



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 • (510) 797-1111

Nancy Farber, Chief Executive Officer

Board of Directors

Patricia Danielson, RHIT

Jacob Eapen, M.D.

William F. Nicholson, M.D.

Bernard Stewart, D.D.S.

Michael J. Wallace

BOARD OF DIRECTORS' MEETING

Wednesday, September 12, 2018 – 6:00 P.M.
Conrad E. Anderson, MD Auditorium

AGENDA

	PRESENTED BY:
I. CALL TO ORDER & PLEDGE OF ALLEGIANCE	Michael Wallace Board Member
II. ROLL CALL	Dee Antonio District Clerk
III. CONSIDERATION OF MINUTES August 8, 20, 27, and 27, 2018	<i>Motion Required</i>
IV. COMMUNICATIONS	
A. Oral	
B. Written From Timothy Tsoi, MD Chief of Staff, dated August 27, 2018 requesting approval of Medical Staff Credentialing Action Items.	<i>Motion Required</i>
V. INFORMATION	PRESENTED BY:
A. Service League Report	Jeannie Yee Service League
B. Medical Staff Report	Timothy Tsoi, MD Chief of Staff
C. Hospital Calendar	Nancy Farber Chief Executive Officer
D. Lean Report: Presentation of Lean Certificates and Pins	Kimberly Hartz Senior Associate Administrator
E. Construction Report	Ed Fayen Senior Associate Administrator
F. Quality Report: Improving Quality with the Opening of the Morris Hyman Critical Care Pavilion	Mary Bowron, DNP, RN, CIC Senior Director of Quality & Resource Management

G. Finance Report

Chris Henry
Senior Associate Administrator and
Chief Financial Officer

H. Hospital Operations Report

Nancy Farber
Chief Executive Officer

VI. ACTION ITEMS

Motions Required

- A. Epic 2018 Upgrade Capital Project
- B. Siemen's STILLE ImagiQ2 Surgical Table
- C. Alaris Infusion Pump PCUs/Brains
- D. Sonosite Edge II Ultrasound Machine

VII. ADJOURN TO CLOSED SESSION

In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

- A. Report and discussion regarding California Government Code section 54957:
Personnel matters
- B. Conference regarding medical audit reports, quality assurance reports and privileging pursuant to Health & Safety Code Section 32155.
- C. Report involving a trade secret pursuant to Health & Safety Code section 32106

VIII. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Michael Wallace
Board Member

IX. ADJOURNMENT

Michael Wallace
Board Member

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, August 8, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:04 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Michael Wallace; Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Prasad Kilaru MD, Vice Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Kimberly Hartz, Chris Henry, Tina Nunez, Larry Bowen, John Lee, Donald Pipkin, Kristin Ferguson, Rob Lanci.

Nancy Farber, Chief Executive Officer, introduced Paul Kelley, Director of Biomedical Engineering and the Green Initiative. Mr. Kelley began his presentation with a history of the Green Team and their earliest successes including the adoption of their IHI Triple Aim. It was noted that Washington Hospital is a Charter Member of Practice Greenhealth, a not-for-profit membership organization committed to educate, motivate, and engage healthcare professionals to adopt best environmental practices that increase operational efficiency and support an environmentally sustainable system that improves the health of patients, staff, and the community.

*EDUCATION SESSION:
Green Initiative Tenth
Anniversary Update*

Mr. Kelley reviewed the Green Team Mission Statement, Scope, Slogan, and Goals for 2018. He reviewed the long list of awards and recognitions presented to Washington Hospital Healthcare System beginning in 2009. He reviewed the activities the Green Team participates in such as Bike to Work Day and listed a variety of achievements.

Mr. Kelley also covered the cost savings associated with the various "green" initiatives totaling in the hundreds of thousands of dollars.

Director Nicholson moved for approval of the minutes of July 11, 16, 23, and 25, 2018.

*APPROVAL OF
MINUTES OF June 13,
16, 25, and 27, 2018*

Director Eapen seconded the motion.

Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Prasad Kilaru, MD, Vice Chief of Staff, dated July 23, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Ambatim, Sreekanth MD; Jhurani, Sonia MD; Larralde, Mark MD; McNaught, William MD; Singh, Gurinder DO; Stevens, Michael MD; Yanga, Almario Jr. MD; Zigman, Jessica MD

Temporary Privileges

Ambatim, Sreekanth MD; Jhurani, Sonia MD; Larralde, Mark MD; McNaught, William MD; Singh, Gurinder DO; Stevens, Michael MD; Yanga, Almario Jr. MD

Reappointments – Two Year

Banipalsin, Sarkis MD; Bauer, Kevin MD; Belay, Abren MD; Cabebe, Elwyn MD; Chawla, Varun MD; She, Qi MD; Cheng, Walter MD; Cole, Alexandra MD; Curran, Steven MD; Dastgah, Amir DPM; Ge, Mai MD; Giddens, John MD; Halimi, Kadeer MD; Hsu, Wendy MD; Husain, Lubna MD; Hyuder, Shakir MD; Kimm, Simon MD; Kompella, Suvarchala MD; Lam, Khoi MD; Lin, Kirk MD; Raj, Kavitha MD; Ranchod, Tushar MD; Sharma Anamika MD; Sharma, Vandana MD PhD; Solimani, Nazhar MD; Spira, Alan MD; Srivatsa, Arun MD; Sud, Sohil MD; Sundar, Shalini MD; Wang, Yi-Chiun MD; Wong, Francis DO

Reappointments – One Year

Dickler, Neal MD; Erasmus, Desmond MD; Hussain, Karim MD; Reen, Gurcharan MD

Transfer in Staff Category

Curran, Steven MD; Kirindoga, Ruwan MD; Nguyen, Myleen CCP; Raj, Kavitha MD; Solimani, Nazhat MD; Wood, William MD

Completion of Proctoring & Advancement in Staff Category

Ahmad, Shahzad MD; Solimani, Nazhat MD; Wood, William MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Arriola, Jennifer CCP; Meints, Robert MD

New Privilege Requests

Ranchod, Tushar MD

Delete Privilege Requests

Hussain, Karim MD; Wong, Francis DO; Ranchod, Tushar MD

Resignations

Belton, Stephen MD; Mitarai, Tsuyoshi MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Kilaru.

Director Eapen seconded the motion.

Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye

Jacob Eapen, MD – aye
William Nicholson, MD – aye
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including volunteers in the lobby. The Newsletter was published at the end of July. There were 3,385 service hours in July.

*SERVICE LEAGUE
REPORT*

Dr. Prasad Kilaru reported there are 593 Medical Staff members which includes 351 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

The 2018 Central Park Summer Concert Series presented by Washington Hospital kicked off July 12th with health information and health screenings provided during the six-week series.

Outreach Events included:

- July 13th – Nutrition Myths
- July 17th & 18th – Sports physical clinics for local high school students
- July 17th – Chronic Kidney Disease: Frequently Asked Questions
- July 19th – Navigating Health and Aging: Discussion on Preventative Screening
- July 31st – Atrial Fibrillation: What You and Your Family Should Know
- August 2nd – Indian Asian Cuisine
- August 7th – Recovering After a Stroke: A Patient and Family Guide

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- August 16th – How to Sleep Your Way to Better Health
- August 18th – Second Annual Special Care Nursery Reunion
- August 21st & 28th – Two part education series on Stroke: Stroke Prevention and Life After Stroke
- August 25th – Screening for Peripheral Vascular Disease
- August 29th – Learn the Signs and Symptoms of Sepsis
- September 5th – Peripheral Vascular Disease: What You Need to Know
- September 15th – Morris Hyman Critical Care Pavilion Open House
- October 27th – Advances in Neurosciences Bay Area Symposium

Bay Area Healthier Together

In the month of July, Bay Area Healthier Together featured stroke prevention, signs of a stroke, and vascular neurosurgery.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

On Saturday, October 13th, the Washington Hospital Healthcare Foundation will host the 32nd annual Top Hat dinner dance. This year's gala will be chaired by

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Marsha Badella, Dr. Carmen Agcaoili, medical director of the Intensive Care Unit, and Dr. Kadeer Halimi, medical director of the Emergency Department. The trustees of the Foundation have designated the proceeds from this year's Top Hat gala towards the support the new Intensive Care Unit in the Morris Hyman Critical Care Pavilion.

