

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 10, 2014 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:01 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS, William Nicholson, MD, Patricia Danielson, RHIT, Michael Wallace Jacob Eapen, MD (excused)

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer, Peter Lunny, Chief of Medical Staff, Gail Tomita, Service League President, Christine Nguyen-Flores, Executive Assistant

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Janice Stewart, Kristin Ferguson, Larry Bowen, Angus Cochran, Doug Van Houten, David Hayne, Mary Bowron, Brian Smith, MD, Albert Brooks, MD, Bill Emberley, Joe Tada

Ms. Farber introduced Dr. Yao Sun, Neonatologist. Dr. Sun presented on the Special Care Nursery noting that neonatology is a study of the neonate and a subspecialty of Pediatrics. The goal of the Special Care Nursery is to provide a comprehensive program of neonatal care that optimizes long term cognitive and functional outcomes. Dr. Sun went on to talk about the different nursery levels: healthy newborn infants, sick infants who are not critically ill, critically ill infants, and ECMO and surgical specialty care. The patients include: premature infants (32-37 weeks), term infants who are evaluated for/treated for infection, infants with acquired health issues such as neonatal jaundice, and infants with congenital health issues such as genetic disease or minor surgical problems.

*EDUCATION SESSION:
Special Care Nursery*

Ms. Farber introduced Patricia Crome, Principal, Rona Consulting Group. Ms. Crome presented Transforming Healthcare; Pursuing Perfection, discussing the Essence of Lean and Healthcare, noting the Outcomes as quality/safety, patient/staff satisfactions, cost, and profits. Ms. Crome noted the Toyota production system really follows with the Washington Hospital Healthcare Systems Patient First Ethic. Ms. Crome went on to discuss validated industry averages, reported on the recent results of Clinical Value Streams, Administrative Value Streams and Leadership lessons for Healthcare Leaders as well as sharing the 7 Declarations from Japan which include: Patient First, New management system – VMPS, creating a safe environment for our people to improve, Implement Stop the Line (PSAS), Reward innovation, Create a prosperous organization, and Leadership accountability.

*Transforming Healthcare:
Pursuing Perfection*

Director Nicholson moved for approval of the minutes of August 13, 18, and 25, 2014. Director Danielson seconded the motion.

*APPROVAL OF MINUTES
OF AUGUST 13, 18, AND
25, 2014*

Roll call was taken:

Bernard Stewart, DDS - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Michael Wallace – aye

The motion carried.

Director Stewart opened the floor to communications from the public. Nina Clymer, Executive Director at Safe Alternatives to Violent Environments (SAVE) was invited to address the Board. Ms. Clymer noted SAVE's mission is to strengthen individuals and families we serve with the knowledge and support to end the cycle of violence and to build healthier lives and shared the recently opened empowerment center which serves local victims of domestic violence. Ms. Clymer went on to note that October is Domestic Violence Prevention and Awareness Month and invite everyone to come to the 12th Annual Eye Opener Breakfast on Friday, September 26th at the Newark Doubletree Hotel.

*COMMUNICATIONS
ORAL*

The following written communication was received from Peter Lunny, M.D., Chief of Staff, dated July 28, 2014 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS
WRITTEN*

Appointments:

Bauer, Kevin, MD; Bouvier, Denis, DO; Cheng, Walter, MD; Chen, Eric, MD; Dastgah, Amir, DPM; Husain, Lubna, MD; Harmon, Michael, MD; Kaiser, Sunitha, MD; Kane, Amy, MD; Kapila, Rishi, MD; Kimm, Simon, MD; Lin, Kirk, MD; Luo, Becky, MD; Malik, Bhavna, MD; Miller, David, MD; Ranchod, Tushar, MD; Saunders, Andrew, MD; Sharma, Anamika, MD; Solt, Stacie, MD; Spira, Alan, MD; Stern, Debra, MD; Sud, Sohil, MD; Wong, Francis, DO

Temporary Privileges:

Husain, Lubna, MD; Ranchod, Tushar, MD; Spira, Alan, MD; Stern, Debra, MD; Sud, Sohil, MD

Reappointments:

Banipalsin, Sarkis, MD; Boohar, Lisa, MD; Cabebe, Elwyn, MD; Chawla, Varun, MD; Che, Qi, MD; Cole, Alexandra, MD; Curran, Steve, MD; Ennix, Coyness, MD; Ge, Mei, MD; Giddens, John, MD; Halimi, Kadeer, MD; Hoang, Sylvia, MD; Hyder, Shakir, MD; Kompella, Suvarchala, MD; Lam, Khoi, MD; Molina, Ricardo, MD; Raj, Kavitha, MD; Robertson, Kari, PA-C; Sharma, Vandana, MD; Slack, Alison, MD; Srivatsa, Arun, MD; Sundar, Shalini, MD; Sweeney, Daniel, MD

Transfer in Staff Category:

Chawla, Varun, MD

Completion of Proctoring & Advancement in Staff Category:

Molina, Ricardo, MD

Director Wallace moved for approval of the credentialing action items. Director Danielson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS– aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Michael Wallace – aye

The motion carried.

