

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, January 9, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD, Michael Wallace; Directors absent: Jacob Eapen, MD; Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Tina Nunez, Stephanie Williams, Robert Alfieri, Albert Brooks MD, John Lee, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Rob Lanci, Nick Legge, Paul Kozachenko

Items requiring action were taken out of order to accommodate Director Wallace who, due to a family emergency, could not stay for the entire meeting.

Director Nicholson moved for approval of the minutes of December 12, 17, and 20, 2018.

*APPROVAL OF
MINUTES OF December
12, 17, and 20, 2018*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - absent
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated December 20, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Hiraoka, Toshi MD; Ortlip, Timothy MD; Pfaff, Nora MD

Temporary Privileges

Pfaff, Nora MD

Reappointments – Two Year

Ahmed, Sumera MD; Chiang, Stephanie MD; Cho, Joyce MD; Dao, Catherine MD; Eftimie, Bogdan MD; Folan, Luis MD; Gadea, William PA-C; Goldberg, Andrew MD; Guo, Lei MD; Kudaravalli, Padmavathi MD; Thomas, Jeffrey; Umopathy, Krishnamurthy MD

Reappointments – One Year

Ali, Zulfiqar MD; Beygui, Ramin MD

Transfer in Staff Category

Chahal, Gurpreet MD; Krisnamurthy, Pramod MD; Matmari, Paresh MD

Completion of Proctoring & Advancement in Staff Category

Matmari, Paresh MD

New Privilege Requests

Goldberg, Andrew MD; Gadea, William PA-C

Resignations

Alvarez, Marcos MD; Paek, Sung MD; Ravid, Noga MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - absent
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved that the Board reappoint Benn Sah MD, Russ Blowers, Mira Garcia, Gloria Villasana Fuerniss, and Jeannie Yee to the Washington Township Hospital Development Corporation for the 2019 calendar year.

*CONSIDERATION OF
REAPPOINTMENT TO
THE WASHINGTON
TOWNSHIP HOSPITAL
DEVELOPMENT
CORPORATION*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - absent
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

Under the Brown Act, the Board is prohibited from taking action on an item that is not posted on the agenda for at least 72 hours. However, there is an exception under Government Code § 54954.2(b)(2) that permits the Board to take action on an item that was not on the agenda where Board determines, by a two-thirds vote of the Directors at the meeting, that there is a need to take immediate action and the need for the action came to the District's attention after the agenda was posted.

Administration learned about the need for this equipment on the morning of January 7th, after the 72-hour cutoff.

*CONSIDERATION OF
MINI-TELEMETRY
SYSTEM FOR BIRTHING
CENTER*

In accordance with District Law, Policies and Procedures, Director Wallace moved that the Board adopt the finding in the Government Code § 54954.2(b)(2) and that the Board authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Mini-Telemetry System for the Birthing Center for a total amount not to exceed \$67,914.96.

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - absent
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

Director Nicholson left the meeting at 6:09 pm.

Nancy Farber, Chief Executive Officer, introduced Mary Bowron and Brenda Brennan who presented an education session on the new legislation for discharge planning for the homeless. SB 1152 modifies Section 1262.5 of the Health & Safety Code which currently requires hospitals to have a written discharge planning policy. This legislation was introduced in response to media stories about alleged homeless patient “dumping” and implements a set of requirements regarding discharge planning for homeless patients. The law states that the purpose of the homeless patient discharge policy is to help prepare the homeless patient for return to the community by connecting him or her with available community resources, treatment, shelter, and other supportive services. The law does not require hospitals to find or create services that do not exist in the community. The law takes effect January 1, 2019.

*EDUCATION SESSION:
SB 1152: Discharge
Planning for the
Homeless*

Ms. Bowron reviewed the specific requirements that hospitals must meet when developing a discharge plan for the homeless patient. Hospitals must provide the homeless patient with a physician examination and determination of stability for discharge, referral for follow-up care, food, clothing, discharge medications, infectious disease screening, vaccinations, transportation, and assisting the patient to enroll in affordable health care. Further requirements go into effect July 1, 2019 including having a written plan to coordinate with community partners and maintaining a homeless patient log.

Ms. Bowron reviewed the limited resources available in Southern Alameda County and then addressed how Washington Hospital is currently complying with this law. Ms. Brennan gave examples of the kinds of homeless patients that have come through the emergency department during the first week of legislation which included a 49-year-old woman who waited in the ED for 15 hours for a shelter to be identified, a 27-year-old man who arrived by ambulance to get closer to BART, and a 35-year-old man who presented to the ED saying he was here for food and clothing.

Jeannie Yee, Service League, reported on the Service League activities, including a Toy Drive that benefitted the children associated with SAVE, and a Christmas cookie decorating event which featured photos with Santa and Mrs. Claus.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 592 Medical Staff members which includes 356 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- Four hand hygiene presentations for students at Maloney and Mission San Jose Elementary Schools in Fremont

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- January 12th – Health and Wellness Fair blood pressure screenings
- January 17th – Fit is the New Skinny
- January 22nd and January 24th – Sports Physical Clinics at Newark Memorial High School and Irvington High School

Bay Area Healthier Together

In the month of December, Bay Area Healthier Together's topic was Mental Health featuring Dr. Seema Sehgal.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

- The Washington Hospital Healthcare Foundation received a donation for patients spending the holidays in the hospital from students in the Leos Club at James Logan High School.
- The Foundation will host the 34th Annual Golf Tournament at Castlewood Country Club on Thursday, May 2, 2019.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

W.H.E.A

WHEA delivered their donated funds and goods to Butte County Sheriff's office and the Paradise High School.