Washington Hospital Employee Association, W.H.E.A.

W.H.E.A. is currently holding a Back Pack Challenge for the Back To School drive benefiting those served by Abode services and SAVE.

*WASHINGTON
HOSPITAL EMPLOYEE
ASSOCIATION
W.H.E.A.*

On August 4th and 5th, WHEA held their largest fundraiser of the year: parking for the Fremont Festival of the Arts. They will hold a blood drive for the American Red Cross on September 7th.

Washington on Wheels

The WOW Mobile Clinic returned to our District and will begin visiting sites throughout the District beginning in September.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was About WHHS with 38,315 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of July, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Codependency and the Caregiver
- Chronic Kidney Disease: Facts, Questions and Answers
- Mindfulness Meditation for the Caregiver
- Fun, Fresh Sunner Foods
- Eye Health
- July District Board of Directors Meeting
- Special public service announcements about Whooping Cough

*HOSPITAL CALENDAR:
InHealth*

Employee of the Month

Nellie Tate joined WHHS in 2001 as a Confidential Clerk before advancing to Business Assistant in Ambulatory Care Services, covering Nuclear Medicine, EKG/Echo, noninvasive cardio, and Pulmonary and Respiratory Rehab departments.

*HOSPITAL CALENDAR:
Employee of the Month –
Nellie Tate*

Nancy Farber introduced Bettina Kurkjian MD and Dorothy Scull RN who presented an update on the Obstetrics Inpatient Lean workshops covering the challenges faced and the improvements made.

*LEAN UPDATE
Obstetrics Inpatient Value
Stream*

Robert Alfieri presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the emergency department reception area; first floor nurse station; first floor atrium area; medical director's office; ICU/CCU nurse station; ICU/CCU room with sleeper sofa; third floor bariatric patient room; third

*CONSTRUCTION
REPORT
Construction Update*

floor nurse station; water-proof membrane and roofing at the passageway and new loading dock; installation of power distribution panels in the new loading dock; wall close-up in the passageway; public entrance canopy; old helipad area; and ending with the Site View. We are on time and within budget.

Mary Bowron, Senior Director of Quality and Resource Management presented the Quality Dashboard for the quarter ending June 2018 comparing WHHS statistics to State and National benchmarks. Venous Thromboembolism: VT Prevention held at 95% and ICU VT Prevention dropped to 99%. Stroke: Our performance was at or above National Level for Discharge Meds to Prevent Clots and Stroke Education. Rehab Assessment. We had a lower percent of 30-day medicare pneumonia readmissions compared to the CMS national benchmark (12.9% versus 17.5%) as well as 30-day CHF readmissions (16.2% versus 21.6%).

*QUALITY REPORT:
Quality Dashboard
Quarter Ending June
2018*

The National Patient Safety Goals were reviewed. The Hand Off Communication was better than the Joint Commission Goal of 90% for the last quarter, as well as over the past two years. Patient Identification was at 100% compliance in the last quarter. The Procedure Time Out was at 99.7% compliance.

Central Line Associated Bloodstream Infections: Our infection rate was higher than predicted. We had no MRSA Bloodstream infections and no hospital-acquired VRE infections. C-Difficile: We were lower than predicted this past quarter. Surgical Site Infections: We had no infections following colon surgery. Hand Hygiene was at 77.1%.