Gail Tomita, Service League President presented the Service League Report. She noted in light of the recent earthquake in Napa, there was a need to update the Service League Disaster list. One member on the present list had relocated out of the area and a new member needed to be found. The gift shop is holding a Halloween drawing for four whimsical Halloween items to be given away. Tickets for the drawing are \$2.00 each, 3 for \$5.00, and 8 for \$10.00.

*SERVICE LEAGUE
REPORT*

Dr. Lunny reported there are 546 Medical Staff members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

The 2014 Central Park Summer Concert Series concluded on August 14th. Washington Hospital was the co-presenting sponsor. The concerts were held at the Central Park Performance Pavilion. Washington Hospital provided health information and health screenings during the 6-week concert series. Representatives from the Intensive Care and Respiratory Departments provided education and information at the final concert for the series.

August 26th, Dr. Jason Van Tassel, Ear, Nose and throat specialist presented, "Treatments Options for Sleep Apnea"; 26 people attended

September 2nd, as part of the Stroke Education Series, Dr. Ash Jain, cardiologist and Doug Van Houten, R.N., presented "Stroke Prevention and Other Disease Processes" and "Healthy Lifestyle - Be Smart and Avoid Stroke"; 7 people attended.

September 4th, as part of the free Diabetes Matters Education Series, Cynthia Hunter, R.N., presented "The Diabetes Domino Effect: "ABC's"; 16 people attended.

September 8th, Dr. Victoria Leiphart, gynecologist, presented "Restoring Balance." this was the first session of a four-week stress reduction program; 20 people attended.

Upcoming Health Promotions & Community Outreach Events

*HOSPITAL CALENDAR:
Community Outreach*

Monday, September 15th, 22nd and 29th from 7:00 to 8:30 p.m., Dr. Victoria Leiphart, gynecologist, will be presenting, the remaining 3 sessions of the "Restoring Balance," program, a four-week stress reduction program.

Tuesday, September 16th from 1 to 3 p.m., Dr. Jason Van Tassel, Ear, Nose and Throat Specialist, will be presenting, "Relief from Sinus Issues."

Wednesday, September 17th, from 12:30 to 1:30 p.m., as part of the Healthy Knowledge at Noon Series, Dr. Vandana Sharma, oncologist, will be presenting, "Lifestyle and Cancer: What Can You Do to Reduce Your Risk?"

Tuesday, September 23rd, from 6 to 8 p.m., Kristi Caracappa, Health Insurance Information Service Coordinator, will be presenting, "Navigating Your Insurance Coverage with Covered California."

Saturday, September 27th, from 8 to 11 a.m., the HERS Breast Cancer Foundation will host the KEEP ABREAST 5K and 10 K run/walk and Health Expo. The event will raise funds for breast cancer programs and services

Wednesday, October 1st from 10 am to 12:00 noon, Kristi Caracappa, Health Insurance Information Service Coordinator, will be presenting, "Medicare Updates for 2015." This seminar will repeat on Tuesday, October 7th from 6:30 to 8:30pm.

Wednesday, October 1st from 11:00 a.m. to 2:00 p.m., The Washington Hospital Lab along with Washington Township Medical Foundation, will be participating in the City of Fremont Health Fair. The Lab will provide cholesterol and glucose screenings and WTMF will provide blood pressure screenings.

Thursday, October 2nd from 7 to 8 p.m., as part of the Diabetes Matters Series, Michelle Hedding, RN and Diana Jaycox, RN, will be presenting, "CDE: When You Care Too Much: Giving the Right Kind of Support to a Loved One Who Has Diabetes."

Sunday, October 5th from 11:00 a.m. to 5:00 p.m., the Tri-City area Rotary Clubs will host the annual "Rotary Chili Cookoff". The event raises money for local charitable organizations including Tri-City Rotary Clinic, LIFE ElderCare, Washington on Wheels Mobile Health Clinic, and the HOPE Project Mobile Clinic.

Tuesday, October 7th, from 9am to noon, Washington Hospital will participate in the City of Newark 15th Annual Senior Resource Fair at Silliman Activity Center.

