

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, March 13, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD, Jacob Eapen, MD; Michael Wallace; Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Ruth McGautha, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Tina Nunez, Stephanie Williams, Robert Alfieri, Albert Brooks MD, John Lee, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Rob Lanci, Nick Legge, Paul Kozachenko

Also present: Carmen Agcaoili MD, Jack W. Balch, Lisel Wells, Graham Beck

Ed Fayen, Senior Associate Administrator, introduced Jack W. Balch, an original member of the Washington Township Health Care District Independent Citizens' Bond Oversight Committee, who has served as Chairperson of the Committee. Mr. Balch reported on the completion of the Citizens Bond Oversight Committee's responsibilities as the bond monies have been spent. He noted that the project came in on time and slightly under budget.

*EDUCATION SESSION:
Citizens Bond Oversight
Committee Report*

Nancy Farber, Chief Executive Officer, introduced Carmen Agcaoili, MD, Director of the Intensivist Program, Intensive Care Unit who gave a presentation on the January medical mission to the Philippines. She stated that several staff members from Washington Hospital accompanied her on this mission and that the hospital also donated supplies, medications, and some used equipment.

*EDUCATION SESSION:
2019 Medical Mission to
the Philippines*

Director Stewart stated: *Next is Item 7(a) on the Agenda. Ordinance 19-01, Approving a Formal Agreement for the Private Sale of the Washington Township Health Care District Refunding and Revenue Bonds 2019 Series A. This Ordinance approves the form of Bond Purchase Contract for the negotiated sale of the Bonds to the Underwriter pursuant to the California Health and Safety Code. The Ordinance will be brought back to the board for a second reading thereof. In addition, a Resolution approving the bond issuance and approving the form of other necessary documents will be brought for approval at a future meeting of the Board.*

*FIRST READING:
ORDINANCE 19-01
Revenue Bond Series
2019*

There were no questions and no comments regarding this Ordinance. Therefore, Dr. Stewart made the First Reading: WASHINGTON TOWNSHIP HEALTH CARE DISTRICT ORDINANCE NO. 19-01 APPROVING A FORMAL AGREEMENT FOR THE PRIVATE SALE OF THE WASHINGTON TOWNSHIP HEALTH CARE DISTRICT REFUNDING AND REVENUE BONDS, 2019 SERIES A.

Director Nicholson moved for approval of the minutes of February 13, 25, and 27, 2019.

*APPROVAL OF
MINUTES OF February
13, 25, and 27, 2019*

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye

William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

There were two oral communications. Kim Lake, Chief Nurse representative at Washington Hospital read a brief comment regarding the upcoming 2019 bargaining negotiations between the Hospital and the California Nurses Association (CNA). Lily Marquez Wing, Nurse Representative for CNA addressed the board regarding a survey that had been mailed out to them.

*COMMUNICATIONS:
ORAL*

Director Stewart stated that the Board had received a Letter of Resignation from Patricia Danielson. This will be discussed in further detail later in the meeting.

*COMMUNICATIONS:
WRITTEN*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated February 25, 2019 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Chavarkar, Milan NP; Damman, Jennifer MD; Hsu, Mark MD; Hundal, Sarbjit MD; Okeigwe, Ijeoma MD; Tiglao, Lawrence MD

Temporary Privileges

Hsu, Mark MD

Reappointments – Two Year

Anderson, Steven MD; Chen, Xiaochuan MD; Ellner, Lawrence DPM; Goehner, Paul MD; Kilaru, Prasad MD; Lam, Michael MD; Laver, David DPM; Lewis, David MD; Lin, Jiin MD; Louie, Jennifer MD; Low, Kenneth MD; Nair, Anil MD; Patel, Mihir MD; Shah, Payal MD; Singh, Geeta MD; Smith, Brian MD; Spears, Robert MD; Vora, Samir MD; Wat, Norman DDS; Wilson, Vanessa MD

Reappointments – One Year

Achanta, Kranthi MD; Hung, Sammy MD; Khetrapal, Rabin MD; Larson, David MD; Lin, Horng MD; Minkin, Dale DDS

Transfer in Staff Category

Arcilla, Lida MD; Banthia, Vishal MD; Djavaheerian, Caesar MD; Fox, Alex MD; Hung, Sammy MD; Lewis, David MD; Minkin, Dale DDS; Zee, Daniel MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Htet, Natalie MD

Completion of Proctoring and Advancement in Staff Category

Arcilla, Lisa MD; Banthia, Vishal MD; Djavaheerian, Caesar MD

Delete Privilege Requests

Banthia, Cishal MD; Kilaru, Prasad MD

Conflict of Interest

Achanta, Kranthi MD; Anderson, Steven MD; Hundal, Sarjbit MD; Kilaru, Prasad MD; Lin Bruce Horng MD; Smith, Brian MD

Leave of Absence

Maish, Mary MD

Withdrawal of Application

Adrouny, Adour MD

Resignations

Brown, William MD; Zasslow, Milford MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD – aye
Michael Wallace – aye

The motion carried.