Chris Henry, Chief Financial Officer, presented the Finance Report for June 2018. The average daily census was 159.8 with admissions of 1,037 resulting in 4,861 patient days. Outpatient observation equivalent days were 137. The average length of stay was 4.63 days. The case mix index was 1,484. Deliveries were 138. Surgical cases were 357. Joint Replacement cases were 140. Neurosurgical cases were 24. Cardiac Surgical cases were 9. The Outpatient visits were 7,250 and Emergency visits were 4,320. Total productive FTEs were 1,245.5. FTEs per adjusted occupied bed were 6.68.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for July 2018. Preliminary information indicated gross revenue for the month of June at approximately \$151,877,000. The Average Length of Stay of 4.60 and there were 4,258 patient days. There were 330 Surgical Cases and 318 Cath Lab procedures at the Hospital. Deliveries for June were 132. Non-Emergency Outpatient visits were 7,223. FTEs per Adjusted Occupied Bed were 7.09. The Washington Outpatient Surgery Center had 479 cases and the clinics saw approximately 3,262 patients. Total Government Sponsored Preliminary Payor Mix was 73.5%, above the budget of 71.3%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of implementation services for the CLOVERLEAF Interface Engine Upgrade for a total amount not to exceed \$64,880.00.

*CONSIDERATION OF
CLOVERLEAF Interface
Engine Upgrade*

Director Eapen seconded the motion.
Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Fibroscan 502 Touch for a total amount not to exceed \$110,107.00.

*CONSIDERATION OF
Fibroscan 502Touch*

Director Eapen seconded the motion.
Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the hardware, software, and implementation services for the Grifols Blood Bank Analyzer and Abbott Instrument Manager for a total amount not to exceed \$469,747.00.

*CONSIDERATION OF
Grifols Blood Bank
Analyzer and Abbott
Instrument Manager*

Director Eapen seconded the motion.
Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of implementation services for Backup and Recovery System Replacement for both the Morris Hyman Pavilion data center and the Sacramento data center for a total amount not to exceed \$811,727.00.

*CONSIDERATION OF
Backup and Recovery
System Replacement*

Director Eapen seconded the motion.
Roll call was taken:

Michael Wallace – absent
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Stewart adjourned the meeting to closed session at 8:08 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED
SESSION*

Director Stewart reconvened the meeting to open session at 8:57 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:57 pm.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, August 22, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Michael Wallace; Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Ed Fayen, Sr. Associate Administrator; Kimberly Hartz, Sr. Associate Administrator; Chris Henry, Sr. Associate Administrator; Tina Nunez, Associate Administrator; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Wallace adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to Hospital trade secrets, personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Wallace reconvened the meeting to open session at 8:15 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Wallace adjourned the meeting at 8:15 p.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, August 27, 2018 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 7:30 a.m.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jacob Eapen
Excused: Patricia Danielson, RHIT; Michael Wallace

ROLL CALL

Also present: Timothy Tsoi, MD; Kranthi Achanta, MD; Peter Lunny, MD; Jan Henstorf, MD; Albert Brooks, MD; John Romano, MD; Nancy Farber, Chief Executive Officer

There were no oral or written communications.

COMMUNICATIONS

Director Stewart adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 9:00 a.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, the meeting was adjourned at 9:00 a.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, August 27, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Michael Wallace; Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Wallace adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Wallace reconvened the meeting to open session at 7:55 p.m. and reported no reportable action was taken in closed session.

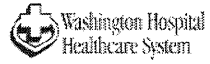
RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Wallace adjourned the meeting at 7:55 p.m.

ADJOURNMENT

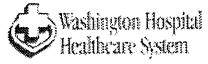
Michael Wallace
President

William Nicholson, MD
Secretary



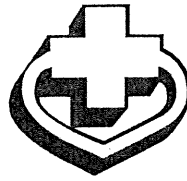
WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

July 2018



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
July 2018**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: September 7, 2018

TO: Board of Directors

FROM: Nancy Farber

SUBJECT: Washington Hospital – July 2018
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	July <u>Actual</u>	July <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	137.4	141.5	159.6
# of Admissions	919	955	1,033
Patient Days	4,258	4,386	4,852
Discharge ALOS	4.60	4.59	4.63
<u>OUTPATIENT:</u>			
OP Visits	7,224	7,108	7,277
ER Visits	4,058	4,303	4,295
Observation Equivalent Days – OP	174	132	139

Comparison of July acute inpatient statistics to those of the budget showed a lower level of admissions and a lower level of patient days. The average length of stay (ALOS) based on discharged days was slightly above budget. Outpatient visits were higher than budget. Emergency Room visits were below budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 1.4 above the budgeted level of 1,382.4. Nonproductive FTEs were 8.2 below budget. Productive FTEs per adjusted occupied bed were 5.95, 0.06 below the budgeted level of 6.01. Total FTEs per adjusted occupied bed were 7.08, 0.12 below the budgeted level of 7.20.

