

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 13, 2016 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:02p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Jacob Eapen, MD; Patricia Danielson, RHIT
Excused: Michael Wallace

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Medical Staff Elect; Cherie Gamardo, Service League 1st Vice President; Christine Flores, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, John Lee, Albert Brooks, MD, David Hayne, Angus Cochran

Nancy Farber, Chief Executive Officer introduced John Lee, Chief Information Officer. Mr. Lee presented the Care Everywhere presentation. Care Everywhere is used to exchange patient data with other healthcare institutions. It helps to make sure that clinicians have the information they need to treat you, both for planned transitions such as referrals, and unplanned transitions such as visits to the emergency department. Mr. Lee shared how our patients benefit from Care Everywhere and explained how Care Everywhere works. Washington Hospital joined the Care Everywhere Health Information Exchange (HIE) Network in August of 2015. The network helps ensure that patients' health information follows them wherever they may receive care. In 2015, 21 additional Epic organizations went live with Care Everywhere, expanding the network's Direct addresses by 30%. Mr. Lee continued by sharing the Care Everywhere Continuity of Care document which provides an overview of the patient's medical information which includes: allergies, medications, conditions (active and resolved), medical history, surgical history, immunizations, family history, social history (tobacco and alcohol use), OB and Pediatric History, recent encounters, and comments. Mr. Lee shared examples of a continuity of care document and an encounter summary.

*EDUCATION SESSION:
Care Everywhere*

Director Stewart moved for approval of the minutes of March 9, 21, 23, and 28, 2016.

*APPROVAL OF
MINUTES OF MARCH 9,
21, 23, AND 28, 2016*

Director Danielson seconded the motion.

Roll call was taken:

Michael Wallace – away
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD., Chief of Staff Elect, dated March 28, 2016 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments:

Aldeguer, Ylaine, MD; Chang, Shurong, MD; Franco, Kelly, NP; Naing, Lin, MD; Patel, Bijal, MD; Ray, Vincent, MD; Roe, Bernardita, NP

Temporary Privileges:

Ray, Vincent, MD

Locum Tenens:

Ranzenbach, Edward, PA-C; Riordan, Nolli, MD

Reappointments:

Annadurai, Bala, MD; Chang, Andy, MD; Cheng, Jason, MD; Hsu, Susan, MD; Lin, Mimi, MD; Malek, Reza, MD; Miranda, Gabriel, MD; Ngo, Lily, MD; Steckel, Thomas, MD; Tsai, Vivian, MD; Wilson, Fredrick, DPM

Transfer in Staff Category:

Pham, Steve, MD

Completion of Proctoring & Advancement in Staff Category:

Merrick, Scot, MD; Cheng, Walter, MD; Chun, Anna, PA-C; Kelly, Thomas, MD; Harmon, Michael, MD; Kapila, Rishi, MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Bhargava, Aditya, MD; Loube, Daniel, MD

Delete Privilege Requests

Annadurai, Bala, MD; Merrick, Scot, MD; Miranda, Gabriel, MD; Steckel, Thomas, MD

Leave of Absence

Terry, Tusef, PA-C

Resignations:

Lee, Sang, MD; Cherng, Rae-Pei, MD

Director Stewart moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Danielson seconded the motion.

Roll call was taken:

Michael Wallace – away
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion carried.

Cherie Gamardo, Service League 1st Vice President presented the Service League Report. Ms. Gamardo shared that in the last month, the Service League held Information and Orientation Sessions for incoming volunteers and prospects. Ms. Gamardo shared that the scholarship chair Dian Zarzycki has received 7 applicants applying for a scholarship from the service league. The Service League Gift Shop held its first shoe sale at the hospital on March 29th and 30th. This was an opportunity for the employees and medical staff to purchase shoes, clogs, Uggs, support socks, jackets and more for their medical profession. The sale was well received and the gift-shop management is hoping that this will become a regular event supporting the medical and clinical staff in the future. For the month of March 2016, volunteers contributed a total of 2,669 hours.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 560 Medical Staff members.

