



# Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 • (510) 797-1111

Nancy Farber, Chief Executive Officer

## Board of Directors

Patricia Danielson, RHIT

Jacob Eapen, M.D.

William F. Nicholson, M.D.

Bernard Stewart, D.D.S.

Michael J. Wallace

## BOARD OF DIRECTORS' MEETING

Wednesday, January 10, 2018 – 6:00 P.M.

Conrad E. Anderson, MD Auditorium

## AGENDA

- |   | <b>PRESENTED BY:</b>   |
|---|--|
| <b>I. CALL TO ORDER &amp; PLEDGE OF ALLEGIANCE</b>  | Michael Wallace<br>Board Member  |
| <b>II. ROLL CALL</b>  | Dee Antonio<br>District Clerk  |
| <b>III. EDUCATION SESSION:</b><br>Triage in Mass Casualty Situations  | Alan Spira, MD<br>Emergency Department Physician   |
| <b>IV. CONSIDERATION OF MINUTES</b><br>December 13, 18, and 19, 2017  | <i>Motion Required</i>   |
| <b>V. COMMUNICATIONS</b>  |  |
| A. Oral   |  |
| B. Written<br><br>From Timothy Tsoi, MD Chief of Staff,<br>dated December 19, 2017 requesting<br>approval of Medical Staff Credentialing<br>Action Items. | <i>Motion Required</i>   |
| <b>VI. INFORMATION</b>  | <b>PRESENTED BY:</b>   |
| A. Service League Report  | Debbie Jackson<br>Service League   |
| B. Medical Staff Report   | Timothy Tsoi, MD<br>Chief of Staff   |
| C. Hospital Calendar  | Nancy Farber<br>Chief Executive Officer  |
| D. Lean/Kaizen Report:<br>Presentation of Lean Certificates and Pins  | Kimberly Hartz<br>Senior Associate Administrator<br><br>Donald Pipkin<br>Chief of Strategic Management |

- |    |   |  |
|----|---|--|
| E. | Construction Report                                       | Ed Fayen<br>Senior Associate Administrator                                       |
| F. | Quality Report:<br>2018 Infection Prevention Program Plan | Mary Bowron, DNP, RN, CIC<br>Senior Director of Quality & Resource<br>Management |
| G. | Finance Report  | Chris Henry<br>Senior Associate Administrator and<br>Chief Financial Officer     |
| H. | Hospital Operations Report                                | Nancy Farber<br>Chief Executive Officer  |

**VII. ACTION**

- A. Consideration of Fifteen-Month Extension for Previously Granted Temporary Construction Easement *Motions Required*
- B. Consideration of PACS Upgrade Project
- C. Consideration of Medistim MiraQ
- D. Consideration of Philips Healthcare Software & Network Upgrade and Patient Link Replacement
- E. Consideration of Allen Table for Neuro Department
- F. Consideration of Budget Amendment to Kitchen Pipe Project
- G. Consideration of Reappointment to Washington Township Hospital Development Corporation

**VIII. ADJOURN TO CLOSED SESSION**

*In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.*

- A. Report and discussion regarding California Government Code section 54957: Personnel matters
- B. Conference regarding medical audit reports, quality assurance reports and privileging pursuant to Health & Safety Code Section 32155.
- C. Report involving a trade secret pursuant to Health & Safety Code section 32106

Board Meeting Agenda

January 10, 2018

Page 3

**IX. RECONVENE TO OPEN SESSION &  
REPORT ON CLOSED SESSION**

Michael Wallace  
Board Member

**X. ADJOURNMENT**

Michael Wallace  
Board Member

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, December 13, 2017 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:02 pm and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Michael Wallace. Directors absent: Patricia Danielson, RHIT; Jacob Eapen, MD

*ROLL CALL*

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Medical Staff; Debbie Jackson, Service League 1<sup>st</sup> President; Dee Antonio, District Clerk

Guests: Ed Faye, Kimberly Hartz, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, Albert Brooks MD, Larry Bowen, John Lee, Rob Lanci

Director Stewart moved for the following slate of Board officer for the calendar year 2017:

*ELECTION OF OFFICERS*

President: Michael Wallace  
First Vice President: Bernard Stewart  
Second Vice President: Jacob Eapen  
Secretary: William Nicholson  
Treasurer: Patricia Danielson

Director Wallace seconded the motion.

Roll call was taken:

William Nicholson, MD - aye  
Bernard Stewart, DDS - aye  
Michael Wallace - aye  
Patricia Danielson, RHIT – absent  
Jacob Eapen, MD – absent

The motion carried. Director Wallace assumed the Chair as President of the Board for 2018.

Nancy Farber, Chief Executive Officer introduced Jack Rose, MD, Co-Medical Director of the Stroke Program and Denise Lynch, RN, Stroke Program Coordinator. Ms. Farber noted that on November 28, 2017, The Joint Commission conducted a very successful one-day stroke program recertification survey. The presentation given tonight was given to the Joint Commission surveyors. Dr. Rose began the presentation with a snapshot of Washington Hospital and continues with a comparison of stroke patient demographics and risk factors comparing Washington Hospital to the nation using 2017 data. The Stroke Program reporting structure, team, and inpatient services were identified and reviewed as well as the Neuroradiology services.

*EDUCATION SESSION:  
Stroke Program at  
Washington Hospital*

Ms. Lynch reviewed the Performance Improvement targets for stroke patients: IV TPA for acute ischemic stroke within 60 minutes and within 45 minutes. There was discussion regarding the implementation of the Code Neuro in 2016 and its related

effect on performance improvement and compliance with Get With the Guidelines measures. Various patient outcomes were reviewed. It was noted that Washington Hospital had the sixth lowest 30-day readmission rate in Alameda County. Patient education tools were reviewed as well as staff education. The Washington Hospital Stroke Team collaborates with Emergency Medical Services (EMS) to send out stroke alerts, and participate in quarterly meetings, provide stroke education. The stroke team also provided stroke education to forty new EMS providers in 2017. Community education was also presented including the stroke support group and monthly stroke presentations.

Achievements and awards for 2016/2017 were reviewed as well as the ongoing performance improvement.

Director Nicholson moved for approval of the minutes of November 8, 20, and 27, 2017.