3. Income - Schedule Board 1

For the month of July the Hospital realized a loss of \$1,928,000 from operations.

Total Gross Patient Service Revenue of \$151,877,000 for July was 3.3% below budget.

Deductions from Revenue of \$119,810,000 (\$116,913,000 in contractual allowances and \$2,897,000 in bad debt reserves) represented 78.89% of Total Gross Patient Service Revenue. This percentage is above the budgeted amount of 77.88%, primarily due to payor mix.

Total Operating Revenue of \$33,187,000 was \$2,084,000 (5.9%) below the budget.

Total Operating Expense of \$35,115,000 was \$171,000 (0.5%) below the budgeted amount.

The Total Non-Operating Income of \$830,000 for the month includes interest expense of \$489,000, an unrealized loss on investments of \$222,000 and property tax revenue of \$1,356,000.

The Total Net Loss for July was \$1,098,000, which was \$2,119,000 less than the budgeted income of \$1,021,000.

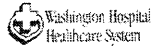
The Total Net Loss for July using FASB accounting principles, in which the unrealized loss on investments and property tax revenues are removed from the non-operating income and expense, was \$2,232,000 compared to a budgeted loss of \$335,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to June 2018.

NANCY FARBER
Chief Executive Officer

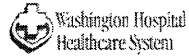
NF/CH



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
July 2018
GASB FORMAT
(In thousands)

<u>July</u>				<u>YEAR TO DATE</u>				
<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>
\$ 106,780	\$ 115,858	\$ (9,078)	-7.8%	1	\$ 106,780	\$ 115,858	\$ (9,078)	-7.8%
45,097	41,243	3,854	9.3%	2	45,097	41,243	3,854	9.3%
<u>151,877</u>	<u>157,101</u>	<u>(5,224)</u>	-3.3%	3	<u>151,877</u>	<u>157,101</u>	<u>(5,224)</u>	-3.3%
(116,913)	(119,060)	2,147	1.8%	4	(116,913)	(119,060)	2,147	1.8%
(2,897)	(3,292)	395	12.0%	5	(2,897)	(3,292)	395	12.0%
<u>(119,810)</u>	<u>(122,352)</u>	<u>2,542</u>	2.1%	6	<u>(119,810)</u>	<u>(122,352)</u>	<u>2,542</u>	2.1%
<u>78.89%</u>	<u>77.88%</u>			7	<u>78.89%</u>	<u>77.88%</u>		
<u>32,067</u>	<u>34,749</u>	<u>(2,682)</u>	-7.7%	8	<u>32,067</u>	<u>34,749</u>	<u>(2,682)</u>	-7.7%
1,120	522	598	114.6%	9	1,120	522	598	114.6%
<u>33,187</u>	<u>35,271</u>	<u>(2,084)</u>	-5.9%	10	<u>33,187</u>	<u>35,271</u>	<u>(2,084)</u>	-5.9%
16,023	15,975	(48)	-0.3%	11	16,023	15,975	(48)	-0.3%
6,081	6,172	91	1.5%	12	6,081	6,172	91	1.5%
4,311	4,245	(66)	-1.6%	13	4,311	4,245	(66)	-1.6%
4,498	4,722	224	4.7%	14	4,498	4,722	224	4.7%
1,668	1,638	(30)	-1.8%	15	1,668	1,638	(30)	-1.8%
2,534	2,534	-	0.0%	16	2,534	2,534	-	0.0%
<u>35,115</u>	<u>35,286</u>	<u>171</u>	0.5%	17	<u>35,115</u>	<u>35,286</u>	<u>171</u>	0.5%
<u>(1,928)</u>	<u>(15)</u>	<u>(1,913)</u>	-12753.3%	18	<u>(1,928)</u>	<u>(15)</u>	<u>(1,913)</u>	-12753.3%
<u>-5.81%</u>	<u>-0.04%</u>			19	<u>-5.81%</u>	<u>-0.04%</u>		
361	348	13	3.7%	20	361	348	13	3.7%
(13)	-	(13)	0.0%	21	(13)	-	(13)	0.0%
(489)	(513)	24	4.7%	22	(489)	(513)	24	4.7%
270	278	(8)	-2.9%	23	270	278	(8)	-2.9%
(184)	(184)	-	0.0%	24	(184)	(184)	-	0.0%
(249)	(249)	-	0.0%	25	(249)	(249)	-	0.0%
1,356	1,356	-	0.0%	26	1,356	1,356	-	0.0%
<u>(222)</u>	<u>-</u>	<u>(222)</u>	0.0%	27	<u>(222)</u>	<u>-</u>	<u>(222)</u>	0.0%
<u>830</u>	<u>1,036</u>	<u>(206)</u>	-19.9%	28	<u>830</u>	<u>1,036</u>	<u>(206)</u>	-19.9%
<u>\$ (1,098)</u>	<u>\$ 1,021</u>	<u>\$ (2,119)</u>	-207.5%	29	<u>\$ (1,098)</u>	<u>\$ 1,021</u>	<u>\$ (2,119)</u>	-207.5%
<u>-3.31%</u>	<u>2.89%</u>			30	<u>-3.31%</u>	<u>2.89%</u>		
<u>\$ (2,232)</u>	<u>\$ (335)</u>	<u>\$ (1,897)</u>	-566.3%	31	<u>\$ (2,232)</u>	<u>\$ (335)</u>	<u>\$ (1,897)</u>	-566.3%
<u>-6.73%</u>	<u>-0.95%</u>				<u>-6.73%</u>	<u>-0.95%</u>		