*MEDICAL STAFF
REPORT
HOSPITAL CALENDAR:
Community Outreach*

The Hospital Calendar video highlighted the following events:

Past Health Promotions & Outreach Events

On Tuesday, March 15th, obstetrician/ gynecologists Dr. Alison Slack and Dr. Stacie Macdonald along with Dr. Mark Saleh, urologist, presented "Urinary Incontinence in Women: What You Need to Know"; 42 people attended.

On March 19th Washington Hospital hosted Stroke Awareness Day. This free event screened community members for carotid artery blockage, atrial fibrillation as well as cholesterol, blood sugar and blood pressure screenings. The event was staffed by Dr. Ash Jain, cardiologist, who provided results interpretation along with Washington Hospital personnel. Volunteers from San Jose State School of Nursing and the Washington Hospital Service League also assisted to make this event a success. There were 104 community members screened.

On Thursday, March 31st, Dr. Harman Chawla, internal and geriatrics medicine, presented "Cognitive Assessment as You Age"; 56 people attended.

On Wednesday, April 6th, as part of the Washington Sports Medicine and Washington Outpatient Rehab Center bimonthly education series, Dr. Russell Nord, orthopedic surgeon, and Michael Ormonde, physical therapist, presented "Prevention and Treatment of Youth Sports Injuries"; 12 people attended.

Upcoming Health Promotions & Community Outreach Events

On Friday, April 15th, from 1:00 to 3:00 p.m., Dr. Alexander Sah, orthopedic surgeon, will be presenting "Treatments for Knee Pain."

On Saturday April 16th from 10:00 a.m. to 2:00 p.m., Washington Hospital will host the 10th Annual Women's Health Conference. This event will feature topics such as treatment options for heartburn otherwise known as Gastro Esophageal Reflux Disease or GERD, weight management, complimentary therapies and a heart-healthy cooking demonstration. Dr. William Dugoni, Medical Director, will provide an update on the Washington Women's Center and Dr. Victoria Leiphart, gynecologist, will moderate the event.

On Thursday, April 21st from 6:00 to 8:00 p.m., as part of the Women Empowering Women series, Dr. Victoria Leiphart, gynecologist, will present "Navigating Health and Aging: Discussion on Preventive Screening."

On Saturday April 23rd, from 11 a.m. to 2 p.m., Washington Hospital's Green Team, the City of Fremont, and other local Tri-City organizations will present the "Let's Go Green Together!" event. This free Earth Day education expo will raise environmental awareness and share eco-friendly ideas with people in our District. Attendees are encouraged to learn about recycling and how to save energy.

On Tuesday, April 26th from 1:00 to 3:00 p.m., Dr. Prasad Kilaru, plastic surgeon, and Mark Neves, occupational therapist, will be presenting "Nerve Compression Disorders of the Arms."

On Tuesday, May 3rd from 6:00 to 8:00 p.m., as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, and Doug Van Houten, R.N., will present "Stroke Prevention and Other Disease Processes and Healthy Lifestyle - Be Smart and Avoid Stroke."

On Thursday, May 5th from 6:00 to 8:00 p.m., as part of the Diabetes Matters Series, Vida Reed, R.N., will present, "The History of Diabetes."

Washington Hospital Healthcare Foundation Report

The Washington Hospital Healthcare Foundation's annual golf tournament takes place in just a couple of weeks, on Monday, April 25th, at Castlewood Country Club. Held in memory of long-time Fremont businessman, Gene Angelo Pessagno, the tournament promises a day of great golf and fun surprises. Proceeds from the event will support surgical services at Washington Hospital.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

The Washington Township Healthcare District Board of Directors Report

On March 24th District Board Members represented Washington Township Health Care District at the Fremont Chamber of Commerce's State of the City address given by Mayor Bill Harrison and attended the Alameda County Special Districts Association's annual dinner. District Board Members also attended the Indo-American Community Federation's Unity Dinner on March 25th, the Fremont Leadership Prayer Breakfast on April 1st and the Washington Hospital Service League Thank You Luncheon on April 12th.

