

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 10, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:04 pm and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken: Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Patricia Danielson, RHIT

*ROLL CALL*

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Albert Brooks MD, John Lee, Donald Pipkin, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Rob Lanci, Paul Kozachenko

Nancy Farber, Chief Executive Officer and Chris Henry, Chief Financial Officer introduced Michael MacBryde of Price Waterhouse Cooper who presented the results of the 2018 Financial Statement Audit. Mr. MacBryde stated that the audit was substantially completed and expected to issue an unqualified opinion no later than October 26, 2018. There were no significant changes to their plan or risk assessments. A key event affecting the year was the adoption of Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions (GASB 75)*. Mr. MacBryde noted that as of this date, PWC is not aware of any control deficiencies to be considered a material weakness. He did comment on an identified reclassification of a deficiency in the controls over financial statement preparation which has been remedied.

*EDUCATION SESSION:  
Result of Annual Audit*

Mr. MacBryde reviewed the summarized statements of Net Position, Revenues and Expenses and changes in Net Position, Audit Risks and Results, and Patient Service Revenues

Mr. MacBryde reported to the Board that the audit showed:

- No independence matters that occurred or were identified subsequent to June 2018, the date of PWC most recent independence communication to the Board of Directors
- No conditions or events indicating there is substantial doubt about the District's ability to continue as a going concern
- No disagreements with management
- No consultations with other accountants
- No significant difficulties encountered
- Other than the adoption of GASB 75, no significant unusual transactions outside the normal course of business for the District
- No potential or known fraud or illegal acts
- No non-compliance with laws and regulations
- No alternative treatments permissible under US GAAP for accounting policies and practices related to material items
- No other matters arose

Director Nicholson moved for approval of the minutes of September 12, 17, 24, and 24, 2018.

*APPROVAL OF  
MINUTES OF September  
12, 17, 24, and 24, 2018*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – aye  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:  
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated September 24, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:  
WRITTEN*

Appointments

Borses, Mary MD; Chantachote, Soelet MD; Dao, Jackelynn NP; Fuller, Jessica MD; Kaur, Satinder MD; Sun, Jiwu MD

Temporary Privileges

Borses, Mary MD; Chantachote, Soelet MD; Dao, Jackelynn NP; Fuller, Jessica MD; Kaur, Satinder MD; Sun, Jiwu MD

Reappointments – Two Year

Shahzad, Ahmad MD; Amin, Nivek MD; Barry, Aaron MD; Blaurock, Madeleine MD; Caldwell, Katherine MD; Colburn, Gregory MD; Cotter, Brooke MD; Dobson, Anthony MD; Goldberg, Roger MD; Jones, Maggie MD; Kantamuneni, Uma MD; Kehl, Robert MD; Lee, Jennifer MD; Lin, Terence MD; Miller, Kelly MD; Moran-Gates, Taylor MD; Rasheed, Sabiha MD; Safaya, Rakesh MD; Sahota, Deepinder DDS; Salama, Nancy; Sanchez, Henry; Sharma, Padmaja MD; Shotkin, Alan MD; Silkiss, Rona MD; Song, James MD; Sunkavally, Rao MD; Tang, Heng MD; Tilley, Spencer MD; Tilley, Subena DO; Tsang, Nally MD; Wang, Jennifer MD; Wu, Emily MD

Reappointments – One Year

Andrews, Harry MD; Karipineni, Shakira MD; Kelson, Kenneth MD; Puri, Veena MD; Taghioff, Moses MD

Non-Reappointments – Deemed to have Resigned

Lee, Darlene MD; Lien, Kenneth MD

Transfer in Staff Category

Goldberg, Roger MD; Hsieh, Kisseng MD; Husain, Lubna MD; Meints, Robert MD

Completion of Proctoring & Advancement in Staff Category

Hsieh, Kisseng MD; Shain, Alana MD

Delete Privilege Requests

Ro, Jamie PA-C

Resignations

Kishiyama, Jeffrey MD; Navani, Annu MD; Sagoo, Daljeet DO; Wedekind, Cristian CCP

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – aye  
William Nicholson, MD – aye  
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including a clean audit and leading tours for the Ribbon Cutting and Open House. Ms. Yee reported on the use of volunteers as “victims” in the Active Shooter Drill conducted in concert with the Fremont Police and Fire Departments. She related her surprising internal reaction when, as an unconscious victim, she heard the ED staff say that she needed surgery immediately and needed to be taken by helicopter to another hospital; she didn't want to leave WHHS, but without trauma designation, that would be her fate.

*SERVICE LEAGUE  
REPORT*

Dr. Timothy Tsoi reported there are 604 Medical Staff members which includes 353 active members.

*MEDICAL STAFF  
REPORT*

Nancy Farber announced that Washington Hospital Healthcare System was recognized by Beta Healthcare Group for meeting Tier 1 requirements of *BETA Healthcare Group's Quest for Zero: ED initiative in 2018* and Tier 1 and Tier 2 requirements of *BETA Healthcare Groups Quest for Zero: OB initiative in 2018*.

