

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 11, 2017 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:02 pm and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Patricia Danielson, RHIT; Jacob Eapen, MD. Directors absent: Michael Wallace

*ROLL CALL*

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Medical Staff; Debbie Jackson, Service League 1<sup>st</sup> President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, Albert Brooks MD, Larry Bowen, John Lee, Rob Lanci, Shirley Buschke, Patti Crome, Michael MacBryde, Raushanah Davis

Nancy Farber, Chief Executive Officer and Chris Henry, Chief Financial Officer introduced Michael MacBryde of Price Waterhouse Cooper who presented the results of the 2017 Financial Statement Audit. Mr. MacBryde noted that the results of the audit included the audit of the consolidated financial statements of the District as of and for the year ended June 30, 2017. The District recorded approximately \$2,188M in gross patient service revenue for the period ending June 30, 2017 with non-statistical sampling over the balances within WHHS, WOSC, and WTMF being performed. Mr. MacBryde reviewed the patient revenue, accounts receivable and related allowances as well as the significant areas of cash and investments, capital assets, accounts payable and accrued expenses, self insurance and benefit liabilities, and debt.

*EDUCATION SESSION:  
Result of Annual Audit*

Mr. MacBryde reported to the Board that the audit showed:

- No fraud or illegal acts
- No changes to accounting policies and practices, critical accounting estimates and significant unusual transactions or alternative accounting treatments
- Based on the procedures performed, presentation of the financial statements and related disclosures are in conformity with the applicable financial reporting framework (US GAAP)
- No alternative accounting treatments
- No additional independence matters have occurred or were identified
- No changes to the planned audit strategy
- No material inconsistencies with other information in documents containing audited financial statements
- No material uncertainties related to events and conditions (specifically going concern)
- No material weaknesses in design or operation of controls
- There were no uncorrected misstatements identified during the fiscal year 2017 audit
- No disagreements with management or difficulties encountered during the audit

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- No consultations with other accountants
- No departure from standard report
- No other matters arose

Director Stewart moved for approval of the minutes of September 13, 14, 25, and 27, 2017.

*APPROVAL OF  
MINUTES OF September  
13, 14, 25, and 27, 2017*

Director Danielson seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

There were no oral communications.

*COMMUNICATIONS:  
ORAL*

The following written communication received from Timothy Tsoi, MD., Chief of Staff, dated September 25, 2017 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:  
WRITTEN*

Appointments

Chen, Leslie DO; Matmari, Paresh MD; McBeth, Brian MD; Meints, Robert MD; Philips, Andrew MD; Quitevis, Richard NP; Raghu, Subramanian MD

Temporary Privileges

Quitevis, Richard NP; Philips, m Andrew MD; Raghu, Subramanian MD

Reappointments – Two Year

Agcaoili, Carmencita MD; Aulakh, Ritika DO; Bhattacharyya, Alok MD; Goetz, Abigail PA-C; Herold, Amy MD; Kahlon, Ravinder MD; Long, Richard MD; Rikhy, Seema MD; Wong, Sandra DO

Reappointments – One Year

Kelson, Kenneth MD; Puri, Veena MD; Safaya, Rakesh MD; Taghioff, Moses MD

Transfer in Staff Category

Amin, Nivek MD; Caldwell, Katherine MD; Coldburn, Gregory MD; Kharbanda, Ameeta MD; Kwok, Joseph MD; Miranda, Gabriel MD; Szajer, Michael CCP

Completion of Proctoring & Advancement in Staff Category

Amin, Nivek MD; Caldwell, Katherine MD; Coldburn, Gregory MD; Kharbanda, Ameeta MD; Kwok, Joseph MD; Szajer, Michael CCP

New Privilege Requests

Long, Richard MD

Delete Privilege Requests

Herold, Amy MD; Kwok, Joseph MD

Withdrawal of Application

Shah, Shradha MD; Shvarts, Marina PA-C

Reinstatement Request of Application

Tafti, Mona MD

Leave of Absence

Kawada, Carol MD

Resignations

Anacius, Elizabeth MD; Black, Robert MD; Chittety, Aditi MD; Dharan, Murali MD; Huang, GuiQing MD; Kim, Joshua PA-C; Quiroz, Eva MD; Townsend, Dennis MD; Tylor, Dale MD; Veeragandham, Ramesh MD; Venogopalan, Lalithambal MD

Director Stewart moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Danielson seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Bernard Stewart, DDS – aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

Debbie Jackson, Service League, presented the Service League Report. The Gift Shop is getting ready for Halloween and Thanksgiving. Merchandise is arriving for the holiday season and the Annual Holiday Gift Shop Show will take place November 13<sup>th</sup> and 14<sup>th</sup>. The Jewelry Sale is scheduled for December 4-6, 2017. There was no orientation session in September. The total volunteer staffing hours for the month of September 2017: 2,837.