*HOSPITAL CALENDAR:
The Washington
Township Healthcare
District Board of
Directors Report*

Washington Hospital Employee Association, W.H.E.A.

The Washington Hospital Employees Association is currently accepting scholarship applications for the 2016 Don Pickinpaugh Memorial Scholarship. This \$2,000 Scholarship is available for dependents of Washington Hospital Employees.

*HOSPITAL CALENDAR:
Washington Hospital
Employee Association,
W.H.E.A.*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of March, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, the Fremont Senior Center and the Ruggieri Senior Center in Union City. The W.O.W. Clinic also provided health care services to students and their family

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

members at Brier Elementary School in Fremont. The total number of community members receiving health care from the Washington On Wheels Clinic during the month of March was 55.

Internet Marketing

There were over 33,354 visits to the hospital website in the month of March. The hospital's Employment section was the most viewed webpage with 23,003 page views, followed by the About WHHS with 10,107 page views. The Physician Finder with 9,808 page views, the Volunteers section had 4,221 page views and the Women's Health and Pregnancy section had 1,829 page views.

*HOSPITAL
CALENDAR:
Internet Report*

InHealth - Channel 78

During the month of March, Washington Hospital's cable channel 78, InHealth, captured three Health and Wellness programs titled "Vertigo & Dizziness: What You Need to Know," "Urinary Incontinence in Women: What You Need to Know," and "Cognitive Assessment as You Age." In addition, InHealth aired the March Board of Directors Meeting and a Health and Wellness program called "Learn the Signs and Symptoms of Sepsis."

*HOSPITAL
CALENDAR:
InHealth*

Awards and Recognitions

For the second year in a row, Washington Hospital has received Healthgrades' 2016 Patient Safety Excellence Award. This designation recognizes Washington Hospital's superior performance in preventing the occurrence of serious, potentially avoidable complications for patients during hospital stays.

*HOSPITAL
CALENDAR:
Awards and
Recognitions*

In addition to the 2016 Patient Safety Excellence Award, Washington Hospital has received several other Healthgrade awards including: the Distinguished Hospital Award for Clinical Excellence; America's 100 Best Hospitals for Orthopedic Surgery and Joint Replacement and among the top 5 percent in the nation for overall orthopedic services and joint replacement; plus Five-star recipient for treatment of Heart Attacks, treatment of stroke, treatment of pneumonia, and treatment of Sepsis.

Washington Hospital has been awarded a three-year term of accreditation in radiation oncology as the result of a recent review by the American College of Radiology (ACR).

The ACR is the nation's oldest and most widely accepted radiation oncology accrediting body, with over 600 accredited sites, and 27 years of accreditation experience. The ACR seal of accreditation represents the highest level of quality and patient safety.

This honor is awarded only to facilities like Washington Hospital, including the Washington Radiation Oncology Center, which are meeting specific Practice Guidelines and Technical Standards developed by ACR. The mission of the Washington Radiation Oncology Center is to provide high quality, cost effective radiation oncology services to all patients.

Additional Events

Washington Hospital celebrated National Doctor's Day on Friday, March 25th by hosting a luncheon for members of the Washington Hospital medical staff in the Anderson Auditorium. The event was the organization's way to recognize physicians for their service and commitment to their patient's health and well-being. Approximately 130 physicians attended the event.

*HOSPITAL
CALENDAR:
Additional Events*

The National Association of Clinical Nurse Specialists (NACNS) has announced that Yvonne Dobbenga- Rhodes, Maternal- Child Health Clinical Nurse Specialist, has been elected to serve on the 2016-2017 NACNS Board of Directors. Yvonne has been a member of NACNS since 2008.

National Volunteer Week began April 10th. Washington Hospital honors and thanks all of the volunteers that help to support the health care system, including the Volunteer Chaplains, Washington Hospital Employee Association Board Volunteers, the Washington Hospital Foundation Volunteers and the Service League Volunteers.

