

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 9, 2013 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:02 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD, Patricia Danielson, RHIT, Jacob Eapen, MD, Michael Wallace, Bernard Stewart, DDS

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer, Peter Lunny, Chief of Medical Staff, Jeannie Yee, Service League President, Catherine Bartling, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Kris LaVoy, Bryant Welch, David McCobb, Tina Nunez, Kent Joraanstad, Angus Cochrane, Stephanie Williams, Kathy Hunt, Albert Brooks, MD, Barbara Eusebio, Larry Bowen, Ruth Traylor, Chris Brown, Nick Legge, Nathan Clay, Bill Emberely, Joe Tada, Colleen Doerr, Christine Nguyen-Flores

Ms. Farber introduced Chris Henry, Associate Administrator, Chief Financial Officer. (Annual Audit). Mr. Henry introduced Mike MacBryde from PricewaterhouseCoopers. Mr. MacBryde presented the *Report to the Board of Directors on the Results of the 2013 Audit*. The look-back analysis indicated that prior year estimates of accounts receivable were under reserved by \$2.4 million (3.5%). This analysis was based on cash collections through June 30, 2013 with a built in assumption of cash that would be collected subsequent to June 30, 2013. This amount has been considered as part of the current year reserve.

EDUCATION SESSION:

For the cash and investments held by the District, Pricewaterhouse Coopers:

- Assessed the District's investments by nature and associated risk and tested the valuation of investments accordingly. Investments held directly by the District are primarily governmental securities, corporate bonds, money market and mutual funds, all with readily determinable fair values.
- Confirmed balances directly with the banks and Trustees and independently validated the accuracy of the fair market valuations by obtaining market quotations.
- Performed detailed tests or other procedures on depository insurance and collateral on depository accounts to determine whether the nature, amount, and custodial procedures for the collateral are adequate to secure the moneys on deposit and to meet legal requirements.

Director Danielson moved for approval of the minutes of September 11, 16, 23, and 25, 2013. On a second by Director Stewart the motion unanimously carried.

*APPROVAL OF MINUTES
OF SEPTEMBER 11, 16,
23, AND 25, 2013*

Ms Farber discussed the Civic Center crosswalk. On September 25, a 5th accident in 13 months occurred and the 4th very serious pedestrian accident.

*COMMUNICATIONS
ORAL*

Washington Hospital has reached out to Mayor Harrison requesting a traffic signal be installed; this not the first time we have made this request. There have been various safety improvements the city has allowed for Washington Hospital to implement at our own expense; however, they have not been effective in ensuring pedestrian safety. Members of the Board of Directors as well as Ms. Farber attended the Fremont City Council meeting on October 1st. Members of the hospital community signed a petition asking city to install traffic signal light. To date, we have collected more than 2,650 signatures on that petition.

The following written communication was received from Peter Lunny, M.D., Chief of Staff, dated September 10, 2013, requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS
WRITTEN*

Appointments:

Amy Herold, M.D., Jay Mehta, M.D., Richard Long, M.D., Yusef Terry, P.A.-C.

Reappointments:

Carmencita Agcaoili, M.D., Ritika Aulakh, D.O., Alok Bhattacharyya, M.D., David Blood, M.D., Abigail Goetz, P.A.-C, Ravinder Kahlon, M.D., Kenneth A. Kelsen, M.D., Kapilkumar Patel, M.D., Veena Puri, M.D., Seema Rikhy, M.D., Rakesh Safaya, M.D., Lauren Stark, P.A.-C, Moses Taghioff, M.D., Hoang Trinh, M.D., Sandra Wong, D.O.

Non Reappointments:

Patrick Gibbons, M.D.

Advancement in Staff Category:

Varun Chawla, M.D., Abigail Goetz, P.A.-C, David Blood, M.D., Maggie Jones, M.D., Darlene Lee, M.D.

Completion of Proctorship:

Varun Chawla, M.D. Abigail Goetz, P.A.-C, David Blood, M.D., Maggie Jones, M.D.

Extension of Proctorship and Provisional Category:

Victoria Shimotsu, M.D. Family Medicine 10/31/2014 Prov./Active

Resignations:

Adel Abi-Hanna, M.D., Peter Barnett, M.D., David Daniels, M.D., Ross Grant, M.D., Christina Hopson, D.O., Marjorie McCracken, M.D., Courtney LaCaze-Adams, M.D., Phuong Christine Nguyen, M.D.

Director Wallace moved for approval of the credentialing action items. On a second by Director Stewart, the motion unanimously carried.

Jeannie Yee, Service League President discussed a 2 month Pilot Program running in October and November. During these 2 months, volunteers will be delivering an afternoon snack to moms and helping with special projects. This is a new service and will be evaluated after two months to determine if it should become permanent and what improvements can be made.