*SERVICE LEAGUE  
REPORT*

Dr. Timothy Tsoi reported there are 599 Medical Staff members which includes 341 active members.

*MEDICAL STAFF  
REPORT*

**The Hospital Calendar video highlighted the following events:**

*HOSPITAL CALENDAR:  
Community Outreach*

**Past Health Promotions & Outreach Events**

On Friday, September 15<sup>th</sup>, Dr. Alexander Sah, orthopedic surgeon, presented “Updated Treatments for Knee Pain and Arthritis.” 106 people attended

On Saturday, September 16<sup>th</sup>, Lucy Hernandez, community outreach project manager, provided blood pressure screenings along with health and nutrition information at the Masonic Home of California HarvestFest in Union City. 43 people were screened and more than 300 people attended the event.

On Sunday, September 17<sup>th</sup>, Lucy Hernandez, community outreach project manager, and Washington Township Medical Foundation staff provided information on health related programs and services during the Community Information Faire at the City of Newark's 62<sup>nd</sup> Annual Newark Days celebration. More than 100 people visited the health information booth.

On Tuesday, September 19<sup>th</sup>, Dr. David Lee, hematologist / oncologist, presented "Strategies to Reduce the Risk of Cancer Recurrence." 37 people attended.

On Thursday, September 21<sup>st</sup>, as part of the Women Empowering Women series, Dr. Victoria Leiphart, gynecologist, presented "A Balanced Approach to Pain Management." 11 people attended

On Thursday, September 28<sup>th</sup>, Washington Hospital participated in the City of Fremont Employee Health Fair. Washington Hospital employees provided health education, along with glucose, cholesterol, and blood pressure screenings. More than 250 people attended the event. 83 glucose and cholesterol screenings were provided. 52 blood pressure screenings were provided

Also on Thursday, September 28<sup>th</sup>, Dr. Victoria Leiphart, gynecologist, presented "Vitamins and Supplements: How Useful Are They?" 54 people attended.

On Saturday, September 30<sup>th</sup> Washington Hospital staffed an information booth at the HERS Breast Cancer Foundation Keep Abreast 5 and 10 k walk/run event at Quarry Lakes in Fremont. Staff provided health information and massages. The Washington On Wheels Mobile Health Clinic provided first aid support. The event raised funds for breast cancer programs and services. Washington Hospital was a sponsor. More than 600 people participated in the event

Also on Saturday, September 30<sup>th</sup>, Lucy Hernandez, community outreach project manager, provided blood pressure screenings along with health and nutrition information at Alvarado Fest in Union City. 32 people were screened and more than 500 people attended the event.

On Tuesday, October 3<sup>rd</sup>, Washington Hospital and Washington Township Medical Foundation staff provided health information along with blood pressure and bone density screenings for osteoporosis at The City of Newark Health Faire for Seniors. 28 people were screened for Osteoporosis, 49 people received blood pressure screenings, and more than 200 people attended the event

On Tuesday, October 3<sup>rd</sup>, Kristi Caracappa, Health Insurance Information Service Coordinator, presented "Medicare Open Enrollment: What You Need to Know." 34 people attended.

On Wednesday, October 4<sup>th</sup>, Kristi Caracappa, Health Insurance Information Service Coordinator, presented "New To Medicare? What You Need to Know." 26 people attended.

On Tuesday, October 10<sup>th</sup>, Kristi Caracappa, Health Insurance Information Service Coordinator, presented "Medicare Part D: Your Prescription Drug Coverage". 15

people attended.

On Wednesday, October 11<sup>th</sup>, as part of the Speaker's Bureau, Kristi Caracappa, Health Insurance Information Service Coordinator, provided an overview of the Health Insurance Information Service program to the Optimist Club of Newark. 12 people attended.

#### **Upcoming Health Promotions & Community Outreach Events**

On Tuesday, October 17<sup>th</sup> from 10 am to 12 pm, as part of the Stroke Education Series, Melissa Reyes, RN, will present, "Life After a Stroke."

On Thursday, October 19<sup>th</sup> from 5 to 7:30 p.m., Washington Hospital will host the annual Think Pink Breast Health Awareness Event. The event will feature a health fair and presentations by Dr. William Dugoni, general surgeon and medical director of the women's center, Dr. Sunil Upender, radiologist, Dr. David Lee, hematologist / oncologist and medical co-director of the UCSF-Washington Cancer Center, Anjali Rao, breast cancer survivor and Washington Wellness Center yoga instructor, and Kimberlee Alvari, registered dietitian. Dr. Victoria Leiphart, gynecologist, will moderate the event.