*APPROVAL OF  
MINUTES OF November  
8, 20, and 27, 2017*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – absent  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:  
ORAL*

The following written communication received from Timothy Tsoi, MD., Chief of Staff, dated November 27, 2017 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:  
WRITTEN*

Appointments

Bennett, Janelle MD; Carnes, Stephanie PA-C; Chahal, Gurpreet MD; Kennedy, Daniel MD; Krishnamurthy, Pramod MD; Kumar, Tarun MD; Mistry, Meenal PA-C

Temporary Privileges

Bennett Janelle MD; Carnes, Stephanie PA-C; Mistry, Meenal PA-C; Wartman, Sarah MD

Reappointments – Two Year

Besh, Basil MD; Chawla, Mundeep MD; Dressier, Gail MD; Falkenburg, Joann MD; Ghayoumi, Afshin MD; Goldin, Michael MD; Hartford, James MD; Jolly Shashank MD; Joshi, Chelsea PA-C; Kelly, Thomas MD; Koransky, Mark MD; Lee, Richard MD; Levin, David MD; Mahal Surjit MD; McCarthy, Danny DO; Phan, Huey MD; Rostami, Nahid MD; Saleh, Mark MD; Wasieleski, Lindsay MD

Reappointments – One Year

Brooks, Albert MD; Dearborn, John MD

Transfer in Staff Category

Angroola, Amardeep MD; Arora, Rohit MD; Beg, Sumbul MD; Beissner, Irene MD; Doshi, Neeti MD; Goldman, Robin MD; Khoury, Basel MD; Mahal, Surjit MD; Mogal, AmyCecilia MD; Orenberg, David MD; Wasieleski, Lindsay MD; Zeidan, Frank MD

Completion of Proctoring & Advancement in Staff Category

Angroola, Amardeep MD; Arora, Rohit MD; Beg, Sumbul MD; Beissner, Irene MD; Doshi, Neeti MD; Goldman, Robin MD; Khoury, Basel MD; Mogal, AmyCecilia MD

Addition of Physician Supervisor

Chun, Anna PA-C; Joshi, Chelsea PA-C

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Luo, Cindy PA-C; Shah, Payal MD; Zee, Daniel MD

Extension of Proctorship and Provisional Category

Ahmad, Shahzad MD; Chickaballapur, Ajith MD; Moran-Gates, Taylor MD; Sane, Mona MD; Van der Hagen, Lois MD; Wedekind, Cristian CCP; Wong Helen MD

New Privilege Requests

Saleh, Mark MD; Wartman, Sarah MD

Delete Privilege Requests

Dressler, Gail MD

Resignations

Ahmadi, Ebrahim MD; Anwar, Temoor MD; Araujo, John PA-C; Bederov, Igor NP; Harmon, Michael MD; Hopson, Christina DO; Jain Bhawna MD; Kapila, Rishi MD; Khok, Nee PA-C; Kim, Kyong-Mee MD; Li, Wendie MD; Molitorisz, Szilvia MD; Ngo, Lily MD; Parany, Gregory MD; Mishra, Vikash MD; Saxena, Gunjan MD; Siddiqui, Pervez MD; Syed, Ghufuran MD; Tom, Peter MD; Tran, Michael MD; Wilson, Fredrick MD; Yun, Romy MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – absent  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

Debbie Jackson, Service League, reported on the Service League activities. The Gift Shop's Annual Holiday Gift Shop Show took place November 13<sup>th</sup> and 14<sup>th</sup>. An Information Session was held November 15<sup>th</sup> and an orientation session on November 21<sup>st</sup>. The total volunteer staffing hours for the month of November 2017: 2,479.

*SERVICE LEAGUE  
REPORT*

Dr. Timothy Tsoi reported there are 585 Medical Staff members which includes 336 active members.

*MEDICAL STAFF  
REPORT*

**The Hospital Calendar video highlighted the following events:**

*HOSPITAL CALENDAR:  
Community Outreach*

**Past Health Promotions & Outreach Events**

During the month of November, Lucy Hernandez, Community Outreach Project Manager, presented 6 hand hygiene classes for students at Hirsh and Ardenwood elementary schools in Fremont, Information was provided on proper hand washing and hygiene to prevent infection and the spread of germs. 145 students attended

On Thursday, November 16<sup>th</sup>, Father Jeff Finley, Palliative Care Coordinator, presented "Getting Through the Holidays When You are Grieving." 26 people attended.

Also on Thursday, November 16<sup>th</sup>, as part of the Women Empowering Women series, Dr. Victoria Leiphart, gynecologist, presented "Mindful Eating for the Holidays." 15 people attended.

On Saturday, November 18<sup>th</sup>, Washington Hospital hosted the annual Abdominal Aortic Aneurysm Screening. Dr. Ash Jain, cardiologist, Dr. Gabriel Herscu, vascular and endovascular surgeon, and Dr. Sarah Wartman, vascular surgeon, were on hand to interpret results from this Doppler screening. Of the 99 screened, 6 were found to have possible aortic aneurysms and 15 were found to have other serious health conditions.

On Saturday November 25<sup>th</sup>, Washington Hospital sponsored the 2<sup>nd</sup> Annual Guy Emanuele Tip-Off Showcase at James Logan High School. The showcase offered health information and featured a high school basketball tournament with 20 teams from the Bay Area. The Team Spirit Award went to Heritage Boys Basketball for the most crowd to support their team. Kent Ashby from Deer Valley High School and Malikhi Miller from El Cerrito High School won the sportsmanship awards. The awards were presented by the Washington Hospital's Sports Medicine program. More than 4,000 people attended.

On Wednesday, November 29<sup>th</sup>, as part of the Speaker's Bureau, Doug Van Houten, RN, presented, "Stroke Prevention" to the residents and staff of the Masonic Homes of California in Union City. 30 people attended

**Upcoming Health Promotions & Community Outreach Events**

On Thursday, January 18<sup>th</sup> from 7 to 8:30 pm, as part of the Women Empowering Women series, Dr. Victoria Leiphart, will present "New Year, New You – Goal Setting."

The Washington Township Medical Foundation will host two Community Open House events at the Newark and Nakamura Clinics on February 1<sup>st</sup> and 7<sup>th</sup> from 6 to 8 pm. Community members will have an opportunity to meet with the clinics' providers and staff. These free events will include a special presentation by Dr. Victoria Leiphart on "Difficult Conversations: Tips on How to Talk to Your Health Care Provider."