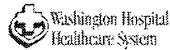
**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



**WASHINGTON HOSPITAL
BALANCE SHEET
July 2018
(In thousands)**

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			July 2018	Unaudited June 2018	LIABILITIES, NET POSITION AND DEFERRED INFLOWS			July 2018	Unaudited June 2018
CURRENT ASSETS					CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 33,087	\$ 31,346	1	CURRENT MATURITIES OF L/T OBLIG	\$ 7,505	\$ 7,200		
2	ACCOUNTS REC NET OF ALLOWANCES	51,020	55,117	2	ACCOUNTS PAYABLE	32,204	43,344		
3	OTHER CURRENT ASSETS	11,706	11,100	3	OTHER ACCRUED LIABILITIES	52,716	53,279		
4	TOTAL CURRENT ASSETS	95,813	97,563	4	INTEREST	8,507	12,090		
				5	TOTAL CURRENT LIABILITIES	100,932	115,913		
ASSETS LIMITED AS TO USE					LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	173,023	172,782	6	REVENUE BONDS AND OTHER	225,033	231,469		
7	GENERAL OBLIGATION BOND FUNDS	15,449	15,355	7	GENERAL OBLIGATION BONDS	338,675	338,739		
8	REVENUE BOND FUNDS	47,557	47,409						
9	BOND DEBT SERVICE FUNDS	17,642	29,413	OTHER LIABILITIES					
10	OTHER ASSETS LIMITED AS TO USE	12,179	12,161	10	NET PENSION LIABILITY	43,146	42,389		
11	TOTAL ASSETS LIMITED AS TO USE	265,850	277,120	11	WORKERS' COMP	8,261	8,118		
13	OTHER ASSETS	177,723	175,600	12	SUPPLEMENTAL MEDICAL RETIREMENT	35,302	39,742		
14	NET PROPERTY, PLANT & EQUIPMENT	715,706	725,883	14	NET POSITION	514,956	516,054		
15	TOTAL ASSETS	\$ 1,255,092	\$ 1,276,166	15	TOTAL LIABILITIES AND NET POSITION	\$ 1,266,305	\$ 1,292,424		
16	DEFERRED OUTFLOWS	30,822	36,474	16	DEFERRED INFLOWS	19,609	20,216		
17	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,285,914	\$ 1,312,640	17	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 1,285,914	\$ 1,312,640		