Washington Hospital is fortunate to have over four hundred men, women, college and high school students who volunteer their time to help families, provide support, answer questions and help us provide the best possible care for our patients. Activities culminated with a thank you luncheon which took place on Tuesday, April 12th; over 150 Volunteers attended.

Employee of the Month

Nicole Maxwell is a Registration Clerk primarily in the Admitting Department and provides coverage in the Emergency Department. Nicole is an excellent candidate for the employee of the month award. She demonstrates a high degree of professionalism, loyalty, and trustworthiness to the patients as well as her dependability to her colleagues. Her extensive work ethics and experience as a Registration Clerk has been a benefit to her managers; she is dependable in the areas of accountability, is very conscientious of policies and procedures while maintaining and demonstrating positive customer service. While in the Emergency Department she draws on her Admitting knowledge for patients arriving for in-house services during the weekends. Nicole definitely puts her patients first. Her pleasant demeanor puts a smile on patients she works with and gives a positive first impression of Washington Hospital.

*HOSPITAL
CALENDAR: Employee
of the Month – Nicole
Maxwell*

Nancy Farber, Chief Executive Officer introduced Elizabeth Kurkjian, MD, OB/GYN, Cheryl Bernal, and Ruth Traylor, Director of the Kaizen Promotion Office. Dr. Kurkjian shared the role of the Kaizen Promotion Office. Lean is a way of thinking and acting for an entire organization based on the Toyota Production/Management System. Lean maximizes customer value/patient satisfaction while minimizing waste. The Kaizen promotion office was established in February 2015 and currently consists of two full-time and one part-time Lean educated staff. Ms. Bernal shared that the KPO team has a diverse background reflecting the organization's commitment to comprehensive implementation. The

*LEAN/KAIZEN
REPORT*

KPO coordinates and facilitates Lean education by: facilitating certification process for those who have been through education, develop and implement curricula for training other members of the organization in Lean methodology and develop a Lean “faculty” who can continue to train others. Ms. Traylor shared pre-working planning and shared sample documents, execution, follow through as well as Department Level and Executive visibility walls.

Nancy Farber, Chief Executive Officer introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented the construction update on the parking garage and the Morris Hyman Critical Care Pavilion. Mr. Fayen shared photos of the curb and gutter, compacting base material on Bart Way and the Bart parking lot, the edge lights and safety net at the helipad, painting of the helipad, as well as the metal panels on the North side and Southern and Eastern elevations. Mr. Fayen went on to share progress on the Morris Hyman Critical Care Pavilion. Photos of the welding structural steel at the Atrium opening as well as equipment pads for mechanical equipment on the ground floor were shared, followed by a site view photo as of April 7, 2016.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management started off by sharing the C. Difficile Standardized Infection Ratio (SIR) for quarter ending 03/16 is at 0.721. Ms. Bowron continued by sharing the Leveraging an Electronic Medical Record System for Successful Quality Improvement presentation and the history of Electronic Medical Records and it’s benefits for the community. Ms. Bowron discussed examples of Improvement in Patient Safety: Falls Prevention, as well as using Epic to decrease falls: Best Practice Alert, Mobility Gallery, and Patient Education. Ms. Bowron shared our future direction: continuing to discover opportunities for quality improvement through readily available Epic data, continue existing Washington Hospital improvement initiatives using epic, ensure existing improvements are sustains, and empower patients to take an active role in their safety, while at Washington Hospital and post-discharge.

*QUALITY REPORT:
Leveraging an Electronic
Medical Record System
for Successful Quality
Improvement*

Chris Henry, Chief Financial Officer, presented the Finance Report for February 2016. The average daily census was 168.4 with admissions of 1,030 resulting in 4,884 patient days. Outpatient observation equivalent days were 219. The average length of stay was 4.86 days. The case mix index was 1.535. Deliveries were 133. Surgical cases were 328. Joint Replacement cases were 126. Neurosurgical cases were 28. Cardiac Surgical cases were 9. The Outpatient visits were 6,789 and Emergency visits were 4,710. Total productive FTEs were 1,231.5. FTEs per adjusted occupied bed were 6.25.

