAL STAFF  
REPORT*

Ms. Debbie Feary, Service League President reported 121 members of the Service League volunteered 1,329 hours over the past month. For the first time since the onset of the pandemic, there were more than 100 adults and college volunteers contributing hours in September. Limited high-school students have also come back to staff the gift shop and work on special assignments. The Service League continues to volunteer on COVID-19 related activities including the assembling of 600 face shields in September for clinical staff. The Service League received an unqualified, clean opinion from the League's auditors.

*SERVICE LEAGUE  
REPORT*

Board of Directors' Meeting

October 13, 2021

Page 3

Kimberly Hartz introduced Roy Coloma, Staff Nurse III, PICC, who reported on Reducing Central Line Associated Blood Stream Infections (CLAPSI). Mr. Coloma talked about the estimated additional costs for hospital-acquired CLABSI and the goal of Washington Hospital to reduce incidents of CLABI to zero by December 2021. He reviewed the PDCA (Plan, Do, Check, Act) process used in addressed this performance improvement work and noted that since beginning this work in 2017, we have reduced the CLABSI infection rate significantly.

*LEAN REPORT:  
REDUCING CENTRAL  
LINE ASSOCIATED  
BLOOD STREAM  
INFECTIONS (CLABSI)*

Kimberly Hartz introduced Dr. James McGuire, Medical Director of the Special Care Nursery. Dr. McGuire talked about the partnership and affiliation with UCSF, the department's goals, and new leadership from Joane Manantan, Director of Maternal Child Health. Dr. McGuire reviewed the SCN census information for 2020 and reviewed the Quality and Strategic Initiatives which includes Virtual Rounding and Infant Driven Feeding.

*QUALITY REPORT:  
SPECIAL CARE  
NURSERY ANNUAL  
UPDATE*

Dr. McGuire reviewed the SCN metrics: CLABSI, Hand Hygiene, and Patient Satisfaction, noting that WHHS has a lower antibiotic usage than the California benchmark. He reviewed the Central Line Associated Bloodstream Infection rate and indicated that from January to June 2020, we had zero CLABSIs over 28 central line days. He talked about educational and professional development for nursing staff and reviewed Next Steps for the program which included an Infant Driven Feeding Quality Improvement Project and new construction for a Level 3 NICU.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for August 2021. The average daily inpatient census was 163.3 with admissions of 858 resulting in 5,062 patient days. Outpatient observation equivalent days were 315. The average length of stay was 5.59 days. The case mix index was 1.618. Deliveries were 120. Surgical cases were 422. The Outpatient visits were 7,533. Emergency visits were 4,627. Cath Lab cases were 220. Joint Replacement cases were 169. Neurosurgical cases were 30. Cardiac Surgical cases were 12. Total productive FTEs were 1,339.1. FTEs per adjusted occupied bed were 5.81.

*FINANCE REPORT*

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for September 2021. Preliminary information for the month indicated total gross revenue at approximately \$195,337,000 against a budget of \$163,085,000. We had 66 COVID-19 discharges which represented 8% of total discharges.

*HOSPITAL  
OPERATIONS REPORT*

The Average Length of Stay was 5.78. The Average Daily Inpatient Census was 154.9. Of the 66 COVID-19 discharges in the month, the average length of stays was 10.3 days; ten of the discharged patients had lengths of stay greater than 30 days. Still in house at the end of September were ten patients with length of stays of over 30 days.

There were 4,648 patient days. There were 384 Surgical Cases and 219 Cath Lab cases at the Hospital. The shift in Joints from inpatient to outpatient continues at a

Board of Directors' Meeting

October 13, 2021

Page 4

higher rate than expected; only 6% of the total joint replacement cases were inpatient compared to 35% budgeted.

Deliveries were 141. Non-Emergency Outpatient visits were 8,102. Emergency Room visits were 4,401 and we are at 98% of pre-COVID level. Total Government Sponsored Preliminary Payor Mix was 71.8%, against the budget of 71.9%. It was noted that Medi-Cal was high in this month primarily due to three high dollar accounts totaling \$8.6M. Total FTEs per Adjusted Occupied Bed were 6.01. The Washington Outpatient Surgery Center had 498 cases and the clinics had approximately 17,361 visits.

There were \$440,808 in charity care applications pending or approved in September.

Paul Kozachenko stated that he worked with the DEVCO Board to complete a major update to the DEVCO Bylaws which better conformed the language to current law and DEVCO practices, clarified the roles of the Board members and officers and, where possible, eased the administrative burden on the Board and staff, and provided clarity and simplicity.

*ACTION: CDEVCO  
AMENDED AND  
RESTATED BYLAWS*

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors approve the Amended and Restated DEVCO Bylaws. Director Eapen seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – aye

The motion unanimously carried.

- The COVID Testing Tent located in the Washington West parking lot will service patients who have been exposed to COVID-19, patients who have COVID-19 symptoms, and unvaccinated (asymptomatic) employees who are required to be regularly tested for COVID. Patients must have a physician's order.
- As of Wednesday, October 13<sup>th</sup>, a total of 69,260 COVID vaccine doses have been administered to community members at our vaccination clinic. 2,531 booster vaccinations have been administered.
- Thursday, September 16<sup>th</sup>: Navigating Your Mature Years with Purpose and Grace
- Tuesday, September 21<sup>st</sup>: The Signs and Symptoms of Sepsis
- Wednesday, September 29<sup>th</sup>: Chronic Pelvic Pain in Women
- Thursday, September 30<sup>th</sup>: Medicare Open Enrollment – What You Need to Know

*ANNOUNCEMENTS*

Board of Directors' Meeting

October 13, 2021

Page 5

- Scheduled for Thursday, October 14<sup>th</sup>: Think Pink Breast Health Awareness event on Facebook Live and YouTube.
- Scheduled for Thursday, October 21<sup>st</sup>: Understanding Breast Health
- Scheduled for Thursday, November 4<sup>th</sup>: Stroke: Warning Signs and Prevention
- October Employee of the Month: Julie Hill, Accounts Payable Associate, Finance Division

In accordance with Health & Safety Code Sections 32155, Director Nicholson adjourned the meeting to closed session at 8:00 p.m., as the discussion pertained to a Conference with Legal Counsel. Director Nicholson stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a Zoom session and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning October 14, 2021. He indicated that the minutes of this meeting will reflect any reportable actions.


*ADJOURN TO CLOSED SESSION*


Director Nicholson reconvened the meeting to open session at 8:40 pm and reported that there was no reportable action taken in closed session.

*RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 8:40 pm.

*ADJOURNMENT*

DocuSigned by:  
  
382316706EF24F3...  
William F. Nicholson, M.D.  
President

DocuSigned by:  
  
1FE74319C3D6484...  
Michael J. Wallace  
Secretary