On Friday, October 20<sup>th</sup> from 4:30 to 9 pm, Lucy Hernandez, community outreach project manager, will provide information on hand hygiene and the prevention of the spread of germs at the 19<sup>th</sup> Annual Trick or Treat on Safety Street Halloween in Downton Fremont.

On Wednesday, October 25<sup>th</sup>, Dr. Victoria Leiphart, gynecologist, will kick off "Restoring Balance," a three-part stress reduction program.

On Saturday, October 28<sup>th</sup> from 11 am to 2 pm Washington Hospital will host the biennial Children's Health and Safety Fair. This free interactive event will provide health and safety information for families. It will also feature the popular teddy bear clinic, staffed by Washington Township Medical Foundation. The Teddy Bear Clinic allows children to bring their favorite stuffed animal for a check-up. This event is co-sponsored by UCSF Benioff Children's Hospital, Washington Township Medical Foundation and the Washington Hospital Employee Association.

On Wednesday, November 1<sup>st</sup> from 6 to 8 pm, Dr. Victoria Leiphart, gynecologist, will present "Nutrition Myths"

On Saturday, November 4<sup>th</sup> from 9 am to 1 pm, Washington Hospital will host the Annual Diabetes Awareness Health Fair. The event will begin with a health fair from 9 to 11 am. The health fair will include blood glucose, cholesterol, and blood pressure screenings in addition to diabetic foot exams. There will be two speaker presentations from 11 am to 1 pm. Dr. Sangeetha Balakrishnan, cardiologist, will present "Heart Health and Diabetes: What is the Connection?" and Anna Mazzei, registered dietitian and certified diabetes educator, will present "Quick Meals on a Budget."

#### **Washington Hospital Healthcare Foundation**

On Saturday, October 14<sup>th</sup>, the Washington Hospital Healthcare Foundation will

host the 31<sup>st</sup> annual Top Hat dinner dance. This year's gala will be chaired by Debbie Jackson, President of the Washington Hospital Service League, Dr. William Dugoni, general surgeon, Washington Township Medical Foundation, medical director of the women's center, and Gary Charland, President and CEO of Masonic Homes.

*Foundation Report*

Proceeds from the evening will benefit Washington Hospital's Radiation Oncology Center by supporting the purchase of a new linear accelerator. This treatment modality will increase the Hospital's ability to provide advanced radiation therapy to patients here in our own community.

### **The Washington Township Healthcare District Board of Directors Report**

Washington Township Healthcare District Board Members along with members of the Washington Hospital Service League participated in the Newark Days Parade on September 16<sup>th</sup> where they won 1<sup>st</sup> place in the classic car prior to 1974.

Board members also attended the "Senior Night Out" hosted by the Tri-City Elder Coalition on September 29<sup>th</sup>, SAVE's Evening of Empowerment Gala on September 30<sup>th</sup>, and New Haven Schools Foundation's Mutt Strut on October 7<sup>th</sup>.

### **Washington Hospital Employee Association, W.H.E.A.**

In October WHEA will host the 2017 Drive for Warmth. Items in need are coats, blankets, gloves, mittens, scarves hats and sleeping bags. Donations will benefit those served by the Tri City Volunteers. Barrels can be found at Washington West and the ground floor of the main hospital.

*WASHINGTON  
TOWNSHIP  
HEALTHCARE  
DISTRICT:  
Washington Hospital  
Employee Association,  
W.H.E.A.  
HOSPITAL CALENDAR:  
Washington On Wheels  
Mobile Health Van*

### **Washington On Wheels Mobile Health Clinic, W.O.W.**

During the month of September, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Senior Center and Fremont Family Resource Center. The total number of community members receiving health care from the Washington On Wheels Clinic during the month of September was 63.

### **Internet and Social Media Marketing**

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed pages include: Employment, About WHHS, Programs and Services, and Physician Finder.

*HOSPITAL  
CALENDAR:  
Internet and Social  
Media Marketing*

### **InHealth - Channel 78**

During the month of September, Washington Hospital's cable channel 78, InHealth, captured new programming including three Health and Wellness programs titled "Updated Treatments for Knee Pain & Arthritis", "Strategies to Reduce the Risk of Cancer Recurrence" and "Vitamins and Supplements: How Useful are They?" In addition, InHealth aired one Diabetes Matters program called "Living with Diabetes", four Health and Wellness programs titled "Weight Management", "Balance and Falls Prevention", "The Sun: The Beauty or the Beast?", and "Early Detection and Prevention of Female Cancers" and two Washington Hospital

*HOSPITAL  
CALENDAR:  
InHealth*

Experience programs highlighting the Tattoo Removal Program and the Maternal Child Education Center. InHealth also aired a special short video on "Breathe Easier During Extreme Weather and Poor Air Quality" and the September Board of Directors' Meeting.