On Thursday February 1<sup>st</sup> from 6 to 8 pm, as part of the Diabetes Matters Series, Vida Reed, RN, will present "Diabetes 101."

On Thursday February 8th from 6:30 to 8 pm, Washington Hospital will launch the 2018 Mental Health Educational Series. Mental Health is an area that merits increased education and information regarding available resources. This eight-part comprehensive series will feature expert speakers on various area of mental health. Participants are not required to attend every class.

Topics include:

- Understanding Mood Disorders
- Understanding Anxiety Disorders
- Crisis Intervention
- Understanding Psychotic Disorders
- The Link between Substance Abuse and Mental Health Disorders
- When Depression Occurs with Other Medical Conditions
- Mental Wellness
- Family Support: Caring for those with Mental Health Disorders

### **Washington Hospital Healthcare Foundation**

For the 22nd year, Washington Hospital Healthcare Foundation welcomed the holiday season with the Trees of Angels celebrations. These tree lightings raise funds for hospice and palliative care in the Washington Township Healthcare District. The Trees of Angels celebrations were founded twenty-two years ago by Al Bernardin, the owner of several McDonalds restaurants in the Tri-City area. After witnessing the care given to a loved one by hospice nurses, Al decided to work with Washington Hospital to raise funds for families that did not have the means to pay for hospice care themselves.

Al's son, Mark Bernardin, has continued the tradition, and each year the Hospital and the Bernardin family light the Angel Tree together at McDonald's Restaurant at the corner of I-680 and Mission Boulevard. In recent years, the Bernardin family and Trees of Angels have provided funds to help establish a palliative care program at Washington Hospital that focuses on relieving suffering for patients being treated for a serious illness.

The festivities began on Monday, November 27, when Fremont Mayor Lily Mei lit the Angel Tree at the Bernardin Family McDonald's. Approximately 75 District residents joined the Foundation for the occasion and were treated to seasonal music

*HOSPITAL CALENDAR:  
Washington Hospital  
Foundation Report*



sung by the Dickens Caroling Group.

On Thursday, November 30, the Foundation hosted a tree lighting at Washington West, where Past President of the Foundation, Rod Silveira, emceed and the Prince of Peace Christian School Handbell Choir entertained the crowd.

The Foundation partnered with the City of Newark on December 4 to light the municipal holiday tree at Newark City Hall. Helen Kennedy, President of the Foundation, made remarks and the Cougar Choraliers from Newark Memorial High School sang for the crowd.

Four nights later, on December 8, the Foundation joined with Union City and the Union City Chamber of Commerce to light a holiday tree at City Hall. Helen Kennedy emceed the event and the James Logan High School Jazz Singers set a festive mood for the event. 250 Union City residents watched as Mayor Carol Dutra-Vernaci threw the switch to light the tree at City Hall.

### **The Washington Township Healthcare District Board of Directors Report**

Washington Township Healthcare District Board Members attended the Niles Festival of Lights Parade on November 24<sup>th</sup>, the Masonic Homes of California holiday tree lighting on December 7<sup>th</sup>, and the Newark Chamber of Commerce Holiday Luncheon, also on December 7<sup>th</sup>.

### **Washington Hospital Employee Association, W.H.E.A.**

The fires in the North Bay caused historic damage and the forced evacuation of thousands of residents. In response WHEA raised funds to assist families impacted in Napa, Sonoma and Mendocino counties and other areas of Northern California. To date WHEA raised \$1,670.

### **Washington On Wheels Mobile Health Clinic, W.O.W.**

Washington on Wheels (WOW) mobile health clinic is temporarily in Santa Rosa, California, helping support our North Bay neighbors who were devastated by October's wild fires. Santa Rosa Community Health serves 50,000 patients annually. The wild fires caused extensive fire, smoke and water damage to its largest clinic, Vista Campus, and resulted in the loss of 56 patient exam rooms. The urgent need for temporary clinic space is the reason that WOW is now in Santa Rosa. Our mobile health clinic provides two temporary exam rooms.

### **Internet and Social Media Marketing**

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed pages include: Employment, About WHHS, Programs and Services, and Physician Finder.

### **InHealth - Channel 78**

During the month of November, Washington Hospital's cable channel 78, InHealth, captured new programming including three Health and Wellness programs titled "Nutrition Myths", "Understanding HPV: What You Need to Know" and "Getting Through the Holidays When You are Grieving" and special presentations called

WASHINGTON  
TOWNSHIP  
HEALTHCARE  
DISTRICT:  
Washington Hospital  
Employee Association,  
W.H.E.A.  
HOSPITAL CALENDAR:  
Washington On Wheels  
Mobile Health Van

HOSPITAL  
CALENDAR:  
Internet and Social  
Media Marketing

HOSPITAL  
CALENDAR:  
InHealth

“Heart Health and Diabetes: What is the Connection?” and “Quick Meals on a Budget.” In addition, InHealth aired a Diabetes Matters program titled “Exercise IS Medicine” a public service announcement on the importance of flu vaccination while you are pregnant, and the Facilities Master Plan Update: Phase 2. InHealth also aired the November Board of Directors' Meeting.

Mr. Farber noted the Centers for Medicare and Medicaid Services (CMS) conducted a 4-day validation survey.

### **Employee of the Month**

Our December Employee of the Month is Sharron Pullium, Legal Analyst. Sharron has played a critical role in our compliance department since 2012. She assists with contract management (both vendors and physicians), claims management, subpoena requests, and Hospital numbered memorandums on policies and procedures. Because of her commitment to compliance with strict privacy and confidentiality laws at the federal, state, and local levels, and her ever-present enthusiasm to take on new challenges, she is a valued member of the Compliance team.

It's fitting that Sharron is the December employee of the month as the holiday season played a role in her decision to become a legal analyst. Working in retail management for 22 years, Sharron could not enjoy Christmas day (and certainly not Thanksgiving!) the way others did—the 4 a.m. alarm loomed ahead. Seeking a career with meaning and a better work-life balance, Sharron went back to school to become a paralegal. Working for several law firms, Sharron learned the many facets of civil law and honed her skills. In 2012, she accepted a contract role at Washington Hospital and was immediately impressed with the atmosphere. The Patient First Ethic and dedication of her co-workers to work hard to fairly represent both the Hospital and our patients, makes coming to work a pleasure. Sharron raised two daughters and now enjoys the company of her three grandchildren—and she looks forward to spending lots of quality time with them this holiday season.