*SERVICE LEAGUE
REPORT*

The East Bay Council of Volunteers will be meeting in November for an informational session by the Director of Patient Relations and Accreditation of John Muir Hospital on the subject of HCAHPS and the role of the volunteer. Volunteers from 38 East Bay hospitals have been invited.

On November 7 and 8 will be the Annual Gift Show at our hospital Gift Shop! The Gift Shop managers and staff want to be the first to wish everyone "Happy Holidays" with delicious treats, fabulous drawings and first glimpses at unique gifts.

Dr. Lunny reported there are 502 Medical Staff members. Dr. Lunny discussed current pre-applications and applications in process.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

September 18th Dr. Vani Velkaru presented "Living with Arthritis"; 30 people attended.

September 20th Kristi Caracappa, Health Insurance Information Service Coordinator, presented on Medicare to residents at Acacia Creek Assisted Living Facility; 32 people attended.

September 21st, Washington Hospital staffed an information booth at the HERS Breast Cancer Foundation Keep Abreast 5 and 10 k walk/run event at Quarry Lakes in Fremont; over 500 people participated in the event.

September 23rd, Lucy Hernandez, Community Outreach Coordinator, provided bone density screening for osteoporosis for employees at Boehringer Ingleheim; 46 employees were screened.

October 2nd, Lorie Roffelsen, Registered Dietitian, presented "Get Your Child's Plate in Shape." This interactive class provided parents and children the opportunity to learn how to prepare healthy foods; 11 people attended.

October 3rd, Anna Mazzei, Registered Dietitian, presented "Seasonal Success for Diabetes Meal Planning"; 13 people attended.

October 4th, Washington Hospital participated in the 14th Annual Healthy Lifestyle and Fitness Faire at the Newark Senior Center. Staff provided bone density screenings for osteoporosis and educated participants on health insurance issues including Medicare updates; 56 people were screened for Osteoporosis and 275 people attended the event

Upcoming Health Promotions & Community Outreach Events:

October 10th, Kristi Caracappa, Health Insurance Information Service Coordinator, will present "Medicare Part D Prescription Plan Update for Open Enrollment."

October 10th, Kristi Caracappa, Health Insurance Information Service Coordinator will present "Medicare Updates for 2014."

October 22nd, Washington Center for Wound Healing and Hyperbaric Medicine will host a community open house.

October 26th, Washington Hospital will host the Children's Health and Safety Fair.

November 2nd, Washington Center for Wound Healing and Hyperbaric Medicine will host a foot screening.

November 5th, Dr. Ash Jain and Doug Van Houten, R.N., will present "Introduction: Stroke" and "Risk Factors for Stroke."

November 7th, Archana Bindra, Endocrinologist, will present "Partnering with your Doctor to Improve Control".

November 8th, Dr. John Dearborn and Dr. Alexander Sah, will present "Don't Let Hip Pain Run You Down."

November 11, Maggie Villagomez, Registered Dietitian, will present "Healthy Holiday Cookies."

Washington Hospital Foundation Report

On October 12, the Washington Hospital Healthcare Foundation will host the 27th annual Top Hat dinner dance. This year's gala will be co-chaired by Linda Gonsalves, of the law firm Gonsalves and Kozachenko, and Dr. Vandana Sharma, Medical Director of the Genetics Counseling Program and the Oncology Program

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

at Washington Hospital. They are pleased to announce the return of Beatlemajesty, the nation's premier Beatles cover band, to perform for attendees.

Proceeds from this year's Top Hat gala are designated for the Community Mammography Program, which underwrites the cost of mammograms for uninsured or underinsured patients in the District.

The Washington Township Health Care District Board of Directors' Report

In the past month, district board members represented Washington Township Health Care District at three community events, including the Newark Days Parade, on September 21st, the Eye-opener Breakfast hosted by Safe Alternatives to Violent Environments (SAVE), on September 26th and the Newark Chamber's Octoberfest celebration, on September 28th.

*HOSPITAL CALENDAR:
Board of Directors' Report*

Washington Hospital Employee Association, W.H.E.A.

WHEA hosted their annual Family Fun Days at Raging Waters in San Jose. 69 employees and their families attended the first event on Saturday September 7 and 61 people attended the 2nd event on Sunday September 15. The event provided unlimited use of all rides and attractions along with a private buffet lunch.

*HOSPITAL CALENDAR
W.H.E.A.*

WHEA donated \$500 to SAVE at the annual Eye Opener Fundraiser Breakfast held on September 27th. The donation will be used to provide housing and supportive services for those who have experience domestic violence.

