



Washington Township Health Care District

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Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS' MEETING

Monday, June 20, 2022 – 6:00 P.M.
Meeting Conducted by Teleconference
Dial In: 510-818-5900 Access Code: 6736

AGENDA

PRESENTED BY:

- | | |
|--|---|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Jeannie Yee
Board President |
| II. ROLL CALL | Dee Antonio
District Clerk |
| III. COMMUNICATIONS | |
| A. Oral
<i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.</i> | |
| B. Written | |
| IV. CONSENT CALENDAR | |
| A. Consideration of Isolation Stations | <i>Motion Required</i> |
| B. Consideration of Stanley Real Time Location System | |
| C. Consideration of Philips EPIQ Cardiovascular Ultrasound | |
| D. Consideration of Philips Intrasight 5 Mobile Intravascular Ultrasound (IVUS) | |
| E. Consideration of Trackcore Same Day | |
| F. Consideration of Two Philips ST80i Stress Test Systems | |
| V. ANNOUNCEMENTS | |
| VI. CLOSED SESSION | Kimberly Hartz
Chief Executive Officer |
| A. Action Item: Consideration of Closed Session Minutes: May 16, and 25, 2022 | |

Board Meeting Agenda
June 20, 2022

- B. Conference involving Trade Secrets pursuant to Health & Safety Code section 32106
 - Strategic Planning Discussion
- C. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2)

VII. OPEN SESSION

Report on Permissible Actions Taken During Closed Session

Jeannie Yee
Board President

VIII. ADJOURNMENT

Jeannie Yee
Board President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



Memorandum

DATE: June 2, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Larry LaBossiere, Vice President and Chief Nursing Officer

SUBJECT: CAPITAL EQUIPMENT-ISOLATION STATIONS

The Critical Care and Intermediate Care Units have cared for a diverse amount of isolation patients over the past two years. Isolation gowns, gloves, face shields and disinfectant wipes are needed outside the room of every patient who meets criteria with isolation precautions. Having PPE readily available for visitors, nurses, physicians and other ancillary staff plays a very important role in maintaining infection prevention guidelines and the spread of any possible infection.

The current state in CCU and IMC is that there are not enough isolation stations to provide PPE for all staff who enter the room for each patient on isolation. I am therefore recommending that the following isolation stations be purchased as Capital Equipment:

20-INSIGHT Mobile Isolation Stations	
\$1,070.15 each x 20 =	\$21,403.00
Taxes =	\$ 2,458.72
Shipping =	<u>\$ 2,386.17</u>
Total =	\$26,247.89

The approximate total for the above equipment is \$26,247.89. This is unbudgeted.

The Washington Hospital Foundation has approved the provision of funds necessary to pay for the requested 20 total mobile isolation storage stations for CCU and IMC.



Memorandum

DATE: June 16, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nicholas Legge, Chief of System Operations and Support

SUBJECT: Capital Purchase – Stanley Real Time Location System (RTLS)

The Stanley RTLS system is an enterprise asset tracking solution for the effective location and management of mobile equipment throughout the facility. This is accomplished by utilizing our network to track tags that are attached to the individual pieces of equipment. The system incorporates a facility layout and identifies on a map where the equipment is located.

As our facility has grown with the addition of the Morris Hyman Critical Care Pavilion, it has become increasingly more difficult to locate equipment. This often leads to spending an excessive amount of time searching for items. Management of equipment is always important but becomes even more critical during high census. For items like infusion pumps, we have to frequently round on the whole facility to identify pumps that are not in use that need to be cleaned and distributed to areas of need. The Stanley Real Time Location System will streamline this process by letting us know in advance where we can locate the equipment not in use. Better management of this equipment will also lead to a reduction in equipment rental cost.

The FY 2022 Capital Budget includes \$219,000 to purchase the Stanley RTLS. The quote comes to a total of \$198,162.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Stanley Real Time Location System in the amount of \$198,162.