Nancy Farber introduced Bettina Kurkjian MD, Director of the Kaizen Promotion Office, Cheryl Bernal RN, Director of Kaizen, and Chris Brown, Director of Kaizen who presented the Role of Lean in Transition to MHCCP. Dr. Kurkjian talked about the 3-P Design process reviewing the methodology and information flow 3P looks at the physical flow of staff and patients. Ms. Bernal reviewed the processed in the ED, specifically the Signaling, Patient Handoff, and Standard Work. Mr. Brown reviewed the 5S process in workplace organization and the four transition workshops planned from February through August involving the ICU and the ED.

Ed Fayan presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the civil and underground for the new loading dock and passageway; the start of site work at the south ED entrance; the ground floor elevator lobby, first floor ED waiting room; main lobby; closing out the leave out bay for the material hoist on the second floor; second floor respiratory therapy; pavers and the landscape garden area on the second floor; buildout of the second

*HOSPITAL  
CALENDAR:  
Employee of the Month –  
Sharron Pullium*

*LEAN/KAIZAN  
UPDATE  
Role of Lean in  
Transition to MHCCP*

*CONSTRUCTION  
REPORT  
Construction Update*

floor ICU/CCU nurse station; third floor corridor; third floor atrium framing; installation of the remaining metal panels on the west side; ending with the Site View. The construction timeline was reviewed and Mr. Fayen noted that the construction is proceeding on time.

Mary Bowron, Senior Director of Quality and Resource Management gave a presentation on the various national hospital ratings systems reviewing their diverse approaches to the evaluation of quality of care. She noted that Washington Hospital believes in transparency of quality data through public reporting of current, valid, reliable and evidence-based quality and patient safety data. It was noted that many ratings organizations may profit from their reports by requiring hospitals to “pay to play” and charging consumers fees to view report cards. Ms. Bowron reviewed several recent Washington Hospital ratings and awards including the Healthgrades and US News and World Report ratings. The Leapfrog Group was also discussed.

*QUALITY REPORT:  
National Hospital Rating  
Systems for Quality and  
Patient Safety*

Chris Henry, Chief Financial Officer, presented the Finance Report for October 2017. The average daily census was 154.1 with admissions of 1,035 resulting in 4,777 patient days. Outpatient observation equivalent days were 141. The average length of stay was 4.68 days. The case mix index was 1.451. Deliveries were 140. Surgical cases were 337. Joint Replacement cases were 132. Neurosurgical cases were 27. Cardiac Surgical cases were 9. The Outpatient visits were 7,741 and Emergency visits were 4,362. Total productive FTEs were 1,250.9. FTEs per adjusted occupied bed were 6.76.

*FINANCE REPORT*

Nancy Farber presented the Hospital Operations Report for November 2017. Preliminary information indicated gross revenue for the month of November at approximately \$166,294,000. The Average Length of Stay of 4.37 and there were 4,735 patient days. There were 362 Surgical Cases and 285 Cath Lab procedures at the Hospital. Deliveries for October were 148. Non-Emergency Outpatient visits were 7,228. FTEs per Adjusted Occupied Bed were 6.27. The Washington Outpatient Surgery Center had 510 cases and the clinics saw approximately 3,550 patients.

*HOSPITAL  
OPERATIONS REPORT*

Director Nicholson moved that the Board of Directors accept the Audit Report for Fiscal Year ending June 30, 2017 as presented at the October 11, 2017 Board of Directors' meeting and that the Secretary be directed to publish the report in accordance with applicable law and Hospital Policies and Procedures.

*CONSIDERATION OF  
AUDIT REPORT FOR  
FISCAL YEAR 2017*

Director Stewart seconded the motion.  
Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – absent  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software, and implementation services in an amount not to exceed \$1,174,393.00.

*CONSIDERATION OF  
HOSPITAL PHONE  
SYSTEM UPGRADE*

Director Stewart seconded the motion.  
Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS - aye  
Jacob Eapen, MD – absent  
William Nicholson, MD - aye  
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 8:15 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED  
SESSION*

Director Wallace reconvened the meeting to open session at 8:40 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:40 pm.

*ADJOURNMENT*

---

Michael Wallace  
President

---

William Nicholson, MD  
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, December 18, 2017 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:02 p.m. and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken. Directors present: Michael Wallace; Bernard Stewart, DDS; William Nicholson, MD  
Excused: Patricia Danielson, RHIT; Jacob Eapen, MD

*ROLL CALL*

Also present: Nancy Farber, Chief Executive Officer; Kimberly Hartz, Sr. Associate Administrator; Bryant Welch, Associate Administrator; Tina Nunez, Associate Administrator; Paul Kozachenko, Attorney; Albert Brooks MD; Tim Fallon, Consultant; Larry Tramutola, Consultant; Dee Antonio, District Clerk

There were no oral communications.

*COMMUNICATIONS*

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Wallace adjourned the meeting to closed session at 6:02 p.m., as the discussion pertained to Hospital trade secrets, personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

*ADJOURN TO CLOSED SESSION*

Director Wallace reconvened the meeting to open session at 8:45.p.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

In accordance with District Law, Policies and Procedures, Director Nicholson moved for the denial of a claim presented on November 17, 2017 on behalf of Joel Perisho and that the Chief Executive Officer be directed to provide notice in accordance with government code section 94956.

*CONSIDERATION OF CLAIM: SHU MIN HUANG*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye  
Bernard Stewart, DDS – aye  
William Nicholson, MD – aye  
Jacob Eapen, MD – absent  
Patricia Danielson, RHIT – absent

The motion carried.

There being no further business, Director Nicholson adjourned the meeting at 8:47 p.m.

*ADJOURNMENT*

\_\_\_\_\_  
Michael Wallace  
President

\_\_\_\_\_  
William Nicholson, MD  
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Tuesday, December 19, 2017 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 7:30 a.m.

*CALL TO ORDER*

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS  
Excused: Patricia Danielson, RHIT; Michael Wallace; Jacob Eapen, MD

*ROLL CALL*

Also present: Timothy Tsoi, MD; Kranthi Achanta, MD; Peter Lunny, MD; Jan Henstorf, MD; Albert Brooks, MD; Kimberly Hertz, Senior Associate Administrator; John Romano, MD; Stephanie Williams, Associate Administrator

There were no oral or written communications.