Also on Tuesday, October 7th, from 10am to Noon, Kristi Caracappa, Health Insurance Information Service Coordinator, will present, Medicare Part D Prescription Drug Coverage.

Tuesday, October 14th from 5 to 7:30pm, Washington Hospital will host the annual Think Pink Breast Health Awareness Event. The event will feature a health fair and expert speakers on breast health topics.

Washington Hospital Healthcare Foundation Report

On October 11, the Washington Hospital Healthcare Foundation will host the 28th annual Top Hat dinner dance. This year's gala will be co-chaired by Rod Silveira and Skip Turner, the owners of Professional Home Care Associates and Neurosport, and Dr. Jan Henstorf, Chief Medical Information Officer at Washington Hospital. The trustees of the Foundation have designated the proceeds from this year's Top Hat gala towards the Washington Special Care Nursery, which is affiliated with UCSF Benioff Children's Hospital San Francisco. This unit in the hospital cares for babies born prematurely or with life-threatening conditions.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Hospital Healthcare Board of Directors' Report

On August 24th, District board members attended the Union City Friends of Sister Cities Festival. The festival celebrates the various cultures represented by the community. On September 4th, District board members attended the Ribbon

*HOSPITAL CALENDAR:
Board of Directors' Report*

Cutting and dedication ceremony of the Empowerment Center at SAVE. SAVE is a domestic violence prevention center.

Washington Hospital Employee Association, W.H.E.A.

During the month of August, WHEA held a Back Pack Drive, to collect school supplies and backpacks for local area shelters. A total of \$805 in cash donations were collected along with 55 bags of supplies which were donated by 17 different hospital departments. Backpacks were donated to ABODE Services & SAVE. Both agencies provide housing for families who do not have a permanent home.

*Washington Hospital
Employee Association,
W.H.E.A.*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of August, Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, Schilling Elementary School in Newark, the Silliman Activity Center in Newark and the New Haven Adult School and the Ruggeri Senior Center, both located in Union City. Washington On Wheels continued with the summer's free glucose screenings at the Fremont Main Library, Newark Gardens Senior Living Center and Centro de Servicios in Union City, as well as regular scheduled sites. In August, the W.O.W. Clinic offered glucose screenings to 222 individuals. This concludes the summer glucose screenings and a total of 602 people were screened. The total number of community members receiving healthcare from the Washington On Wheels Clinic during the month of August was 303.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Internet Marketing

There were over 46,146 visits to the hospital website in the month of August. The hospital's Physician Finder section was the most viewed webpage with 15,084 page views, followed by the Employment section with 9,330 page views and the About WHHS section with 8,300 page views. The Volunteers section had 8,119 views and the Women's Health and Pregnancy with 2,674.

*HOSPITAL CALENDAR:
Internet Report*

InHealth - Channel 78

During the month of August, Washington Hospital's cable channel 78, InHealth, taped new programming including the a Diabetes Matters program "What to Expect When Hospitalized with Diabetes" and a Health and Wellness seminar "Treatment Options for Sleep Apnea". InHealth aired new programming including Hypertension: The Silent Killer, Eating for Heart Health and Blood Pressure Control and the August Board of Director's Meeting.

*HOSPITAL CALENDAR:
InHealth*

Employee of the Month

Bart Hutchins joined Washington Hospital in 2011 as a Service Desk Analyst with the IT department. Within the first 3 months of joining Washington, Bart made an immediate impact to the team with regards to improving the overall day to day operations and service to our users. His persistence on finding an answer, fixing the issue and his sincerity to users expressing their frustrations and urgency to the issue is a testament on who he is personally and professionally. He goes above and beyond his current duties and takes ownership of what is presented to him daily. He also displays leadership among the Helpdesk staff and really

*HOSPITAL CALENDAR:
Employee of the Month –
Bart Hutchins*

exemplifies the meaning of teamwork. Bart does what he can to make his fellow co-workers successful in what they do.

Ms. Farber introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen read the staff report on the Morris Hyman Critical Care Pavilion Project.

Director Stewart took this action item out of order following the staff report on the Morris Hyman Critical Care Pavilion Project staff report read by Mr. Fayen.

Director Wallace moved for the adoption of Resolution No. 1148. This is a resolution to authorize the Chief Executive Officer to execute the assignment and novation agreement with Hensel Phelps and Rudolph & Sletten, effectively changing the construction manager/general contractor of the Morris Hyman Critical Care Pavilion to Rudolph & Sletten.

Director Nicholson seconded the motion.

Roll call was taken:

- Bernard Stewart, DDS– aye
- William Nicholson, MD - aye
- Patricia Danielson, RHIT – aye
- Michael Wallace - aye

The motion carried.