### **Awards and Recognitions**

Washington Hospital has received U.S. News & World Report's 2017-18 number five Best Regional Hospital award in the San Francisco metro area. The Hospital earned this recognition for high performing ratings for congestive heart failure, COPD, hip replacement and knee replacement. This honor places Washington Hospital as the 32<sup>nd</sup> best Hospital in California.

*HOSPITAL  
CALENDAR:  
Awards & Recognitions*

### **Employee of the Month**

A twist of fate brought Jennifer Keesee to her career path. Planning to go into business management, she was taking courses at Ohlone College. In biology class, she happened to sit next to a nurse who commented on Jennifer's aptitude for biology and suggested she consider nursing. "I sometimes think how sitting next to that person changed the course of my life."

*HOSPITAL  
CALENDAR:  
Employee of the Month –  
Jennifer Keesee*

In 1999, Alice Santos hired Jennifer as a float nurse. Over the next six years, she gained experience in several areas, including radiology. "I love my job. It's as simple as that," says Jennifer. Her Patient First Ethic shines through as Jennifer describes her role as a radiology nurse. "As a nurse, I'm helping scared or worried people through a terrible day. I sometimes need to be their advocate; I sometimes need to be the educator, answering questions family members may have." She continues, "As nurses, we need to constantly think about what will make this patient feel better. Do they need a warm blanket, or maybe just a hand to hold?"

Jennifer's career at Washington Hospital has included developing her leadership skills. She is the preceptor to several nurses, teaching them the technical aspects of being a radiology nurse and showing them what it means to be a nurse at Washington Hospital.

When not at work, Jennifer's number one hobby is traveling. She and her husband Gary have been to Eastern Europe three times and Jennifer has been to Hawaii nine times, including a recent trip to Kauai with her daughter Kimberly, who is currently in the ultra sound technology program at Foothill College. "We took the trip to Kauai to celebrate her getting into the program and are planning a trip to Europe for when she finishes."

Raised in Fremont, Jennifer and Gary both graduated from Irvington High School and both wanted to work in their hometowns. "As a nursing student, I was offered a job in Santa Clara County, but I held out for Washington," Jennifer laughs. "I knew I wanted to work in the community where I live."

Nancy Farber introduced Patti Crome, Managing Director, Health Care Consulting, Rona Consulting Group to report on Washington Hospital Healthcare System's Lean Journey. Ms. Crome began by comparing the Transformation Roadmap from 2016

*LEAN/KAIZAN  
UPDATE  
WHHS' Lean Journey:  
State of Transformation*

to Roadmap today (2017) indicating the increase in completed projects and the increased number of projects currently in process. The progress had been achieved through Leadership and Cultural changes and sustained by a commitment from leadership to actively participate in daily and weekly huddles, visibility walls, Gemba time, etc. Hoshin Kanri (Lean Strategic Planning) is planned to begin in 2019 and the leaders have already recognized the importance of linking strategic goals to the improvement plans with accountability throughout WHHS.

Ms. Crome talked about event participant feedback and the fact that staff members value clear commitment from management to sustain gains. The events provide opportunities to work with multidisciplinary teams and to “see the big picture.” She noted that the WHHS KPO team have grown in their teaching and workshop facilitation skills.

Ms. Crome discussed the focused improvements made through various workshops including the Emergency Department, Operating Room, WTMF Medication Admin Room and Ortho Clinic Store Room, and the improvements made to the Inpatient Flow focusing on the efficiency of shift hand off.

Future Lean work will include an ICU 3P, 5S (for the new facility), OB Value Stream Map & Kaizen workshops, continued OR Kaizen workshops and continued Lean Leadership development and coaching with a focus on independence.

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the PBX room on the ground floor showing the flooring in place (and the window); installed equipment racks on the ground floor; testing of nurse call dome lights in the emergency department; emergency department waiting room; first floor nurse station; installation of maquet booms in the ICU; wall tile installation in the second floor men’s restroom; concrete placement for curbs and planters in the second floor landscape garden area; installation of bed locators in third floor patient rooms; third floor nurses station; ceiling framing in the third floor conference room; carpet installation in the third floor charting room; ending with the Site View. The construction timeline was reviewed and Mr. Fayen noted that the construction is proceeding on time.