*COMMUNICATIONS*

Director Nicholson adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

*ADJOURN TO CLOSED SESSION*

Director Nicholson reconvened the meeting to open session at 9:00 a.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

There being no further business, the meeting was adjourned at 9:00 a.m.

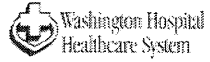
*ADJOURNMENT*

---

Michael Wallace  
President

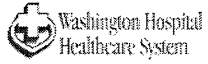
---

William Nicholson, MD  
Secretary



**WASHINGTON HOSPITAL**  
**MONTHLY OPERATING REPORT**

**November 2017**



**WASHINGTON HOSPITAL  
INDEX TO BOARD FINANCIAL STATEMENTS  
November 2017**

<b><u>Schedule Reference</u></b>	<b><u>Schedule Name</u></b>
<b>Board - 1</b>	Statement of Revenues and Expenses
<b>Board - 2</b>	Balance Sheet
<b>Board - 3</b>	Operating Indicators





---

# Memorandum

**DATE:** January 4, 2018  
**TO:** Board of Directors  
**FROM:** Nancy Farber  
**SUBJECT:** Washington Hospital – November 2017  
Operating & Financial Activity

---

## SUMMARY OF OPERATIONS – (Blue Schedules)

### 1. Utilization – Schedule Board 3

<u>ACUTE INPATIENT:</u>	November <u>Actual</u>	<u>Budget</u>	Current 12 <u>Month Avg.</u>
Average Daily Census	157.8	158.3	170.6
# of Admissions	1,022	954	1,055
Patient Days	4,735	4,750	5,183
Discharge ALOS	4.37	4.98	4.84

<u>OUTPATIENT:</u>	November <u>Actual</u>	<u>Budget</u>	Current 12 <u>Month Avg.</u>
OP Visits	7,228	7,050	7,071
ER Visits	4,031	4,272	4,441
Observation Equivalent Days – OP	122	207	162

Comparison of November acute inpatient statistics to those of the budget showed a higher level of admissions and a lower level of patient days. The average length of stay (ALOS) based on discharged days was below budget. Outpatient visits were higher than budget. Emergency Room visits were below budget for the month.

2. **Staffing – Schedule Board 3**

Total paid FTEs were 32.5 above budget. Total productive FTEs for November were 1,293.4, 34.0 above the budgeted level of 1,259.4. Nonproductive FTEs were 1.5 below budget. Productive FTEs per adjusted occupied bed were 6.28, 0.50 above the budgeted level of 5.78. Total FTEs per adjusted occupied bed were 7.06, 0.54 above the budgeted level of 6.52.

3. **Income - Schedule Board 1**

For the month of November the Hospital realized income of \$1,489,000 from operations.

Total Gross Patient Service Revenue of \$166,295,000 for November was 0.7% above budget.

Deductions from Revenue of \$125,942,000 represented 75.73% of Total Gross Patient Service Revenue. This percentage is below the budgeted amount of 76.77%, primarily due to payor mix.

Total Operating Revenue of \$40,851,000 was \$1,919,000 (4.9%) above the budget.

Total Operating Expense of \$39,362,000 was \$1,537,000 (4.1%) above the budgeted amount.

The Total Non-Operating Income of \$1,206,000 for the month includes an unrealized loss on investments of \$498,000 and property tax revenue of \$1,356,000.

The Total Net Income for November was \$2,695,000, which was \$162,000 less than the budgeted income of \$2,857,000.

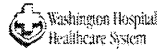
The Total Income for November using FASB accounting principles, in which the unrealized loss on investments and property tax revenues are removed from the non-operating income and expense, was \$1,837,000 compared to budgeted income of \$1,502,000.

4. **Balance Sheet – Schedule Board 2**

There were no noteworthy changes in assets and liabilities when compared to October 2017.

NANCY FARBER  
Chief Executive Officer

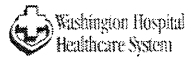
NF/CH



**WASHINGTON HOSPITAL**  
**STATEMENT OF REVENUES AND EXPENSES**  
**November 2017**  
**GASB FORMAT**  
**(In thousands)**