*WASHINGTON
HOSPITAL EMPLOYEES
ASSOCIATION (WHEA)*

Washington on Wheels

The WOW Mobile Clinic provided quality health care services at the TCV Food Bank and Thrift Store in Fremont, Ruggieri Senior Center in Union City, and the Salvation Army in Newark. WOW also provided occupational health services at Materion in Fremont. The total number of community members receiving health care from the WOW van during the month of December was 35.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 31,024 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of December, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Latino Food Made Healthy
- Keeping Your Brain Healthy
- Taking Charge of Your Health
- How to Sleep Your Way to Better Health
- Healthy Happy Holiday Eating
- Caring for Someone with Dementia
- December District Board of Directors Meeting

*HOSPITAL CALENDAR:
InHealth*

Awards and Recognitions

- Marlene McGee received the DAISY Award for extraordinary nurses
- Commission on Cancer awarded WHHS with Three-Year Commendation
- American College of Surgeons National Accreditation Program for Breast Centers awarded WHHS Three-Year Accreditation
- American Association of Cardiovascular and Pulmonary Rehabilitation awarded Certification to WHHS Pulmonary Rehabilitation Program

*HOSPITAL CALENDAR:
Awards & Recognitions*

Employee of the Month

Josh Blair, Surgical Technologist II worked seven years as an EMT before beginning a program at Skyline College to become a surgical technologist. His first rotation was at WHHS, and during his second rotation (at Stanford) he was invited to take a position in the WHHS perioperative services. He quickly became part of the orthopedic surgery team.

*HOSPITAL CALENDAR:
Employee of the Month –
Josh Blair*

Kimberly Hartz, Senior Associate Administrator, reported on the intense focus of the Lean office in assisting the teams who were transitioning to the Morris Hyman Critical Care Pavilion. For 2019, the Lean/Kaizen promotion office will be starting three new value streams and the associated Kaizen workshops, and will begin the value stream mapping process for each in March, April, and May. These will include the Cath Lab, the Lab, the Patient Experience, and Revenue Cycle.

LEAN UPDATE

Dr. Dianne Martin presented an update of the Antimicrobial Stewardship program at Washington Hospital. She began by reviewing the 2018 data for Inpatient Antibiotic days of therapy and reviewing the various multidisciplinary protocols. She noted that hand hygiene has improved slightly. She reviewed the C. Difficile treatment algorithm and the education methods used with staff and physicians. The C. Difficile Infection rate continues to drop (0.551)

*QUALITY REPORT:
Antimicrobial
Stewardship Update*

Chris Henry, Chief Financial Officer, presented the Finance Report for November 2018. The average daily census was 151.4 with admissions of 990 resulting in 4,542 patient days. Outpatient observation equivalent days were 147. The average length of stay was 4.48 days. The case mix index was 1.519. Deliveries were 120. Surgical cases were 402. Joint Replacement cases were 153. Neurosurgical cases were 24. Cardiac Surgical cases were 8. The Outpatient visits were 7,123 and Emergency visits were 4,050. Total productive FTEs were 1,444.3. FTEs per

FINANCE REPORT

adjusted occupied bed were 6.68.

Nancy Farber presented the Hospital Operations Report for December 2018. Preliminary information indicated gross revenue for the month at approximately \$170,882,000. The Average Length of Stay of 4.93 and there were 4,917 patient days. There were 331 Surgical Cases and 308 Cath Lab procedures at the Hospital. Deliveries were 143. Non-Emergency Outpatient visits were 6,561. Total FTEs per Adjusted Occupied Bed were 6.64. The Washington Outpatient Surgery Center had 501 cases and the clinics saw approximately 3,199 patients. Total Government Sponsored Preliminary Payor Mix was 68.1%, below the budget of 71.9%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Stewart adjourned the meeting to closed session at 7:46 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

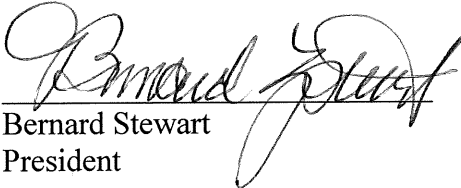
*ADJOURN TO CLOSED
SESSION*

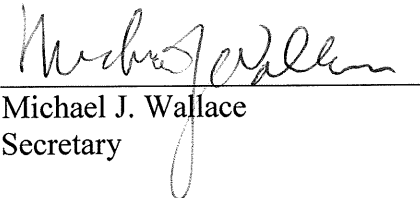
Director Stewart reconvened the meeting to open session at 8:08 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 9:45 pm.

ADJOURNMENT


Bernard Stewart
President


Michael J. Wallace
Secretary