*HOSPITAL CALENDAR:  
Community Outreach*

**The Hospital Calendar video highlighted the following events:**

**Past Health Promotions & Outreach Events**

Outreach Events included:

- September 13<sup>th</sup> – Morris Hyman Critical Care Pavilion VIP Reception & Ribbon Cutting
- September 15<sup>th</sup> – Morris Hyman Critical Care Pavilion Community Open House
- September 20<sup>th</sup> – Securing Care Preferences through Advance Health Care Directives
- September 20<sup>th</sup> – Healthy Relationships

- September 22<sup>nd</sup> – Abdominal Aortic Aneurysm Screening
- September 22<sup>nd</sup> – WTMF participation in the Fremont Police Safety Fair
- September 23<sup>rd</sup> – WHHS and WTMF participation in the Community Information Faire at City of Newark's 63<sup>rd</sup> Annual Newark Days celebration
- September 25<sup>th</sup> – How to Stop Disease Before It Starts
- September 26<sup>th</sup> – Keeping Your Brain Healthy
- September 27<sup>th</sup> – City of Fremont Employee Health Fair
- September 29<sup>th</sup> – HERS Breast Cancer Foundation Keep Abreast 5 and 10 K walk/run event
- October 2<sup>nd</sup> and 10<sup>th</sup> – How to Navigate Your Medicare Plan
- October 3<sup>rd</sup> – Taking Charge of Your Health
- October 4<sup>th</sup> – Diabetes Matters: Filipino Cuisine
- October 6<sup>th</sup> – WTMF participation at Science in the Park, Hayward

### **Upcoming Health Promotions & Community Outreach Events**

Health Promotions and Outreach Events will include:

- October 16<sup>th</sup> – Life After Stroke
- October 18<sup>th</sup> – Tenth Anniversary: Annual Think Pink Breast Health Awareness
- October 24<sup>th</sup> & 25<sup>th</sup> – Washington Sports Medicine: sports physical clinics
- October 24<sup>th</sup> – The Link between Hepatitis B and Liver Cancer: Prevention and Treatment
- October 27<sup>th</sup> – Advances in Neurosciences Bay Area Symposium
- November 8<sup>th</sup> – Caring for Someone with Dementia or Other Medical-related Memory Loss
- November 10<sup>th</sup> – Annual Diabetes Awareness Health Fair

### **Bay Area Healthier Together**

In the month of September, Bay Area Healthier Together featured Health Insurance Information Service and articles on the Patient's Playbook and when to seek emergency or urgent care.

*HOSPITAL CALENDAR:  
Bay Area Healthier  
Together*

### **Washington Hospital Healthcare Foundation**

On Saturday, October 13<sup>th</sup>, the Washington Hospital Healthcare Foundation will host the 32<sup>nd</sup> annual Top Hat dinner dance. This year's gala will be chaired by Marsha Badella, Dr. Carmen Agcaoili, medical director of the Intensive Care Unit, and Dr. Kadeer Halimi, medical director of the Emergency Department. Proceeds from this year's Top Hat gala will benefit the new Intensive Care Unit in the Morris Hyman Critical Care Pavilion.

*HOSPITAL CALENDAR:  
Washington Hospital  
Foundation Report*

### **Washington Township Healthcare District Board of Directors**

Washington Township Healthcare District Board Members and members of the Washington Hospital Service League participated in the September 22<sup>nd</sup> Newark Days Parade.

*WASHINGTON  
TOWNSHIP  
HEALTHCARE  
DISTRICT BOARD OF  
DIRECTORS REPORT*

Board members also attended the SAVE's Evening of Empowerment Gala on September 22<sup>nd</sup>, Tri-City Elder Coalition's Seniors' Night Out on October 5<sup>th</sup>, One

Child's Annual fundraiser on October 5<sup>th</sup>, the New Haven Schools Foundation's Mutt Strut on October 6<sup>th</sup>, and Science in the Park on October 6<sup>th</sup>.

### **Washington on Wheels**

The WOW Mobile Clinic provided first aid support during the HERS Breast Cancer Foundation Keep Abreast 5 and 10 K walk/run event on September 29<sup>th</sup>.

*WASHINGTON ON  
WHEELS (W.O.W.)  
MOBILE HEALTH  
CLINIC*

### **Internet and Social Media Marketing**

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was About WHHS with 34,769 views.

*HOSPITAL CALENDAR:  
Internet and Social Media  
Marketing*

### **InHealth - Channel 78**

During the month of August, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Peripheral Vascular Disease: What You Need to Know
- How to Stop Disease Before It Starts
- Keeping Your Brain Healthy
- Securing Care Preferences through Advance Health Care Directives
- September District Board of Directors Meeting

*HOSPITAL CALENDAR:  
InHealth*

### **Active Shooter Drill**

On September 18<sup>th</sup>, in conjunction with the Fremont Police and Fremont Fire Departments, Washington Hospital hosted an active shooter drill in the Morris Hyman Critical Care Pavilion.