<u>November</u>				<u>YEAR TO DATE</u>				
<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>
				<b>1</b>	<b><u>OPERATING REVENUE</u></b>			
\$ 127,406	\$ 119,985	\$ 7,421	6.2%	<b>2</b>	INPATIENT REVENUE	\$ 609,955	\$ 601,833	\$ 8,122 1.3%
38,889	45,223	(6,334)	-14.0%	<b>3</b>	OUTPATIENT REVENUE	204,849	224,033	(19,184) -8.6%
<b>166,295</b>	<b>165,208</b>	<b>1,087</b>	<b>0.7%</b>	<b>4</b>	<b>TOTAL PATIENT REVENUE</b>	<b>814,804</b>	<b>825,866</b>	<b>(11,062) -1.3%</b>
<b>(125,942)</b>	<b>(126,832)</b>	<b>890</b>	<b>0.7%</b>	<b>5</b>	<b>CONTRACTUAL ALLOWANCES</b>	<b>(617,206)</b>	<b>(634,092)</b>	<b>16,886 2.7%</b>
<b>75.73%</b>	<b>76.77%</b>			<b>6</b>	<b>CONTRACTUAL AS % OF REVENUE</b>	<b>75.75%</b>	<b>76.78%</b>	
<b>40,353</b>	<b>38,376</b>	<b>1,977</b>	<b>5.2%</b>	<b>7</b>	<b>NET PATIENT REVENUE</b>	<b>197,598</b>	<b>191,774</b>	<b>5,824 3.0%</b>
498	556	(58)	-10.4%	<b>8</b>	OTHER OPERATING INCOME	2,389	2,681	(292) -10.9%
<b>40,851</b>	<b>38,932</b>	<b>1,919</b>	<b>4.9%</b>	<b>9</b>	<b>TOTAL OPERATING REVENUE</b>	<b>199,987</b>	<b>194,455</b>	<b>5,532 2.8%</b>
				<b>10</b>	<b><u>OPERATING EXPENSES</u></b>			
16,056	15,843	(213)	-1.3%	<b>11</b>	SALARIES & WAGES	80,451	79,466	(985) -1.2%
6,013	5,281	(732)	-13.9%	<b>12</b>	EMPLOYEE BENEFITS	30,941	28,546	(2,395) -8.4%
4,548	4,458	(90)	-2.0%	<b>13</b>	SUPPLIES	21,470	22,558	1,088 4.8%
4,647	4,430	(217)	-4.9%	<b>14</b>	PURCHASED SERVICES & PROF FEES	23,604	22,476	(1,128) -5.0%
1,334	1,430	96	6.7%	<b>15</b>	INSURANCE, UTILITIES & OTHER	7,086	7,609	523 6.9%
3,402	2,974	(428)	-14.4%	<b>16</b>	PROVISION FOR DOUBTFUL ACCOUNTS	16,770	14,866	(1,904) -12.8%
2,806	2,806	-	0.0%	<b>17</b>	DEPRECIATION	13,867	13,867	- 0.0%
556	603	47	7.8%	<b>18</b>	INTEREST EXPENSE	3,187	3,119	(68) -2.2%
<b>39,362</b>	<b>37,825</b>	<b>(1,537)</b>	<b>-4.1%</b>	<b>19</b>	<b>TOTAL OPERATING EXPENSE</b>	<b>197,376</b>	<b>192,507</b>	<b>(4,869) -2.5%</b>
<b>1,489</b>	<b>1,107</b>	<b>382</b>	<b>34.5%</b>	<b>20</b>	<b>OPERATING INCOME (LOSS)</b>	<b>2,611</b>	<b>1,948</b>	<b>663 34.0%</b>
<b>3.64%</b>	<b>2.84%</b>			<b>21</b>	<b>OPERATING INCOME MARGIN %</b>	<b>1.31%</b>	<b>1.00%</b>	
				<b>22</b>	<b><u>NON-OPERATING INCOME &amp; (EXPENSE)</u></b>			
273	274	(1)	-0.4%	<b>23</b>	INVESTMENT INCOME	1,340	1,406	(66) -4.7%
(33)	-	(33)	0.0%	<b>24</b>	REALIZED GAIN/(LOSS) ON INVESTMENTS	(60)	-	(60) 0.0%
293	306	(13)	-4.2%	<b>25</b>	RENTAL INCOME, NET	1,244	1,528	(284) -18.6%
(185)	(185)	-	0.0%	<b>26</b>	AMORTIZATION OF INTANGIBLE ASSETS	(922)	(922)	- 0.0%
1,356	1,355	1	0.1%	<b>27</b>	PROPERTY TAX REVENUE	6,768	6,753	15 0.2%
(498)	-	(498)	0.0%	<b>28</b>	UNREALIZED GAIN/(LOSS) ON INVESTMENTS	(807)	-	(807) 0.0%
<b>1,206</b>	<b>1,750</b>	<b>(544)</b>	<b>-31.1%</b>	<b>29</b>	<b>TOTAL NON-OPERATING INCOME &amp; EXPENSE</b>	<b>7,563</b>	<b>8,765</b>	<b>(1,202) -13.7%</b>
<b>\$ 2,695</b>	<b>\$ 2,857</b>	<b>\$ (162)</b>	<b>-5.7%</b>	<b>30</b>	<b>NET INCOME (LOSS)</b>	<b>\$ 10,174</b>	<b>\$ 10,713</b>	<b>\$ (539) -5.0%</b>
<b>6.60%</b>	<b>7.34%</b>			<b>31</b>	<b>NET INCOME MARGIN %</b>	<b>5.09%</b>	<b>5.51%</b>	
				<b>32</b>	<b>NET INCOME (LOSS) USING FASB PRINCIPLES**</b>	<b>\$ 4,213</b>	<b>\$ 3,960</b>	<b>\$ 253 6.4%</b>
<b>4.50%</b>	<b>3.86%</b>				<b>NET INCOME MARGIN %</b>	<b>2.11%</b>	<b>2.04%</b>	

\*\*NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME AND UNREALIZED GAIN/(LOSS) ON INVESTMENTS

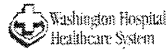


**WASHINGTON HOSPITAL  
BALANCE SHEET**

November 2017  
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			LIABILITIES, NET POSITION AND DEFERRED INFLOWS		
	November 2017	Audited June 2017		November 2017	Audited June 2017
<b>CURRENT ASSETS</b>			<b>CURRENT LIABILITIES</b>		
1	\$ 45,972	\$ 49,180	1	\$ 7,230	\$ 5,306
2	52,672	61,160	2	31,094	42,211
3	12,325	7,728	3	58,164	55,681
4	<u>110,969</u>	<u>118,068</u>	4	9,889	10,245
			5	<u>106,377</u>	<u>113,443</u>
			<b>LONG-TERM DEBT OBLIGATIONS</b>		
<b>ASSETS LIMITED AS TO USE</b>			6	231,982	238,414
6	169,568	141,155	7	339,188	340,646
7	48,369	73,744	<b>OTHER LIABILITIES</b>		
8	47,144	46,956	10	65,182	61,754
9	8,932	24,812	11	9,085	8,671
10	15,416	15,427	12	42,536	41,235
11	<u>289,429</u>	<u>302,094</u>	14	475,443	465,268
13	162,922	156,106	15	<u>\$ 1,269,793</u>	<u>\$ 1,269,431</u>
14	685,249	668,477	16	6,220	8,546
15	<u>\$ 1,248,569</u>	<u>\$ 1,244,745</u>	17	<u>\$ 1,276,013</u>	<u>\$ 1,277,977</u>
16	27,444	33,232			
17	<u>\$ 1,276,013</u>	<u>\$ 1,277,977</u>			