Memorandum

DATE: June 16, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nicholas Legge, Chief of System Operations and Support

SUBJECT: Capital Purchase – Philips EPIQ Cardiovascular Ultrasound

A cardiac ultrasound or echocardiogram checks how a heart's chambers and valves are pumping blood through the heart. An echocardiogram can help a physician diagnose heart conditions. We currently utilize the Philips iE33 cardiovascular ultrasound systems. This system came to market in 2004 and we have had multiple systems in service since 2008. Production of this model stopped in 2015, and it will be at end of life at the end of this calendar year. We are requesting to replace one of our current units with the Philips Epiq CVx Ultrasound System. The system will provide a better user experience, more advanced applications as well as improved image quality. We plan to replace the remaining units at a later date.

The FY 2022 Capital Budget includes \$138,000 to purchase a Philips Epiq CVx Ultrasound System.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of a Philips Epiq CVx ultrasound machine in the amount of \$138,000.



Memorandum

DATE: June 16, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nicholas Legge, Chief of System Operations and Support

SUBJECT: Capital Purchase – Philips Intravascular Ultrasound

Intravascular ultrasound (IVUS) is a catheter-based diagnostic procedure used to view the inside of a coronary artery. IVUS shows the degree of narrowing or thickening (stenosis) of an artery by providing a visual image of the inside of the artery. Physicians typically use IVUS to image the lining of an artery in preparation for, during, or to review the results of an angioplasty or atherectomy. It is also used in the placement of stents. These procedures are performed in our Catheterization Lab (Cath Lab) and require the use of intravascular ultrasound systems. We currently have two IVUS systems built into procedural rooms within the department. The third procedural room utilizes a mobile unit that was put into service in 2011. This is a critical piece of equipment for the department and this unit is now at end of life and is no longer supported.

The FY 2022 Capital Budget includes \$225,000 to purchase the Philips Intravascular Ultrasound System. The quote for this purchase came in at \$195,000

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of a Philips Intravascular Ultrasound mobile intravascular ultrasound machine in the amount of \$195,000.



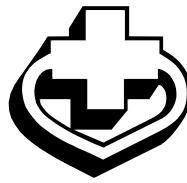
Memorandum

DATE: June 16, 2022
TO: Kimberly Hartz, Chief Executive Officer
FROM: Nicholas Legge, Chief of System Operations and Support
SUBJECT: Capital Purchase – Trackcore Same Day

Our Operating Room performs a large amount of procedures that require implants. Our volume of implant usage results in a large amount of manual processing to ensure we account for what was used and pay our vendors correctly. Our current resource often gets behind in processing by multiple weeks due to the volume. Trackcore Same Day is a software application designed to automate this whole process. Our internal resource will only have to be involved when there is a discrepancy between the vendor's input of the utilized implants and what was scanned by our team during the procedure. Implementation of Trackcore Same Day will result in reduced overtime, faster vendor payment, a large reduction in monthly manual accruals that are necessary to accurately book our monthly expense, and additional available resource hours that can be focused on more value added work.

The FY 2022 Capital Budget includes \$39,721.00 to implement Trackcore Same Day.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the implementation of Trackcore Same Day in the amount of \$39,721.00.



Memorandum

DATE: June 16, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nicholas Legge, Chief of System Operations and Support

SUBJECT: Capital Purchase – Two Philips ST80i Stress Test Systems

Stress test systems are used to collect pertinent heart data in a controlled stress environment. In order to get accurate diagnostics, doctors sometimes have to make the patient's heart work in order to have it beat faster. Stress test equipment induces physical stress in order for healthcare providers to get readings on vital heart and lung information, which is used to assess a patient's cardiac condition or determine if he or she has coronary artery disease. The systems currently in service utilize a treadmill for inducing stress to the heart. These systems were put into service in 2004 and 2010 and currently reside in our Nuclear Medicine and Non-Invasive Cardiology departments. Support for these systems ended on December 31, 2020 which makes them difficult to maintain and repair.

The FY 2022 Capital Budget includes \$52,743 to purchase two (2) Philips ST80i Stress Test Systems. The quote to purchase these systems has a total cost of \$52,053.15.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of two (2) Philips ST80i Stress Test Systems in the amount of \$52,053.15.