

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, January 9, 2013 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:04p.m. and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken. Directors present: Michael Wallace, William Nicholson, MD, Bernard Stewart, DDS, Patricia Danielson, RHIT, Jacob Eapen, MD

*ROLL CALL*

Also present: Nancy Farber, Chief Executive Officer, John Romano, MD, Chief of Medical Staff Sharon Stagg, Service League President, Catherine Bartling, District Clerk

Guests: Jan Wood, Kimberly Hartz, Chris Henry, Kris LaVoy, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Angus Cochran, David McCobb, Nathan Clay, Larry Bowen, Susan Allen

Ms. Farber introduced Elizabeth Goodman-Bacon, Legislative Affairs Coordinator, to present the Legislative Affairs Update. Ms. Bacon began by reviewing legislative activities at Washington Hospital. She explained in 2011 the California Citizens Redistricting Commission redrew district lines and how that impacted the District and the city of Fremont. Ms. Bacon explained the legislative process and highlighted key healthcare related activities from the 2011-2012 California Legislative Session. Ms. Bacon concluded with a review of the Fiscal Cliff Legislation and the U.S. Congress.

*EDUCATION SESSION:  
"Legislative Affairs  
Update"*

Director Nicholson moved for approval of the minutes of December 12 and 20, 2012. On a second by Director Stewart the motion unanimously carried.

*APPROVAL OF MINUTES  
OF DECEMBER 12 and  
20, 2012*

Director Danielson presented Chris Henry, Associate Administrator, with the Classic Vehicle, First Place Trophy received at the 2012 Newark Days Parade.

*COMMUNICATIONS  
ORAL*

The following written communication was received from John Romano, MD, Chief of Staff Elect, dated December 20, 2012, requesting approval of Medical Staff Credentialing Action Items, as follows:

*COMMUNICATIONS  
WRITTEN*

Appointments: Bogdan Eftimie, M.D., Brian Adams, D.D.S., Thomas J. Hirai, M.D., Debbie Pei-Chun Sith, D.P.M.

Reappointments: Peter Barnett, M.D., Stephanie Chiang, M.D., Joyce Cho, M.D., Edward L. Cohen, M.D., Luis Folan, M.D., Vineet Kapur, M.D., Lisa Lam, M.D., Randy A. Maestretti, PA-C

Advancement in Staff Category: Gregory L. Paranay, M.D.

Completion of Proctorship and Provisional Category: Randy A. Maestretti, PA-C, Jeffrey Thomas, M.D.

Extension of Proctorship and Provisional Category: Sachin Parikh, M.D., Monette Thiele, C.C.P.

Director Nicholson moved for approval of the credentialing action items. On a second by Director Stewart the motion unanimously carried.

Sharon Stagg, Service League President, presented the Service League Report. The Service League updated their point of sale system. The membership committee is planning to update the Service League website. Planning for the Annual Service League Meeting on February 4<sup>th</sup> is underway. The event will include a business meeting and lunch, the installation of new officers, and the presentation of the Service League's donation check to the Hospital.

*SERVICE LEAGUE  
REPORT*

Dr. Romano reported there are 542 Medical Staff members. Dr. Romano discussed current pre-applications and applications in process and reported the Medical Staff continues to grow.

*MEDICAL STAFF  
REPORT*

Ms. Farber introduced Kimberly Hartz, Associate Administrator, who presented the Hospital Calendar video highlighting the following events:

*HOSPITAL CALENDAR:  
Community Outreach*

December 6, "Newark Chamber of Commerce Annual Holiday Luncheon."

December 19, Newark Optimist Club: Community Health Resource Library and Hand Washing Education Program.

January 3, Diabetes Matters Series: "Where to Go for Help."

Upcoming Health Promotions & Community Outreach Events:

January 15, "Stroke Prevention and Other Disease Processes and Healthy Lifestyle – Be Smart and Avoid Stroke."

January 16, Washington Women's Center Lunch and Learn Program: "Healing Soup."

January 26, Annual Abdominal Aortic Aneurysm Screening.

January 29, "Treatment Options for Varicose Veins and Chronic Venous Disease."

February 5, Washington Women's Center Lunch and Learn Program: Cancer in the Family... Am I at Risk?

February 7, Diabetes Matters Series, "Protecting Your Heart."

February 12, "Acute Management of Stroke and Chronic Care and Stroke Rehabilitation."

Washington Hospital Foundation Report

*HOSPITAL CALENDAR:  
Washington Hospital  
Foundation Report*

The Leos Clubs of James Logan High School and Moreau Catholic High School presented the Washington Hospital Healthcare Foundation with 600 holiday cards for patients at Washington Hospital.

The Aeropostale clothing store based in New Park Mall donated 48 teddy bears to Washington Hospital. Each year, store managers have the opportunity to choose a local organization to donate towards and Washington Hospital was chosen this year. The bears were presented to patients over the holidays.

Washington On Wheels Mobile Health Clinic, W.O.W.