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for March. There were 1,125 patient admissions resulting in 4,909 patient days. Preliminary information indicated inpatient revenue for the month of March at approximately \$178,700,000; government sponsored patient revenue made up 70.2% of total gross revenue. Non-Emergency Outpatient visits were 7,496. There were 402 surgical cases at the Hospital and 441 Cath Lab procedures. The clinics saw approximately 4,022 patients. FTEs per Adjusted Occupied Bed were 6.48.

*HOSPITAL
OPERATIONS REPORT*

Director Stewart moved for adoption of the revised "Statement of Investment Guidelines of Objectives and Policies" of the District, as recommended by the District's investment advisor and reviewed by the Board of Directors.

*APPROVAL OF
PENSION INVESTMENT
POLICY*

Director Danielson seconded the motion.

Roll call was taken:

Michael Wallace – away
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware and software for the Unix to Linux Migration of Epic Server for a total amount not to exceed \$398,176.00. This expense is part of the Fiscal Year 2016 IS Capital Budget.

*APPROVAL OF UNIX
TO LINUX MIGRATION
OF EPIC SERVERS*

Director Danielson seconded the motion.

Roll call was taken:

Michael Wallace – away
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware, software and implementation services of the Radiology Workstation Upgrade for a total amount not to exceed \$61,442.00. This expense is part of the Fiscal Year 2016 IS Capital Budget.

*APPROVAL OF
RADIOLOGY
WORKSTATION
UPGRADE*

Director Danielson seconded the motion.

Roll call was taken:

Michael Wallace – away
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware, software and implementation services for

*APPROVAL OF
INTELLIDESK
UPGRADE*

the Intellidesk Upgrade for a total amount not to exceed \$98,680.00. This expense is part of the Fiscal Year 2016 IS Communications Capital Budget.

Director Danielson seconded the motion.

Roll call was taken:

- Michael Wallace – away
- William Nicholson, MD - aye
- Patricia Danielson, RHIT – aye
- Bernard Stewart, DDS - aye
- Jacob Eapen, MD - aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to proceed with the purchase of two Convection Steamers in an amount not to exceed \$56,248.00. This expense is part of the Fiscal Year 2016 Capital Asset Budget.

*APPROVAL OF
CONVECTION
STEAMERS*

Director Danielson seconded the motion.

Roll call was taken:

- Michael Wallace – away
- William Nicholson, MD - aye
- Patricia Danielson, RHIT – aye
- Bernard Stewart, DDS - aye
- Jacob Eapen, MD - aye

The motion carried.

Director Stewart moved for adoption of Resolution No. 1165, which is the Resolution of the Board of Directors of Washington Township Health Care District Adopting Revisions to the Operation of the ICU/CCU.

*ADOPTION OF
RESOLUTION NO. 1165
RESOLUTION OF THE
BOARD OF DIRECTORS
OF WASHINGTON
TOWNSHIP HEALTH
CARE DISTRICT
ADOPTING REVISIONS
TO OPERATION OF
THE ICU/CCU*

Director Danielson seconded the motion.

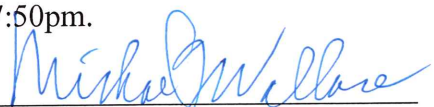
Roll call was taken:

- Michael Wallace – away
- William Nicholson, MD - aye
- Patricia Danielson, RHIT – aye
- Bernard Stewart, DDS - aye
- Jacob Eapen, MD - aye

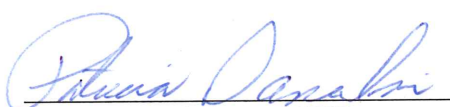
The motion carried.

There being no further business, Director Nicholson adjourned the meeting at 7:50pm.

ADJOURNMENT



 Michael Wallace
 President



 Patricia Danielson, RHIT
 Secretary