*HOSPITAL CALENDAR:  
Additional Events &  
Announcements*

### **Awards and Recognitions**

On September 26<sup>th</sup>, during the annual State of the District Address and Award Ceremony, State Senator Bob Wieckowski presented District Board Member Pat Danielson with the 2018 Unity Award in recognition of all her service to Washington Township Health Care District and the City of Newark.

*HOSPITAL CALENDAR:  
Awards & Recognitions*

### **Employee of the Month**

Karen Ward, Registration Clerk in Admitting, joined Washington Hospital in 2004 after working in medical and dental offices. She works in both Admitting and the Emergency Department. She is dependable and conscientious. When not at the hospital, she is very involved with her church. Her hobby is roller skating.

*HOSPITAL CALENDAR:  
Employee of the Month –  
Karen Ward*

Nancy Farber introduced Walter Choto and Raju Thiara who presented an update on the Medical Imaging Department transition workshops covering the transport of patients to the Imaging Department as well as bringing imaging services to the patient bedside. Areas of focus included the transport process team, the schedule coordination team, the ultrasound procedure work flow, and the procedure flow team.

*LEAN UPDATE  
Medical Imaging  
Department Transition  
Workshops*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the ED Reception; first floor Atrium area; ICU/CCU, third floor visitor waiting room; striped north roadway with construction fence removed; pavement and striping at the new loading dock; floor installation at the entrance to the MHCCP passageway on the ground floor; public entrance canopy; bio-swale at Civic Center Drive; old helipad area; and ending with the Site View. We are ready for licensing.

*CONSTRUCTION  
REPORT  
Construction Update*

Nancy Farber introduced James McGuire, MD, Clinical Professor in Pediatrics, UCSF School of Medicine and Director of WHHS Special Care Nursery. WHHS established partnership with UCSF in March 2014. We average four patients per day with as many as ten patients on occasion. Quality and Strategic initiatives include: the development of an Emergency Blood Algorithm, Reducing Antibiotic Use, and Preventing Blood Stream Infections. Washington Hospital Prenatal Diagnostic Center was established in July 2017. Other initiatives include: Communication and Interdisciplinary Collaboration with the Birthing Center; staff training for Extremely Low Birthweight Infants; and TeamSTEPPS.

*QUALITY REPORT:  
Washington Hospital  
Special Care Nursery  
Quality Update*

Plans for the future include a remodeling of the SCN, developing a plan for an antepartum unit, and a Donor Breast Milk program.

Chris Henry, Chief Financial Officer, presented the Finance Report for August 2018. The average daily census was 151.9 with admissions of 1,005 resulting in 4,710 patient days. Outpatient observation equivalent days were 171. The average length of stay was 4.75 days. The case mix index was 1.470. Deliveries were 148. Surgical cases were 368. Joint Replacement cases were 139. Neurosurgical cases were 18. Cardiac Surgical cases were 6. The Outpatient visits were 7,813 and Emergency visits were 4,053. Total productive FTEs were 1,223.7. FTEs per adjusted occupied bed were 6.60.

*FINANCE REPORT*

Nancy Farber presented the Hospital Operations Report for September 2018. Preliminary information indicated gross revenue for the month of September at approximately \$154,694,000. The Average Length of Stay of 4.81 and there were 4,386 patient days. There were 360 Surgical Cases and 309 Cath Lab procedures at the Hospital. Deliveries for September were 126. Non-Emergency Outpatient visits were 6,899. FTEs per Adjusted Occupied Bed were 6.61. The Washington Outpatient Surgery Center had 465 cases and the clinics saw approximately 3,319 patients. Total Government Sponsored Preliminary Payor Mix was 67.4%, above the budget of 71.2%.

*HOSPITAL  
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of thirty-eight Defibrillators for a total amount not to exceed \$787,000.00.

*CONSIDERATION OF  
Thirty-eight Zoll Medical  
Defibrillators*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – aye  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of Gaumard Simulation Mannequins in a total amount not to exceed \$165,122.00.

*CONSIDERATION OF  
Gaumard Simulation  
Mannequins*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – aye  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 7:56 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

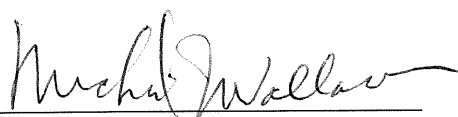
*ADJOURN TO CLOSED  
SESSION*


Director Wallace reconvened the meeting to open session at 8:30 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:30 pm.

*ADJOURNMENT*

  
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Michael Wallace  
President

  
\_\_\_\_\_  
William Nicholson, MD  
Secretary