**WASHINGTON HOSPITAL  
OPERATING INDICATORS  
November 2017**

12 MONTH AVERAGE	November						YEAR TO DATE				
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.	
170.6	157.8	158.3	(0.5)	0%	1						
5.3	4.1	6.9	(2.8)	-41%	2						
10.0	10.2	11.2	(1.0)	-9%	3						
<u>185.9</u>	<u>172.1</u>	<u>176.4</u>	<u>(4.3)</u>	<u>-2%</u>	4						
4.3	4.5	3.8	0.7	18%	5						
5,183	4,735	4,750	(15)	0%	6						
1,055	1,022	954	68	7%	7						
4.84	4.37	4.98	(0.61)	-12%	8						
1.508	1.488	1.531	(0.043)	-3%	9						
138	146	127	19	15%	10						
25	23	25	(2)	-8%	11						
10	11	10	1	10%	12						
<u>188</u>	<u>182</u>	<u>215</u>	<u>(33)</u>	<u>-15%</u>	13						
<u>361</u>	<u>362</u>	<u>377</u>	<u>(15)</u>	<u>-4%</u>	14						
350	285	311	(26)	-8%	15						
141	148	150	(2)	-1%	16						
7,071	7,228	7,050	178	3%	17						
4,441	4,031	4,272	(241)	-6%	18						
1,255.4	1,293.4	1,259.4	(34.0)	-3%	19						
<u>177.5</u>	<u>161.0</u>	<u>162.5</u>	<u>1.5</u>	<u>1%</u>	20						
<u>1,432.9</u>	<u>1,454.4</u>	<u>1,421.9</u>	<u>(32.5)</u>	<u>-2%</u>	21						
5.59	6.28	5.78	(0.50)	-9%	22						
6.38	7.06	6.52	(0.54)	-8%	23						

<u>PATIENTS IN HOSPITAL</u>										
							153.5	153.3	0.2	0%
							4.5	6.7	(2.2)	-33%
							9.7	11.2	(1.5)	-13%
							<u>167.7</u>	<u>171.2</u>	<u>(3.5)</u>	<u>-2%</u>
							4.4	4.6	(0.2)	-4%
							23,489	23,458	31	0%
							5,096	4,725	371	8%
							4.53	4.96	(0.43)	-9%
<u>OTHER KEY UTILIZATION STATISTICS</u>										
							1.493	1.531	(0.038)	-2%
<u>SURGICAL CASES</u>										
							651	655	(4)	-1%
							125	126	(1)	-1%
							52	57	(5)	-9%
							<u>868</u>	<u>992</u>	<u>(124)</u>	<u>-13%</u>
							<u>1,696</u>	<u>1,830</u>	<u>(134)</u>	<u>-7%</u>
							1,651	1,610	41	3%
							713	765	(52)	-7%
							36,569	35,446	1,123	3%
							21,221	21,644	(423)	-2%
<u>LABOR INDICATORS</u>										
							1,241.8	1,226.5	(15.3)	-1%
							179.5	186.0	6.5	3%
							<u>1,421.3</u>	<u>1,412.5</u>	<u>(8.8)</u>	<u>-1%</u>
							6.06	5.83	(0.23)	-4%
							6.93	6.71	(0.22)	-3%

\* included in Adult and Peds Average Daily Census



GONSALVES & KOZACHENKO  
ATTORNEYS AT LAW

**MEMORANDUM**

DATE: January 3, 2018,  
FROM: Paul Kozachenko, District Counsel  
TO: Board of Directors  
Washington Township Health Care District  
CC: Nancy Farber, Chief Executive Officer  
Ed Fayen, Senior Associate Administrator  
RE: Fifteen-month extension for previously granted Temporary Construction Easement

In 2014, the City of Fremont made a formal offer to the District to acquire non-exclusive easements on District property at 39101 Civic Center Drive and 2500-2780 Mowry Avenue in connection with the Fremont City Center Multi-Modal Improvement Phase II Project (the "Project"). This Project was part of the ongoing implementation of the Fremont Downtown Community Plan.

Specifically, the City wanted to acquire:

1. Pedestrian Pathway Easement over 2,623 square feet of real property;
2. Two Pedestrian and Bicycle Pathway Easements over a total of 9,811 square feet of real property; and
3. A Temporary Construction Easement over a total of 8,429 square feet of real property.

The City required the easements for its Project. The City maintained that the City could acquire the easements through the exercise of the power of eminent domain. Both the District and the City recognized the expense, time, effort and risk to both the District and the City in resolving a potential dispute over compensation for the easements by eminent domain litigation. Therefore, the parties reached an agreement whereby the City paid \$107,000 for the easements ("Purchase Price"). The Board approved the transaction by motion at its meeting on September 21, 2015.

In a letter dated November 2, 2017, the City's Right of Way Agent, Eva Chi Wah Ip, indicated that the City would need to extend the term of the Temporary Construction Easement ("TCE") for up to 15 months, from November 1, 2017 through January 31, 2019. To compensate the

District for the extension, the City has made a formal offer to pay the District \$35,600 for the TCE in the form of \$30,977 in cash and \$4,533 in value for Contributory Improvements within the TCE. The City's offer is in conformance with the California Code of Civil Procedure (related to the Eminent Domain Law).

As a reminder, the TCE covers a total of 8,429 square feet and runs along the roadway within the Raley's shopping center on the south-eastern boundary of the District's property (see Exhibit 1).

In its November 2, 2017 letter, the City has offered to reimburse the District up to \$5,000 to obtain an independent appraisal (as required by law). After review of the Appraisal, the sum offered for the 15-month extension appears to be representative of fair market value. As this is merely an extension of time for a temporary construction easement, we do not believe requiring an independent appraisal is necessary or warranted.

The proposed Right of Way Agreement and Proposed Grant of Temporary Construction Easement mirror the terms of the prior executed agreement and easement except for the extension of the term to January 31, 2019.

For your reference, the following are attached:

- Exhibit 1: Plan showing location of TCE
- Exhibit 2: November 2, 2017 Letter from Eva Chi Wah Ip to Ed Fayen
- Exhibit 3: Appraisal
- Exhibit 4: Proposed Right of Way Agreement
- Exhibit 5: Proposed Grant of Temporary Construction Easement

If the District decides to proceed with accepting the City's offer, we recommend adoption of the following motion:

In accordance with District Law, Policies and Procedures, the Board of Directors authorizes the Chief Executive Officer to execute a Right of Way Agreement (including the grant of the Temporary Construction Easement) for the period November 1, 2017 through January 31, 2019 between the District and the City of Fremont in a form substantially as described in this Memorandum to the Board of Directors; in addition, the Chief Executive Officer is authorized to take any and all further actions which, in the determination of the Chief Executive Officer, are necessary to accomplish the foregoing.