Ruth McGautha, Service League, reported on the Service League activities, including the Annual Meeting held on February 20, 2019 and their donation to the Special Care Nursery. She noted that the Gift Shop in working with Information Services to install a new updated point-of-sales applications which will Go Live in April. This is Ms. McGautha's first Board meeting as Service League President.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 594 Medical Staff members which includes 354 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- February 20th – Colorectal Cancer: Foods to Eat and Avoid
- February 21st – Healthy Gut, Healthy You
- February 21st – Careers Choices in Rehabilitation and Respiratory Services
- February 22nd – First Aid Booth & Athletic Trainers at Special Olympics Basketball Tournament at Newark Memorial High School
- February 23rd – Health Fair at WTMF Foundation Newark location
- March 2nd – Strategies for Wellness event hosted by Alameda County's Commission on the Status of Women
- March 6th – How to Prevent Financial Elder Abuse/Fraud

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- March 16th – Stroke Awareness Day
- March 19th – Advance Care Planning – Five Wishes
- March 21st – Laugh Without Leaking: Understanding Female Urinary Incontinence
- March 26th – Stop Diabetes Before It Starts
- April 3rd – Metabolic Disorders
- April 4th – Kidney Health and Diabetes
- April 9th – Stroke Prevention
- April 16th – Life After a Stroke

Bay Area Healthier Together

In the month of February, Bay Area Healthier Together's topic was the Heart Health featuring Dr. Ramin Beygui..

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

- The Foundation will host the 34th Annual Golf Tournament at Castlewood Country Club on Thursday, May 2, 2019.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Board of Directors Report

WTHD Board Members attended the Fremont Education Foundation's Excellence in Education Gala on February 22nd, the Deaf Plus Adult Community's *Hope Grows Here* Gala on February 23rd, and Abode Services' Journey Home Breakfast on March 1st.

*WASHINGTON
TOWNSHIP BOARD OF
DIRECTORS REPORT*

On Saturday, March 2nd, at the Annual Women of the Year Celebration at Chabot Community College, Assemblymember Bill Quirk presented Board Member Pat Danielson with the Life Achievement award for her dedication to public service and her tireless advocacy for health care in southern Alameda County.

Washington on Wheels

The WOW Mobile Clinic provided quality health care services at the TCV Food Bank and Thrift Store and the Family Resource Center in Fremont, Ruggieri Senior Center, Union City Family Center, and Our Lady of the Rosary Church in Union City, and the Viola Blythe Community Services Center and the Salvation Army in Newark. WOW also provided hearing and vision screenings for students of the Fremont Unified School District State Preschool Program. The total number of community members receiving health care from the WOW van during the month of February was 175.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 37,652 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of January, Washington Hospital's cable channel 78, InHealth, aired these programs:

*HOSPITAL CALENDAR:
InHealth*

- Diabetes and Heart Health
- Aortic Valve Disease: What You Should Know About TAVR
- Colorectal Cancer and Foods to Eat and Avoid
- Voices in Health: Antimicrobial Stewardship
- February Citizens Bond Oversight Committee Meeting
- February District Board of Directors Meeting

Awards and Recognition

- Commission on Cancer: Three Year with Commendation accreditation
- Association for the Advancement of Medical Instrumentation (AAMI): 2019 Spirit of AAMI Award to Paul Kelley, Director of Biomedical and Green Initiative.

*HOSPITAL CALENDAR:
Awards and Recognition*

Employee of the Month

Maria Ezequiel joined Washington Hospital in May 2015 in Human Resources. When a staff change left a void that needed filling, Maria stepped up and skillfully began tackling new tasks.

*HOSPITAL CALENDAR:
Employee of the Month –
Maria Ezequiel*

Mary Bowron, Chief of Quality and Resource Management presented the Quality Dashboard for the quarter ending December 2018 comparing WHHS statistics to State and National benchmarks. Venous Thromboembolism: VT Prevention increased to 95% and ICU VT Prevention decreased to 99%. Stroke: Our performance was perfect for Stroke Education. Discharge Meds to Prevent Clots was slightly lower and Rehab Assessment was at benchmark this quarter. Central Line Associated Bloodstream Infections: Our infection rate was lower than predicted. C-Difficile: We were higher than predicted this quarter. We had no MRSA Bloodstream Infections this past quarter. Four out of the last six quarters we had no VRE infections, which was better than our internal benchmark. We had no infections following colon surgery which was below the predicted number of infections. We had no infections following abdominal hysterectomy which was below the predicted number of infections. Our moderate fall with injury rate was below the CalNOC benchmark for the quarter.