WHEA partnered with the American Red Cross by hosting a Blood Drive on Monday September 30th. A total of 24 donations were made which have the potential to help 69 different patients.

Washington On Wheels Mobile Health Clinic, W.O.W.

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of September, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Senior Center, the Fremont Family Resource Center, the Silliman Activity Center in Newark, the New Haven Adult School and the Ruggeri Senior Center in Union City.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

W.O.W. also provided health care services to students and families at Grimmer Elementary School and the Fremont Unified School District Main Office.

W.O.W. provided flu shots to Materion Brush, a supplier of alloy metals, located in Fremont as well as AER Worldwide, which provides e-recycling and data security and recovery. AER is also located in Fremont.

Internet Marketing

There were over 40,181 visits to the hospital website in August. The hospital's physician finder section was the most viewed webpage with 14,882 page views, followed by the Employment section with 12,175 and the Volunteer section with 9,879. The About WHHS section received 7,211 page views, and the Women's Health and Pregnancy section with 3,093 page views.

*HOSPITAL CALENDAR:
Internet Report*

InHealth - Channel 78

During the month of September, Washington Hospital's cable channel 78, InHealth, aired new programming including a Washington Women's Center Lunch and Learn Seminar titled "Yard to Table" and the September Board of Director's meeting. In addition, InHealth taped a new Lunch and Learn seminar, "Living with Arthritis."

*HOSPITAL CALENDAR:
InHealth*

Employee of the Month

Jessica Baldoza is a registered Nurse certified in Obstetrics and started working at Washington Hospital in March 1983 as a postpartum nurse and moved to Labor and Delivery soon after her arrival. Jessica demonstrated her immense content competency by going the extra mile and earning her Inpatient Obstetric Nursing Certification in 2009 from National Certification Corporation.

*HOSPITAL CALENDAR:
Employee of the Month –
Jessica Baldoza*

Ms. Farber introduced Barbara Eusebio, Chief of Quality and Resource Management. Ms. Eusebio presented the Quest for Zero – Excellence in Obstetrics Partnership with BETA Healthcare Group. BETA Healthcare Group provides professional liability coverage and risk management services to hospitals, healthcare facilities and medical groups in California. BETA's First Quest for Zero Project includes standardizing medical terminology for electronic fetal monitoring, requiring Obstetricians to use continuous electronic fetal monitoring when caring for a pregnant laboring patient. The elements to meet compliance consists of: All nursing and medical staff received education on the changes in terminology, A Policy and Procedure was drafted and approved requiring that two providers and the nursing staff utilize the current accepted terminology, All electronic and paper medical record documentation reflects the changes in terminology, and Physician privileging and RN hiring criteria requires successful completion of an endorsed course that includes the changes in terminology.

*QUALITY REPORT
Quest for Zero – Excellence
in Obstetrics Partnership
with BETA Healthcare
Group*

Chris Henry, Chief Financial Officer, presented the Finance Report for August 2013. The average daily census was 147.7 with admissions of 955 resulting in 4,568 patient days. Outpatient observation equivalent days were 313. The average length of stay was 4.69 days. The case mix index was 1.542. Deliveries were 160. Surgical cases were 375. Joint Replacement cases were 116. Neurosurgical cases were 15. Cardiac Surgical cases were 18, PTCA procedures were 33, and the Outpatient visits were 7,735 and Emergency visits were 3,932. Total productive FTEs were 1,223.3. FTEs per adjusted occupied bed were 7.42.

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for September. There were 953 admissions with 4,613 days of care or an average daily census of 154. This was higher compared to August's average daily census of 143. Preliminary information indicated inpatient revenue for the month of September at approximately \$121,704,000; 56.5% was Medicare and 15.1% was Medi-Cal, for a total of 71.6% in government program revenue. There were 146 deliveries in the Hospital. There were 360 surgical cases at the Hospital and 571 cases at the Outpatient Surgery Center. There were 353 heart procedures including 34 PTCAs. The Emergency Room saw 4,251 patients. The clinics saw approximately 3,343 patients. FTEs per Adjusted Occupied Bed were 7.00.

*HOSPITAL OPERATIONS
REPORT*

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Nicholson adjourned the meeting to closed section at 7:40 p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

*ADJOURN TO
CLOSED SESSION*

Director Nicholson reconvened the meeting to open session at 7:59 p.m. and reported no action was taken in closed session.

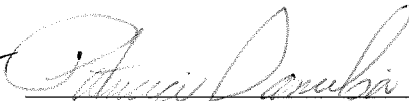
*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 7:59p.m.

ADJOURNMENT



WILLIAM NICHOLSON, MD
President



PATRICIA DANIELSON, RHIT
Secretary