---

## Memorandum

**DATE:** December 12, 2017

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Ed Fayen, Sr. Associate Administrator  
Tina Nunez, Associate Administrator  
John Lee, Chief Information Officer

**SUBJECT:** PACS Upgrade

The hospital picture archiving and communication system (PACS) is critical for storage and access to all patient imaging data. In order to maintain appropriate security levels and stay current with the latest software release, the system is in need of an upgrade. The software solution will be updated from version 10 to version 11.1, and data will be moved to an updated storage solution. In addition, workstations and equipment will be upgraded to eliminate old operating systems that can no longer be properly patched with security updates. Finally, the voice recognition solution used for physician documentation will be updated as well.

By updating the PACS system we will be able to improve the security and availability of the System. Windows operating systems that are not updated are especially vulnerable to virus and malware attacks. It is imperative to replace these older systems. Also, by moving data to an updated version of the software and relocating to new storage, we can resolve software issues, improve performance and ensure its security and a higher degree of system availability.

In accordance with District Law, Policies and Procedures, I request that the Board of Directors authorize the Chief Executive Officer to approve the appropriate contracts to purchase hardware and implementation services in an amount not to exceed \$214,860. These monies are included in the Fiscal Year 2018 IT Project Capital Budget.



---

# Memorandum

**DATE:** December 18, 2017

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Edward J. Fayen, Senior Associate Administrator

**SUBJECT:** Capital request for Medistim MiraQ

Cardiovascular Surgeons Ramin Beygui and Teng Lee have requested the purchase of a Medistim MiraQ Ultimate Patency Verification System with Imaging. This equipment will allow the surgeon to evaluate and analyze graft flow measurements during a CABG in order to avoid conduit failure, which could result in returning to surgery due to a leaking or ineffective graft.

The purchase price for the Medistim is \$174,909.25. It was included in the FY 2018 Fixed Asset Capital Budget.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Medistim MiraQ Ultimate Patency Verification System with Imaging for a total amount not to exceed **\$175,000**.



---

# Memorandum

**DATE:** December 18, 2017

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Edward Fayen, Senior. Associate Administrator, Operations & Management Support Services

**SUBJECT:** Philips Healthcare Software & Network Upgrade and Patient Link Replacement

We need to replace the Philips Patient Link Hardware, Software, and Network, which ties the physiological monitors together (and with EPIC) in the OR, PACU, Cath Lab, and OB/OR. This started as a project to insure that our monitoring system would link to the system going into the Morris Hyman Critical Care pavilion. As it turns out, these upgrades are critical because Philips is discontinuing support for the current network, hardware and software. It will affect the ICU, CCU, ICU overflow, E.D., SCN, O.R., PACU, Cath Lab and OB/OR.

This project has a **14-16 week lead time**. The interface to EPIC for physiological monitors will not change.

The Patient Link Software and Network projects will cost \$189,154.44. This is included in the FY 2018 Project Capital Budget.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Philips Healthcare Software & Network upgrade and Patient Link replacement for a total amount not to exceed **\$190,000**.



---

# Memorandum

**DATE:** December 18, 2017

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Edward J. Fayen, Senior Associate Administrator

**SUBJECT:** RE: Purchase of Hill-Rom Allen Table

Currently we utilize the Mizuho/OSI Jackson table for all spine cases at Washington Hospital. This table was bought in 2003 and has a fifteen year usable life. It is very heavily used by Drs. Kunwar, Eichbaum and Erasmus/Henstorf. They requested last year that we look at a new table.

There has been an intensive evaluation of the Mizuho and Hill-Rom Allen Tables for the last six months; including having both tables brought to the OR for use on cases, so that all surgeons could experience the utility of both tables. After an extensive review, the surgeons have unanimously chosen the Hill-Rom Allen Table as their new table. The cost of the new table is \$112,192.58 and is included in the FY 2018 Fixed Asset Capital Budget.

In accordance with District Law, Policies and Procedures, I request that the Board of Directors authorize the Chief Executive Officer to approve the appropriate contracts to purchase of the Hill-Rom Allen Table in the amount not to exceed **\$112,192.58**.



---

# Memorandum

**DATE:** January 10, 2018

**TO:** Nancy Farber, Chief Executive Officer

**FROM:** Ed Fayen, Senior Associate Administrator

**SUBJECT:** RE: Budget Amendment for Pipe Replacement Project

On November 9, 2016 the Board of Directors approved Resolution #1175. This resolution approved a budget of \$ 1,962,000 to replace the pipes under the kitchen in part of the original building of Washington Hospital.

The Pipe Replacement Project has been underway since July. The work is being done by FW Spencer, the mechanical engineer doing the work on the Hyman Pavilion. Since starting the work, a number of issues have been uncovered. Contaminated soil has appeared around the pipes being replaced, an extra rat slab and moister barrier had to be demolished to get to the pipes, corroded electrical conduit have been discovered , mold has been discovered in the walls and floors of the kitchen, and we had to increase the size of the lift station to meet regulatory requirements. All these conditions have to be ameliorated. Due to the additional scope of work that has been discovered during this project, we have also had to extend the lease of the "Kitchen-To-Go" temporary kitchen in the back of the hospital. The total of the additional scope and extended overhead conditions comes to \$1.3 million.

Unfortunately, when you are dealing with the replacement of underground sewer pipes where you cannot get a good look at existing conditions before starting the project, these types of cost overruns are unavoidable.

I am recommending the Board of Directors adopt Resolution # 1184 which will provide a construction budget amendment of the pipe project for the kitchen for an amount not to exceed \$1.3 million. In accordance with District law policies and procedures, please approve the budget amendment for the Pipe Replacement Project include authorize the CEO to complete all appropriate documents.



---

## Memorandum

**DATE:** January 8, 2018

**TO:** Board of Directors, Washington Township Health Care District

**FROM:** Nancy Farber, Chief Executive Officer

**SUBJECT:** **Reappointment to the Washington Township Hospital Development Corporation**

The Washington Township Hospital Development Corporation is a public benefit (nonprofit) California Corporation which is affiliated with the District. A five member Board of Directors governs the Washington Township Hospital Development Corporation (DEVCO). Its current Board of Directors is: Benn Sah, M.D., Russ Blowers, Miro Garcia, Gloria Villasana Fuerniss, and Jeannie Yee.

I am recommending for consideration by the Board of Directors the reappointment of these individuals to the Washington Township Hospital Development Corporation for the 2018 calendar year.