*QUALITY REPORT:
Quality Dashboard
Quarter Ending 12/18/18*

The National Patient Safety Goals were reviewed. The Hand Off Communication was better than the Joint Commission Goal of 90% for the last quarter, as well as over the past two years. Patient Identification was at 100% compliance in the last quarter. The Procedure Time Out was at near perfect compliance. Hand Hygiene was at 84.9%.

We had a lower percent of 30-day medicare pneumonia readmissions compared to the CMS national benchmark (10.7% versus 16.9%). 30-day CHF readmissions were higher (24.0% versus 21.7%). Our 30-day readmission rate for AMI discharges was higher than the CMS benchmark (22.7% versus 16.0%).

Chris Henry, Chief Financial Officer, presented the Finance Report for January 2019. The average daily census was 192.6 with admissions of 1,062 resulting in 5,972 patient days. Outpatient observation equivalent days were 207. The average

FINANCE REPORT

length of stay was 5.18 days. The case mix index was 1.414. Deliveries were 110. Surgical cases were 428. Joint Replacement cases were 165. Neurosurgical cases were 23. Cardiac Surgical cases were 5. The Outpatient visits were 7,845 and Emergency visits were 4,607. Total productive FTEs were 1,540.8. FTEs per adjusted occupied bed were 5.60.

Nancy Farber presented the Hospital Operations Report for February 2019. Preliminary information indicated gross revenue for the month at approximately \$182,863,000. The Average Length of Stay of 5.82 and there were 5,621 patient days. There were 361 Surgical Cases and 359 Cath Lab procedures at the Hospital. Deliveries were 113. Non-Emergency Outpatient visits were 7,212. Total FTEs per Adjusted Occupied Bed were 5.56. The Washington Outpatient Surgery Center had 418 cases and the clinics saw approximately 3,370 patients. Total Government Sponsored Preliminary Payor Mix was 74.6%, below the budget of 72.1%. Homeless Patient Total Encounters were 191 with an estimated unreimbursed cost of homeless care of \$691,472.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Eapen moved for adoption of Resolution No. 1194, which is the Resolution of the Board of Directors of Washington Township Health Care District declaring a vacancy and approving an appointment process to fill the vacancy.

*CONSIDERATION OF
RESOLUTION No. 1194
DECLARING A
VACANCY AND
APPROVING AN
APPOINTMENT
PROCESS TO FILL
VACANCY*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen for adoption of Resolution No. 1195, which is the Resolution of the Board of Directors of Washington Township Health Care District approving an amendment to the Washington Township Hospital Service League, Inc. Bylaws.

*CONSIDERATION OF
RESOLUTION No. 1995
APPROVING AN
AMENDMENT TO THE
WASHINGTON
TOWNSHIP HOSPITAL
SERVICE LEAGUE, INC.
BYLAWS*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to execute the

*CONSIDERATION OF
INTERFACES TO*

appropriate contract documents to complete the purchase of eleven Intellibridge Modules to interface with respirators for a total amount not to exceed \$29,500.00.

*RESPIRONICS TO
PHYSIOLOGICAL
MONITORS*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of Copier Replacement hardware for a total amount not to exceed \$48,299.43.

*CONSIDERATION OF
COPIER
REPLACEMENT*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of hardware, software, and implementation services for the Security Event Information Management System for a total amount not to exceed \$182,600.00.

*CONSIDERATION OF
SECURITY EVENT
INFORMATION
MANAGEMENT SYSTEM
- SEIM*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the hardware, software, and implementations services of the Hitachi Vantara Video Management Platform for an amount not to exceed \$266,976.00.

*CONSIDERATION OF
HITACHI VANTARA
VIDEO MANAGEMENT
PLATFORM*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to execute the appropriate contract documents to complete the purchase of new Digital Security Cameras for an amount not to exceed \$54,625.00.

*CONSIDERATION OF
Analog Security Camera
Replacement*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Stewart adjourned the meeting to closed session at 8:11 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.


*ADJOURN TO CLOSED
SESSION*

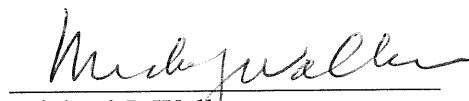
Director Stewart reconvened the meeting to open session at 8:44 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:44 pm.

ADJOURNMENT


Bernard Stewart
President


Michael J. Wallace
Secretary