*CONSTRUCTION  
REPORT  
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management presented the WHHS Influenza Prevention plan. She began with an explanation of Influenza, commonly known as the “flu,” and how it is spread. She explained what constitutes a Flu Shot and spoke about the recommendation from the Centers for Disease Control for everyone six months and older to be vaccinated annually.

*QUALITY REPORT:  
Influenza Prevention*

Ms. Bowron covered a variety of frequently asked questions about the flu vaccine and reiterated that the vaccine can NOT give you the flu since there is no live virus in the shot. She noted that flu vaccines for the 2017-18 flu season have been updated with the latest viral strains. It is not recommended to use the nasal spray vaccination because of concerns about effectiveness.



Chris Henry, Chief Financial Officer, presented the Finance Report for August 2017. *FINANCE REPORT*  
The average daily census was 150.5 with admissions of 1,021 resulting in 4,667 patient days. Outpatient observation equivalent days were 131. The average length of stay was 4.44 days. The case mix index was 1.484. Deliveries were 139. Surgical cases were 324. Joint Replacement cases were 125. Neurosurgical cases were 30. Cardiac Surgical cases were 15. The Outpatient visits were 7,640 and Emergency visits were 4,170. Total productive FTEs were 1,397.3. FTEs per adjusted occupied bed were 6.96.

Nancy Farber presented the Hospital Operations Report for September 2017. *HOSPITAL OPERATIONS REPORT*  
Preliminary information indicated gross revenue for the month of September at approximately \$169,518,000. The Average Length of Stay of 4.61 and there were 4,948 patient days. There were 345 Surgical Cases and 367 Cath Lab procedures at the Hospital. Deliveries for September were 130. Non-Emergency Outpatient visits were 7,059. FTEs per Adjusted Occupied Bed were 6.59. The Washington Outpatient Surgery Center had 487 cases and the clinics saw approximately 3,452 patients.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to begin the replacement process and proceed with the purchase of two air conditioning units in the 39300 Civic Center Building at a cost not to exceed \$244,050.00. *CONSIDERATION OF FREMONT OFFICE CENTER AIR CONDITIONING UNIT REPLACEMENT*

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of three BiPAP units for a total amount not to exceed \$43,539.00. *CONSIDERATION OF BIPAP UNITS*

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors increase the project budget by \$171,135 and authorize the Chief Executive Officer to execute contractual documents to complete the Administrative Office Build Out Project for an amount not to exceed \$1,165,427.00.

*CONSIDERATION OF  
BUDGET AMENDMENT  
FOR THE  
ADMINISTRATIVE  
OFFICE AND KAIZEN  
PROMOTION OFFICE  
BUILD OUT PROJECT*

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the Hemodialysis Machine and Reverse Osmosis System, Amicus Device Machine, Myron L Dialysate Meter, and four Dialysis Recliner Treatment Chairs for a total amount not to exceed \$348,935.67.

*CONSIDERATION OF  
DIALYSIS EQUIPMENT*

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of implementation services and internal labor to set up direct electronic interface with LabCorp for a total amount not to exceed \$150,839.00.

*CONSIDERATION OF  
LABCORP INTERFACE*

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace – absent  
Patricia Danielson, RHIT – aye  
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved for the appointment of Jeannie Yee to fill the vacancy on the Washington Hospital

*CONSIDERATION OF  
APPOINTMENT TO*

Development Corporation Board of Directors for the remainder of 2017.

*WASHINGTON  
TOWNSHIP HOSPITAL  
DEVELOPMENT  
CORPORATION*

Director Stewart seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – absent
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – aye

The motion carried.

Director Danielson moved for the presentation of the Commendation for Shirley Buschke for the work she has done for Washington Hospital Health Care District as a founding member of the Washington Township Hospital Development Corporation. Director Nicholson read the Commendation in its entirety.

*COMMENDATION FOR  
SHIRLEY BUSCHKE*

Directors Stewart and Eapen seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – absent
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – aye

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Nicholson adjourned the meeting to closed session at 7:57 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED  
SESSION*

Director Nicholson reconvened the meeting to open session at 8:57 pm and reported no action was taken in closed session.

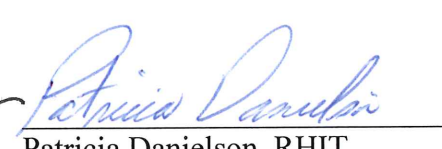
*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 8:57 pm.

*ADJOURNMENT*



William Nicholson, MD  
President



Patricia Danielson, RHIT  
Secretary