**WASHINGTON HOSPITAL
OPERATING INDICATORS
July 2018**

12 MONTH AVERAGE	July						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
159.6	137.4	141.5	(4.1)	-3%	1	PATIENTS IN HOSPITAL				
4.6	5.6	4.3	1.3	30%	2	ADULT & PEDS AVERAGE DAILY CENSUS	137.4	141.5	(4.1)	-3%
9.2	8.7	9.1	(0.4)	-4%	3	OUTPT OBSERVATION AVERAGE DAILY CENSUS	5.6	4.3	1.3	30%
173.4	151.7	154.9	(3.2)	-2%	4	NURSERY AVERAGE DAILY CENSUS	8.7	9.1	(0.4)	-4%
4.1	2.0	3.8	(1.8)	-47%	5	TOTAL	151.7	154.9	(3.2)	-2%
4,852	4,258	4,386	(128)	-3%	6	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS	2.0	3.8	(1.8)	-47%
1,033	919	955	(36)	-4%	7	ADULT & PEDS PATIENT DAYS	4,258	4,386	(128)	-3%
4.63	4.60	4.59	0.01	0%	8	ADMISSIONS-ADULTS & PEDS	919	955	(36)	-4%
1.476	1.425	1.495	(0.070)	-5%	9	AVERAGE LENGTH OF STAY-ADULTS & PEDS	4.60	4.59	0.01	0%
141	133	134	(1)	-1%	10	OTHER KEY UTILIZATION STATISTICS				
23	16	20	(4)	-20%	11	OVERALL CASE MIX INDEX (CMI)	1.425	1.495	(0.070)	-5%
10	10	9	1	11%	12	SURGICAL CASES				
184	171	170	1	1%	13	JOINT REPLACEMENT CASES	133	134	(1)	-1%
358	330	333	(3)	-1%	14	NEUROSURGICAL CASES	16	20	(4)	-20%
329	318	297	21	7%	15	CARDIAC SURGICAL CASES	10	9	1	11%
136	132	125	7	6%	16	ALL OTHERS	171	170	1	1%
7,277	7,224	7,108	116	2%	17	TOTAL CASES	330	333	(3)	-1%
4,295	4,058	4,303	(245)	-6%	18	TOTAL CATH LAB PROCEDURES	318	297	21	7%
1,243.8	1,162.4	1,152.8	(9.6)	-1%	19	DELIVERIES	132	125	7	6%
183.0	221.4	229.6	8.2	4%	20	OUTPATIENT VISITS	7,224	7,108	116	2%
1,426.8	1,383.8	1,382.4	(1.4)	0%	21	EMERGENCY VISITS	4,058	4,303	(245)	-6%
5.82	5.95	6.01	0.06	1%	22	LABOR INDICATORS				
6.68	7.08	7.20	0.12	2%	23	PRODUCTIVE FTE'S	1,162.4	1,152.8	(9.6)	-1%
						NON PRODUCTIVE FTE'S	221.4	229.6	8.2	4%
						TOTAL FTE'S	1,383.8	1,382.4	(1.4)	0%
						PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.95	6.01	0.06	1%
						TOTAL FTE/ADJ. OCCUPIED BED	7.08	7.20	0.12	2%



Memorandum

DATE: August 13, 2018

TO: Nancy Farber, Chief Executive Officer

FROM: Ed Fayen, Sr. Associate Administrator
John Lee, Chief Information Officer

SUBJECT: Epic 2018 Upgrade Capital Project

The Epic WeCare Electronic Healthcare Record requires an upgrade periodically to improve upon and stay current with the latest technical features, and to use the software to provide best practices for patient safety, government compliance and provider efficiencies. WHHS is currently utilizing the Epic 2017 version. Epic has released the 2018 version and through this project we will also be upgrading to additional smaller releases from Epic including August 2018, November 2018 and February 2019 versions. The quarterly release strategy is the new model plan for Epic going forward. In conjunction with the Epic medical record upgrade, we will also be updating our care plan solution and upgrading our OnBase document management system and Rightfax electronic fax system.