*HOSPITAL CALENDAR:  
Washington On Wheels  
Mobile Health Van*

During the month of December, Washington on Wheels Mobile Health Clinic, also known as (W.O.W.), provided health care services at several community sites and schools located throughout the Tri-City area. W.O.W. provided 38 TB skin screenings to employees of Newark Unified School District.

Internet Marketing

*HOSPITAL CALENDAR:  
Internet Report*

There were over 26,000 visits to the hospital website in December. The hospital's physician finder section was October's most viewed webpage with 11,245 page views, followed by the volunteer section with 8,182 page views.

#### InHealth - Channel 78

Washington Hospital's cable channel 78, InHealth, aired a number of new programs including a public service announcement thanking the community for supporting Measure Z, two community seminars "Diabetes Control: Back to Basic Keys for Success!" and "Dietary Treatment for Celiac Disease" along with the Citizen's Bond Oversight Committee Meeting and the December Board Meeting.

*HOSPITAL CALENDAR:  
InHealth*

#### Other Updates

On December 17, 2012, California Attorney General Kamala Harris held a public meeting at Hayward City Hall regarding the proposed management and sale of St Rose Hospital to Alecto Healthcare Services. Washington Hospital staff attended the meeting. Over thirty people spoke. It is estimated that the Attorney General will issue a decision in the middle of February 2013.

*HOSPITAL CALENDAR:  
Other Updates*

#### Washington Hospital Employee Association, W.H.E.A.

WHEA hosted the Annual Children's Holiday Program. Canned food was donated to Holiday of Wishes, a non-profit organization benefiting families from several elementary schools in Fremont.

*HOSPITAL CALENDAR:  
W.H.E.A.*

WHEA hosted an employee appreciation event where coupons for various activities, services and goods were available for purchase. Over 1,000 coupons were purchased for a grand total savings of approximately \$250,000.

WHEA supported local charities by coordinating Holiday Wish Trees. Unwrapped new toys were donated to the Seneca Center. Gift Cards were donated to ABODE, and SAVE.

#### Employee of the Month

Gurmeet Chaulan is the employee of the month for January. Gurmeet began her employment with Washington Hospital in 2002 as a Certified Nursing Assistant and moved into the Unit Clerk role 5 years ago. Gurmeet is a very hard worker, always willing to help, and never hesitates to go the extra mile.

*HOSPITAL CALENDAR:  
Employee of the Month –  
Gurmeet Chaulan*

Ms. Farber introduced Stephanie Williams, RN, Chief Nursing Officer, who presented the Quality Report on Collaborative Alliance for Nursing Outcomes (CALNOC) – Nursing Medication Administration Observation Study. Ms. Williams explained this is a quarterly prevalence study on the quality of care to observe safe practices and errors in administering medication. Washington Hospital has participated in the study since 2010. The data for this study was presented at the CALNOC conference in June 2012. Ms. Williams explained the process of the study and data collected. She reviewed the results of medication errors highlighting percentages of observed doses with no errors, wrong time, drug unavailable, distracted/interrupted, where medication was explained to patient and given medication compared to prescribed medication. Ms. Williams concluded by reviewing the analysis, action plans, and future plans of the study at Washington Hospital.

*QUALITY REPORT  
"CALNOC Nursing  
Medication Administration  
Observation Study"*

Chris Henry, Chief Financial Officer, presented the Finance Report for November. The average daily census was 157.0 with admissions of 952 resulting in 4,709 patient days. The average length of stay was 5.14 days. The case mix index was 1.571. Deliveries were 144. Surgical cases were 404. Joint Replacement cases were 118. Neurosurgical cases were 20. Cardiac Surgical cases were 14, PTCA procedures were 42, and the Outpatient visits were 8,168. Total productive FTEs were 1,245.2. FTEs per adjusted occupied bed were 7.04.

*FINANCE REPORT*

Ms. Farber presented the Hospital Operations Report for December. There were 1,003 admissions with 5,143 days of care or an average daily census of 166. Preliminary information indicated inpatient revenue for the month at approximately \$135,384,000; 52.4% was Medicare and 6.7% was Medi-Cal, or a total of 59.1% in government program revenue. There were 160 deliveries in the Hospital. There were 348 surgical cases at the Hospital and 502 cases at the Surgery Center. There were 398 heart cases including 40 PTCAs. The Emergency Room saw 4,512 patients. The clinics saw approximately 3,325 patients. FTEs per Adjusted Occupied Bed were 6.66.

*HOSPITAL OPERATIONS REPORT*

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Nicholson adjourned the meeting to closed section at 7:12 p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

*ADJOURN TO CLOSED SESSION*

Director Nicholson reconvened the meeting to open session at 7:45 p.m. and reported no action was taken in closed session.

*RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 7:45 p.m.

*ADJOURNMENT*



WILLIAM NICHOLSON, MD  
President



PATRICIA DANIELSON, RHIT  
Secretary