Mr. Fayen presented a construction update noting the change in the monolithic look of the garage. The colors of garage will match the colors that are currently on the main hospital; this is not a new color scheme.

Mary Bowron, Senior Director of Quality and Resource Management presented the Quality Dashboard – Quarter Ending June 2014. Ms. Bowron reviewed the Core Measure Compliance that included myocardial infarction, heart failure, pneumonia, surgical care improvement project and hospital outpatient surgery. Ms. Bowron continued by discussing the infection prevention indicators and nurse sensitive indicator which include the IHI central line bundle compliance, ventilator associated events, pressure ulcer prevalence and falls per 1000 patients days.

Chris Henry, Chief Financial Officer, presented the Finance Report for July 2014. The average daily census was 144.6 with admissions of 925 resulting in 4,483 patient days. Outpatient observation equivalent days were 253. The average length of stay was 4.93 days. The case mix index was 1.452. Deliveries were 136. Surgical cases were 336. Joint Replacement cases were 95. Neurosurgical cases were 28. Cardiac Surgical cases were 8. The Outpatient visits were 7,521 and Emergency visits were 4,451. Total productive FTEs were 1,165.8. FTEs per adjusted occupied bed were 6.67.

*ADOPTION OF
RESOLUTION NO. 1148,
AUTHORIZING
ASSIGNMENT OF THE
MORRIS HYMAN
CRITICAL CARE
PAVILION
CONSTRUCTION
CONTRACT*

*CONSTRUCTION
REPORT
Construction Update*

*QUALITY REPORT
Quality Dashboard –
Quarter Ending June 2014*

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for August. There were 935 patient admissions with an average daily census of 129. This was lower than the budget of 931 admissions and 11.6% below the budgeted average daily census of 146. Preliminary information indicated inpatient revenue for the month of August at approximately \$106,600,000; 51.1% was Medicare and 17.7% was Medi-Cal, for a total of 68.8% in government program revenue. There were 183 deliveries in the Hospital resulting in 394 baby days. There were 341 surgical cases at the Hospital and 567 cases at the Outpatient Surgery Center. The Emergency Room saw 4,371 patients. The clinics saw approximately 3,752 patients. FTEs per Adjusted Occupied Bed were 5.97.

*HOSPITAL OPERATIONS
REPORT*

In accordance with District Law, Policies and Procedures, Director Wallace moved that the Board (1) approve the Washington Township Health Care District's formal response to the 2013-2014 Alameda County Grand Jury Final Report and (2) authorize the President of the Board to sign the response on the Board's behalf.

*APPROVAL OF THE
WASHINGTON
TOWNSHIP HEALTH
CARE DISTRICT'S
FORMAL RESPONSE TO
THE 2013-2014 ALAMEDA
COUNTY GRAND JURY
REPORT*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS– aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Michael Wallace - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved the Board of Directors accept by Minute Motion the additional budget for the Parking Garage Construction Project and (Resolution #1128) for an amount not to exceed \$2,489,974 and approve the Vance Brown construction bid of \$18,253,504. The BART Building will be bid at a later date.

*APPROVAL OF THE
PARKING GARAGE
PROJECT FINAL BID
AND BUDGET*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS– aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Michael Wallace - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware, software and implementation services of the Secure File Transfer Project for a total amount not to exceed \$63,540.32. This is an approved project in the 2015 Capital Budget.

*APPROVAL OF SECURE
FILE TRANSFER
PROJECT*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS– aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Michael Wallace - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the equipment and installation services for a Bi-Directional Signal Amplifier, for a total amount not to exceed \$110,000. This purchase was not included in the Fiscal Year 2015 Capital Budget. Director Nicholson seconded the motion.

*APPROVAL OF
COMMUNICATION
ANTENNA*

Roll call was taken:

Bernard Stewart, DDS– aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Michael Wallace - aye

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Stewart adjourned the meeting to closed section at 7:57p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

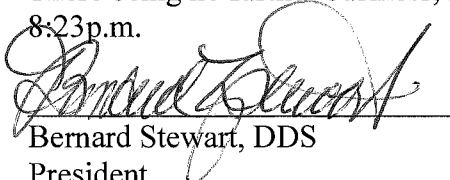
*ADJOURN TO
CLOSED SESSION*

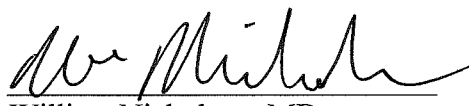
Director Stewart reconvened the meeting to open session at 8:23p.m. and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:23p.m.

ADJOURNMENT


Bernard Stewart, DDS
President


William Nicholson, MD
Secretary