Upgrades to OnBase and Rightfax are required in order to work with the new Epic version. In addition to these requirements, a significant focus of the upgrade will go into implementing improved, updated and streamlined care plans. Care plans provide direction for individualized patient care. Our current care plans are four versions behind and have not been reworked since initial build for Epic go live back in 2012. Care plans are utilized by all inpatient and hospital outpatient departments. An improved care plan design will benefit lean, magnet, joint commission and nurse satisfaction goals.

The Epic WeCare system is the central repository for hospital patient data and serves as the primary application for clinical and revenue cycle workflows. This upgrade will enable ongoing improvement to our current workflows and to build new features and options not previously available.

In accordance with District Law, Policies and Procedures, I request that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software and implementation services in an amount not to exceed \$1,729,580. These monies are included in the Fiscal Year 2019 Capital Budget.



Memorandum

DATE: August 22, 2018

TO: Nancy Farber, Chief Executive Officer

FROM: Edward J. Fayen, Senior Associate Administrator of Operations and Support

SUBJECT: Purchase of the Siemen's STILLE ImagiQ2 Surgical Table

We have recently made the determination that advanced laparoscopic work (such as AAA stenting) is more appropriately done in the Operating Room than the Cath Lab. This determination requires us to take a step towards implementing a hybrid Operating Room. Recently we have purchased a Siemen's Cios – Alpha C-Arm to complete this work. We also need an OR table that is more Cath Lab-like to properly do some advanced vascular procedures. After a period of evaluation, we have determined the Siemen's STILLE ImagiQ2 table is the most appropriate table for endo-vascular procedures. Like most Cath Lab tables, the STILLE ImagiQ2 table is cantilevered, more translucent to improve imaging, and, because of table design, reduces scatter radiation and therefore radiation exposure to operators and staff working in the room.

The cost of this table is \$69,000, and it was not included in the FY19 Capital Budget. We will trade-out other Operating Room capital items to pay for this piece of equipment.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Siemen's STILLE ImagiQ2 Surgical Table for a total amount not to exceed **\$69,000**.



Memorandum

DATE: August 22, 2018

TO: Nancy Farber, Chief Executive Officer

FROM: Edward J. Fayen, Senior Associate Administrator of Operations and Support

SUBJECT: Purchase of ALARIS Infusion Pump PCU's / "Brains"

We have been utilizing ALARIS Infusion Pumps since 2007. BD CareFusion (the manufacture of our ALARIS Infusion Pumps) notified us a year ago that they would no longer repair or sell parts for our version of ALARIS Infusion Pumps on December 31, 2018. This request is to replace the small computers that are in the pumps (known as PCUs). The small computers are "brains" for the infusion devices and control IV infusion, EtCO2 measurements, Syringe infusions, and Patient Controlled Analgesia units. These computers contain upgraded "guardrails" software that helps prevent medication errors and provides us with data on pump use, module settings and alarms.

The total cost for this purchase is \$734,721.54. This was included in the FY19 Major Moveable Capital Budget.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase ALARIS Infusion Pump PCU's / "brains" for a total amount not to exceed **\$734,721.54**.



Memorandum

DATE: August 22, 2018

TO: Nancy Farber, Chief Executive Officer

FROM: Edward J. Fayen, Senior Associate Administrator of Operations and Support

SUBJECT: Purchase of a Sonosite Edge II Ultrasound Machine

The Intensivists currently utilize a eight year old ultrasound machine in the Critical Care areas. This purchase would be to replace the current machine with updated technology. We will receive a trade-in credit for old machine.

The practice of insertion of arterial lines in all treatment areas around the hospital now utilizes ultrasound guidance. This results in better, cleaner insertions and decreases the number of “re-sticks”. The ultrasound machine is also used for imaging of organs in the treatment of patients, but it is not used as a full diagnostic machine.

The cost of the Sonosite Edge II Ultrasound Machine is \$61,000. This was included in the FY19 Major Movable Capital Budget.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of a new Sonosite Edge II Ultrasound Machine for a total amount not to exceed **\$61,000**.